

ORDER FOR SUPPLIES OR SERVICES

IMPORTANT: Mark all packages and papers with contract and/or order numbers.

1. DATE OF ORDER 09/01/2009	2. CONTRACT NO. (If any) GS-35F-0087U	6. SHIP TO: Susan Barba		
3. ORDER NO. DTMA2F09018	4. REQUISITION/REFERENCE NO. PRSAR090455	a. NAME OF CONSIGNEE DOT/Maritime Administration, Atlantic Division Acquisition		
5. ISSUING OFFICE (Address correspondence to) DOT/Maritime Administration, Atlantic Division Acquisition Office of Acquisition, MRG-7200 7737 Hampton Boulevard, Building 19, Suite 300 Norfolk VA 23505		b. STREET ADDRESS Office of Acquisition, MRG-7200 7737 Hampton Boulevard, Building 19, Suite 300		
		c. CITY Norfolk	d. STATE VA	e. ZIP CODE 23505

7. TO:	f. SHIP VIA
a. NAME OF CONTRACTOR GAYNOR HEINE	

b. COMPANY NAME THE OFFICE GROUP INC		8. TYPE OF ORDER		
c. STREET ADDRESS 372 WYTHE CREEK RD STE C		<input type="checkbox"/> a. PURCHASE	<input checked="" type="checkbox"/> b. DELIVERY - Except for billing instructions on the reverse, this delivery order is subject to instructions contained on this side only of this form and is issued subject to the terms and conditions of the above-numbered contract.	
d. CITY POQUOSON	e. STATE VA	f. ZIP CODE 23662-1972	Please furnish the following on the terms and conditions specified on both sides of this order and on the attached sheet, if any, including delivery as indicated.	

9. ACCOUNTING AND APPROPRIATION DATA 2009 - - X4303 - RRF 931 - 40 - MIS0 - 0 - 0000 - 000000 - 70 - 096131 - 40 - MIS0 - 31050 - 6100 - 6600 -	10. REQUISITIONING OFFICE DOT/Maritime Administration, Atlantic Division Acquisition
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11. BUSINESS CLASSIFICATION (Check appropriate box(es)) <input checked="" type="checkbox"/> a. SMALL <input type="checkbox"/> b. OTHER THAN SMALL <input type="checkbox"/> c. DISADVANTAGED <input type="checkbox"/> g. SERVICE-DISABLED VETERAN-OWNED <input checked="" type="checkbox"/> d. WOMEN-OWNED <input type="checkbox"/> e. HUBZone <input type="checkbox"/> f. EMERGING SMALL BUSINESS	12. F.O.B. POINT Destination
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13. PLACE OF		14. GOVERNMENT B/L NO.	15. DELIVER TO F.O.B. POINT ON OR BEFORE (Date)	16. DISCOUNT TERMS
a. INSPECTION	b. ACCEPTANCE			

17. SCHEDULE (See reverse for Rejections)

ITEM NO. (a)	SUPPLIES OR SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
	SEE LINE ITEM DETAIL					

SEE BILLING INSTRUCTIONS ON REVERSE	18. SHIPPING POINT	19. GROSS SHIPPING WEIGHT	20. INVOICE NO.		17(h) TOT. (Cont. pages)
	21. MAIL INVOICE TO:				
	a. NAME See Line Item Detail				
	b. STREET ADDRESS (or P.O. Box)				
	c. CITY	d. STATE	e. ZIP CODE	\$4,109.70	17(i) GRAND TOTAL

22. UNITED STATES OF AMERICA BY (Signature) <i>Monique P. Leake</i>	23. NAME (Typed) Monique Leake TITLE: CONTRACTING/ORDERING OFFICER
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**ORDER FOR SUPPLIES OR SERVICES
SCHEDULE - CONTINUATION**

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IMPORTANT: Mark all packages and papers with contract and/or order numbers.

DATE OF ORDER 09/01/2009	CONTRACT NO. GS-35F-0087U	ORDER NO. DTMA2F09018
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ITEM NO. (a)	SUPPLIES OR SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
0001	<p><i>DUNS #119079903</i></p> <p><i>- Payment will be made with Gov't purchase card after receipt of valid invoice.</i></p> <p>Smart Interactive Display</p> <p>Smart Interactive Display Frame for 50" Flat Panel Displays</p> <p align="center"><i>Start Date End Date</i> 09/07/2009 10/08/2009</p> <p>Reference Requisition: PRSAR090455</p>	1.00	EA	2,868.460	2,868.46	
0002	<p>Installation</p> <p>Connect existing VGA and 3 new USB cables to Smartboard interactive display and existing customer provided computer. Price includes parts.</p> <p align="center"><i>Start Date End Date</i> 09/07/2009 10/08/2009</p> <p>Reference Requisition: PRSAR090455</p>	1.00	JOB	1,241.240	1,241.24	
0003	<p>Warranty and Technical Support</p> <p>SOS Gold Service Plan includes one year on site warranty (parts and labor), two hour technical support phone response time, twenty-four hour on site technical support response time and free operator training as requested.</p> <p>REFERENCE QUOTE #257777 DATED 8/27/2009</p> <p align="center"><i>Start Date End Date</i> 09/07/2009 10/08/2009</p> <p>Reference Requisition: PRSAR090455</p> <p><i>In order for an invoice to be processed for payment, it must include your Federal ID Number, Purchase Order Number, and Invoice Number. Without these numbers, your invoice will be returned and payment will be delayed.</i></p>	1.00	LOT	0.000	0.00	

TOTAL CARRIED FORWARD TO 1ST PAGE (ITEM 17i) ⇒ \$4,109.70

Address Detail**Title**

Smart Interactive Display

Document Number

DTMA2F09018

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Shipping Addresses

Code	Detail
0001	Org: DOT/Maritime Administration, Atlantic Division Ac Addr: Office of Acquisition, MRG-7200 7737 Hampton Boulevard, Building 19, Suite 300 Norfolk VA 23505 Attn: Susan Barba, Contracting Officer Phone: (757) 441-3268 ext. Fax: (757) 441-6080 ext.

Invoice Addresses

Code	Detail	Code	Detail
0001	Org: DOT/ Enterprise Services Center (ESC) OFO/FAA, Addr: MARAD A/P Branch, AMZ-150 PO Box 25710 Oklahoma City OK 73125 Attn: Tammy Curnett, Lead Accounting Technician Phone: (405) 954-2063 ext. Fax: (405) 954-9573 ext.	0002	Org: DOT/Maritime Administration, Atlantic Division Addr: 7737 Hampton Blvd., Bldg. 19, Suite 300 Norfolk VA 23505 Attn: Gloria Fullerton, Financial Control Specialist Phone: (757) 441-3716 ext. Fax: (757) 441-6080 ext.

Requisitioning Office Addresses

Code	Detail
0001	Org: DOT/Maritime Administration, Atlantic Division Ac Addr: Office of Acquisition, MRG-7200 7737 Hampton Boulevard, Building 19, Suite 300 Norfolk VA 23505 Attn: Susan Barba, Contracting Officer Phone: (757) 441-3268 ext. Fax: (757) 441-6080 ext.