

**ORDER FOR SUPPLIES OR SERVICES**

**IMPORTANT: Mark all packages and papers with contract and/or order numbers.**

1. DATE OF ORDER 04/20/2004		2. CONTRACT NO. (If any) DTMA195c024		6. SHIP TO: Richard H. Williams		
3. ORDER NO. TO040000812		4. REQUISITION/REFERENCE NO. See Lines		a. NAME OF CONSIGNEE DOT/Maritime Administration, MAR-614		
5. ISSUING OFFICE (Address correspondence to)  DOT/Maritime Administration, MAR-380 400 Seventh Street, SW., Room 7310  Washington DC 20590				b. STREET ADDRESS 400 Seventh Street, SW., Room 2116		
c. CITY Washington		d. STATE DC		e. ZIP CODE 20590		
7. TO: a. NAME OF CONTRACTOR				f. SHIP VIA		
b. COMPANY NAME <b>Veridyne, Incorporated</b>				8. TYPE OF ORDER		
c. STREET ADDRESS <b>2002 Sproul Road Suite 206</b>				<input type="checkbox"/> a. PURCHASE REFERENCE YOUR:		<input type="checkbox"/> b. DELIVERY - Except for billing instructions on the reverse, this delivery order is subject to instructions contained on this side only of this form and is issued subject to the terms and conditions of the above-numbered contract.
d. CITY <b>Broomall</b>		e. STATE <b>PA</b>	f. ZIP CODE <b>19008-3510</b>		Please furnish the following on the terms and conditions specified on both sides of this order and on the attached sheet, if any, including delivery as indicated.	
9. ACCOUNTING AND APPROPRIATION DATA 04 - 965 - X4303 - 160000 - - 2696 - - - 70PRO0 - - 46500461 - - - - -				10. REQUISITIONING OFFICE		

11. BUSINESS CLASSIFICATION (Check appropriate box(es)) <input checked="" type="checkbox"/> a. SMALL <input type="checkbox"/> b. OTHER THAN SMALL <input checked="" type="checkbox"/> c. DISADVANTAGED <input type="checkbox"/> d. WOMEN-OWNED					
12. F.O.B. POINT Destination		14. GOVERNMENT B/L NO.	15. DELIVER TO F.O.B. POINT ON OR BEFORE (Date)	16. DISCOUNT TERMS	
13. PLACE OF			See Line Item Detail for Delivery Dates	10 days % 20 days % 30 days % days %	
a. INSPECTION	b. ACCEPTANCE				

**17. SCHEDULE (See reverse for Rejections)**

ITEM NO. (a)	SUPPLIES OR SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
<b>SEE LINE ITEM DETAIL</b>						

<b>SEE BILLING INSTRUCTIONS ON REVERSE</b>	18. SHIPPING POINT	19. GROSS SHIPPING WEIGHT	20. INVOICE NO.		17(h) TOT. (Cont. pages)  17(i) GRAND TOTAL
	21. MAIL INVOICE TO: Ruby P. McPhaul				
	a. NAME DOT/Maritime Administration, MAR-330				
	b. STREET ADDRESS (or P.O. Box) 400 Seventh Street, SW., Room 7325				
c. CITY Washington		d. STATE DC	e. ZIP CODE 20590		\$114,000.00

22. UNITED STATES OF AMERICA BY (Signature) 			23. NAME (Typed) Erica L. Williams TITLE: CONTRACTING/ORDERING OFFICER		
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**ORDER FOR SUPPLIES OR SERVICES  
SCHEDULE - CONTINUATION**

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**IMPORTANT: Mark all packages and papers with contract and/or order numbers.**

DATE OF ORDER 04/20/2004	CONTRACT NO. DTMA195c024	ORDER NO. TO040000812
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ITEM NO. (a)	SUPPLIES OR SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
0001	Option Year Nine  <i>Delivery Date</i> <i>Start Date</i> <i>End Date</i> 03/26/2005      03/27/2004      03/26/2005	1.00	LOT	0.000	0.00	
0002	FY'04 3rd Qtr Funding Ship Support Procurement <i>Delivery Date</i> 03/27/2005 Reference Requisition: PROP0400050/0001	1.00	LOT	114,000.000	114,000.00	

**TOTAL CARRIED FORWARD TO 1ST PAGE (ITEM 17i)** ⇒ \$114,000.00

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COMMERCIAL CLAUSES

1 FILE WO-812.RTF.DOC

APRIL 2004

Contract DTMA91-95-C-00024  
Work Order: WO-0812  
March 28, 2004

**STATEMENT OF WORK**  
**SHIP SUPPORT MATERIAL PROCUREMENT**

**GENERAL**

This work order requires the contractor to provide purchasing support services for the procurement of deficient Ship Support material. The contractor will prepare documentation for government procurement from commercial sources; prepare requisitions for National Stock Number (NSN) items for procurement from the Federal Supply System (FSS); receive, inspect, stage and stow material; ship material to designated locations; update specified records; and maintain a database to support the procurement of Ship Support material as described herein. "Ship Support material" includes expendable and non-expendable items i.e. consumable material, tools, complete components, end items and equipment.

**DESCRIPTION OF WORK**

The contractor shall perform the work associated with the procurement of Ship Support material.

Procurement Requirements Development

The contractor shall identify deficiencies based on the most current information available either through MLSS, provisioning efforts, approved Allowance Change Requests, etc.

The contractor shall develop and maintain a procurement database for the deficiencies that have been identified. The database will be used to track all information relating to the procurement of Ship Support material deficiencies.

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Upon request, a procurement report containing the deficiency information for the database will be provided to MAR-614.

MAR-614 will authorize procurement of Ship Support material by the contractor.

#### Pre-procurement Technical Research

The contractor will conduct technical research on deficient Ship Support material for MARAD vessels using required data sources, such as, but not limited to, CD FICHE cross reference database, Thomas Register of American Manufacturers, FEDLOG, Master Cross Reference List (MCRL), Management List-Navy (ML-N), technical manuals, and vendor catalogs. The contractor will also use the MARAD logistics Support System (MLSS).

During technical research, the contractor will make all efforts to fill material deficiencies in the following order:

- Shore-based Spares
- Federal Supply System
- Commercial Sources

Research will include cross-referencing part numbers to NSNs, obtaining maximum technical characteristic information on each part, estimated pricing, and source of supply.

The contractor will use MLSS to fill-in data voids when good, believable information exists for the same parts on other vessels.

Each deficient item will be coded with one of the procurement action codes (PAC) listed in attachment A.

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The contractor will identify a source for items to be commercially procured.

The contractor will provide MAR-614 with estimates of funds required for procurement of PAC “B” (commercial procurement) items, and PAC F (Federal Supply System) items.

**Material Procurement:** The contractor will prepare requisitions for NSN and commercial items approved by MAR-614.

#### Commercial (PAC B) material

When directed, the contractor will prepare funding obligation documentation for items approved by MAR-614. A requisition will consist of requirements for one line item by ship or multiple ships requiring the same item. The contractor will process commercial procurement data into an automated MARAD procurement system.

The contractor will purchase or arrange for the purchase of the material. The contractor will process status reports and resolve any technical problems encountered.

#### Federal Supply System (FSS) (PAC F) material

The contractor will electronically process approved NSN material into the MARAD procurement system.

The contractor will prepare a milstrip requisition file for NSN items for EDI transmission by MAR-614 to the Defense Automatic Addressing System Office (DAASO) using the DAASO Automated Message Exchange System (DAMES). Requisitions will be prepared in accordance with the Federal Supply System Requisitioning Program as specified by MAR-614.

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The contractor will electronically process status as received from MAR-614 into the MARAD procurement system.

### Material Receipt

#### Commercially procured (PAC B) material

The contractor will receive material purchased from commercial sources and conduct a 100% receipt inspection for quality, quantity, type and condition at the contractor's material receiving and staging facility.

The contractor will enter receipt data into the MARAD procurement system, resolve any discrepancies and reconcile invoices to reflect quantities actually received.

#### FSS (PAC F) material

The contractor will receive material requisitioned from the FSS at the contractor's material receiving and staging facility. The contractor will sign the DD Form 1348-1 for each NSN requisition and will retain each original DD 1348-1.

The contractor will conduct receipt inspection on each NSN item for type, quality, quantity, and condition and enter receipt data into the MARAD procurement system.

The contractor will prepare Reports of Discrepancies (SF 164) as necessary, reporting any discrepancies to MAR-614 for further direction.

#### SBS material

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The contractor will conduct receipt inspection on each SBS item received for quality, quantity, and condition and enter receipt data into the MARAD procurement system.

### Material Staging

Staged material includes material received from the shore-based spares, FSS, and commercial sources.

The contractor will maintain management control over the government material in its possession.

After material is received, inspected, and accepted, the contractor will segregate and stage material for individual vessels or for MARAD's shore-based stock.

The contractor will prepare periodic receiving and staging reports for items received and staged in the warehouse as directed.

### Material Delivery and Stowage

The contractor will coordinate with MAR-614 and the appropriate Region Logistic Management Officer (LMO) to deliver and stow staged material aboard a particular vessel as follows:

Normally all material received into the staging facility will be forwarded to the receiving ship within 60 days;

The contractor will notify the MARAD Region LMO in advance of shipments to ships in their region;

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Stowage responsibility will be determined by MAR-614 guidelines based on the number of line items to be stowed and other operational considerations.

The contractor will prepare spare parts labels and material inventory lists for the material to be stowed. Additionally, the contractor shall perform a final QA to ensure the material is still applicable to the ship.

The contractor will stow shipping containers, prepare container manifest lists, and ship material to vessels, MARAD warehouses, or ship managers as applicable or as directed by MAR-614.

If tasked contractor will stow the material aboard ship in the proper shipboard locations as directed, update PC-SAL or MLSS as applicable, prepare stowage reports, and maintain completed reports on file.

The contractor will acquire computer software or hardware, attend meetings and perform travel as required for the performance of this task and as directed by MAR-614.

The contractor will respond to MAR-614 requirements for efforts involving Ship support material procurement that do not fall under any other single element listed in this work order.

## **COMPUTER INTERFACE PROGRAMS**

The contractor will maintain a database to support the procurement of deficient Ship Support material. This database will be referred to as the MARAD procurement system.

The system will:

Contain equipment information, piece part identification data, and procurement data required to maintain procurement records.

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Track deficient items throughout the entire procurement process: from the purchase, receipt, staging, and the stowage of procured material onboard MARAD vessels, and the material receipt/financial reconciliation process.

Record and retain the results of pre-procurement research to include assigning deficient items one of the approved procurement action codes.

Automatically assign requisition numbers for NSN items and for items to be purchased by the contractor.

The MARAD procurement system will provide the automated capability within MAR-614 to receive, pass, record, recall, and report on all data pertaining to FEDSTRIP requisitions.

The MARAD procurement system will provide the automated capability within MAR-614 to review all procurement records.

The contractor will maintain a Procurement History File based on procurement system data.

Spare parts procurement history will be integrated with MLSS to provide the automated capability to view the procurement history of a specific part through MLSS.

The hardware, software, and material acquired or leased using contract funds will be the property of the government and returned to the government at the conclusion of the contract unless the contractor is directed to do so at an earlier date.

**CONTRACTOR DELIVERABLES**

Upon request, the contractor will provide a report of deficiency information to MAR-614 in accordance with paragraph 2.1.3.

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As applicable per paragraph 2.2.5, the contractor will provide MAR-614 with an estimate of funds required for specified deficiencies for commercial and FSS procurement.

When applicable per paragraph 2.3.1.1, the contractor will deliver computer generated documentation or files incorporating commercial procurement items for specified vessels or equipment previously approved by MAR-614.

The contractor will deliver a computer file of FEDSTRIP formatted requisitions covering items for a specified vessels or equipment and previously approved by MAR-614 for requisitioning through the Federal Supply System in accordance with paragraph 2.3.2.2.

On the occasion of stowing previously staged items aboard RRF vessels, the contractor will deliver a stowage report reflecting the number of items stowed.

On the occasion of shipping previously staged items directly to a ship or Region, the contractor will provide a monthly shipping report to MAR-614 identifying shipments by destination and number of line items.

The contractor will produce analysis and provide special reports as directed by MAR-614.

**START DATE**                      **March 28, 2004**

**COMPLETE DATE**                **March 27, 2005**

**COTR DESIGNATION**

Mr. Richard H. Williams is the Contracting Officer's Technical Representative for this work order.

MARAD COTR APPROVAL:

\_\_\_\_\_   
 Richard H. Williams

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Chief, Division of Logistics Support

CONTRACTOR ACCEPTANCE:

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Donald V. Colley  
Program Manager, Veridyne, Inc.

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MARAD SPARE PARTS  
PROCUREMENT ACTION CODES (PACs)  
As of 1 September 1999

<u>PAC</u>	<u>DESCRIPTION</u>
B	Purchase from commercial sources
D	Not procured see COMMENTS
E	Inventory level sufficient
F	Available through the Federal Supply System
G	Cannot procure source of supply no longer in business
H	Not procured vendor price considered excessive
I	Do not procure per provisioning review
K	Not procured sufficient assets onboard
L	Local purchase by Ship Manager
M	Cannot procure no mfr and/or part number
N	Do procure, MARAD decision
O	Cannot procure obsolete part number; no replacement found
P	Not procured provisioning review required
Q	Further research required (MARAD)
R	Further research required (CONTRACTOR)
S	Purchase through special MARAD programs
T	Not procured material is hazardous
U	Fill deficiency from Western WHSE-SBS
V	Fill deficiency from Nederland-SBS
X	Fill deficiency from Chesapeake WHSE-SBS
W	Fill deficiency from New Orleans WHSE-SBS
Z	Purchased by Ship Manager