

**ORDER FOR SUPPLIES OR SERVICES**

**IMPORTANT: Mark all packages and papers with contract and/or order numbers.**

|  |  |   |                             |  |                      |  |
|--|--|---|-----------------------------|--|----------------------|--|
| 1. DATE OF ORDER<br>09/10/2004   |  | 2. CONTRACT NO. (If any)                    |                             | 6. SHIP TO: Eileen S. Roberson   |                      |  |
| 3. ORDER NO.<br>BPC04000018/0001   |  | 4. REQUISITION/REFERENCE NO.<br>PR300040029 |                             | a. NAME OF CONSIGNEE<br>DOT/Maritime Administration, MAR-300   |                      |  |
| 5. ISSUING OFFICE (Address correspondence to)<br>DOT/Maritime Administration, MAR-380<br>400 Seventh Street, SW., Room 7310<br><br>Washington DC 20590 |  |   |                             | b. STREET ADDRESS<br>400 Seventh Street, SW., Room 7216  |                      |  |
|  |  | c. CITY<br>Washington                       |                             | d. STATE<br>DC   | e. ZIP CODE<br>20590 |  |
| 7. TO:   |  |   |                             | f. SHIP VIA  |                      |  |
| a. NAME OF CONTRACTOR<br><b>Gail Bassette</b>  |  |   |                             | 8. TYPE OF ORDER   |                      |  |
| b. COMPANY NAME<br><b>TCE Digital Solutions</b>  |  |   |                             | <input type="checkbox"/> a. PURCHASE<br><input type="checkbox"/> b. DELIVERY - Except for billing instructions on the reverse, this delivery order is subject to instructions contained on this side only of this form and is issued subject to the terms and conditions of the above-numbered contract. |                      |  |
| c. STREET ADDRESS<br><b>10905 Fort Washington Rd., Suite 105</b>   |  |   |                             | REFERENCE YOUR:<br><br>Please furnish the following on the terms and conditions specified on both sides of this order and on the attached sheet, if any, including delivery as indicated.  |                      |  |
| d. CITY<br><b>Fort Washington</b>  |  | e. STATE<br><b>MD</b>                       | f. ZIP CODE<br><b>20744</b> |  |                      |  |
| 9. ACCOUNTING AND APPROPRIATION DATA<br>- - 4750 - 1 - 04 - 010 - - GAL025 - 130000 - - 2523 - - - - -   |  |   |                             | 10. REQUISITIONING OFFICE<br>DOT/Maritime Administration, MAR-310  |                      |  |

|   |  |  |   |
|---|--|--|---|
| 11. BUSINESS CLASSIFICATION (Check appropriate box(es)) |  |  |   |
| <input type="checkbox"/> a. SMALL                       | <input type="checkbox"/> b. OTHER THAN SMALL | <input checked="" type="checkbox"/> c. DISADVANTAGED | <input checked="" type="checkbox"/> d. WOMEN-OWNED  |
| 12. F.O.B. POINT<br>Destination                         |  | 14. GOVERNMENT B/L NO.                               | 15. DELIVER TO F.O.B. POINT<br>ON OR BEFORE (Date)<br><br>04/30/2004<br><br><b>No delivery date</b> |
| 13. PLACE OF  |  | 16. DISCOUNT TERMS                                   |   |
| a. INSPECTION   | b. ACCEPTANCE                                | 10 days %<br>20 days %<br>30 days %<br>days %        |   |

17. SCHEDULE (See reverse for Rejections)

| ITEM NO. (a) | SUPPLIES OR SERVICES (b)    | QUANTITY ORDERED (c) | UNIT (d) | UNIT PRICE (e) | AMOUNT (f) | QUANTITY ACCEPTED (g) |
|--------------|-----------------------------|----------------------|----------|----------------|------------|-----------------------|
|              | <b>Modification</b>         |                      |          |                |            |                       |
|              | <b>SEE LINE ITEM DETAIL</b> |                      |          |                |            |                       |

|                                     |  |                           |                               |                                 |                          |
|-------------------------------------|--|---------------------------|-------------------------------|---------------------------------|--------------------------|
| SEE BILLING INSTRUCTIONS ON REVERSE | 18. SHIPPING POINT   | 19. GROSS SHIPPING WEIGHT | 20. INVOICE NO.               |                                 | 17(h) TOT. (Cont. pages) |
|                                     | 21. MAIL INVOICE TO:<br>John G. Hoban<br>DOT/Maritime Administration, MAR-330<br>400 Seventh Street, SW., Room 7325<br><br>Washington DC 20590 |                           | 17(J) NEW TOT.<br>\$34,650.00 | 17(K) PREV. TOT.<br>\$30,000.00 | \$4,650.00               |
|                                     |  |                           |                               |                                 | 17(i) MOD TOTAL          |

|  |   |
|--|---|
| 22. UNITED STATES OF AMERICA BY (Signature)<br><br><i>Tracey L. Ford</i> | 23. NAME (Typed)<br>Tracey L. Ford<br>TITLE: CONTRACTING/ORDERING OFFICER |
|--|---|

|                          |  |  |                       |
|--------------------------|--|--|-----------------------|
| <b>Line Item Summary</b> | <b>Document Number</b><br>BPC04000018/0001 | <b>Title</b><br>Maritime Reform Policy (Cont). | <b>Page</b><br>2 of 2 |
|--------------------------|--|--|-----------------------|

**Total Funding:** \$34,650.00

|                 |                   |                       |            |                     |            |                |                 |            |                     |            |                           |
|-----------------|-------------------|-----------------------|------------|---------------------|------------|----------------|-----------------|------------|---------------------|------------|---------------------------|
| <b>FYs</b>      | <b>Fund</b>       | <b>Budget Org</b>     | <b>Sub</b> | <b>Object Class</b> | <b>Sub</b> | <b>Program</b> | <b>Cost Org</b> | <b>Sub</b> | <b>Proj/Job No.</b> | <b>Sub</b> | <b>Reporting Category</b> |
| <b>Division</b> | <b>Closed FYs</b> | <b>Cancelled Fund</b> |            |                     |            |                |                 |            |                     |            |                           |

|                         |                    |  |                 |                      |                   |                   |
|-------------------------|--------------------|--|-----------------|----------------------|-------------------|-------------------|
| <b>Line Item Number</b> | <b>Description</b> | <b>Delivery Date</b><br>(Start date to End date) | <b>Quantity</b> | <b>Unit of Issue</b> | <b>Unit Price</b> | <b>Total Cost</b> |
|-------------------------|--------------------|--|-----------------|----------------------|-------------------|-------------------|

*The purpose of this modification is to add funds in the amount of \$4,650.00. As a result of this modification the total firm fixed price amount of this call is increased by \$4,650.00 from \$30,000 to \$34,650.00. All other terms and conditions remain unchanged.*

|      |                                   |            |      |  |            |            |
|------|-----------------------------------|------------|------|--|------------|------------|
| 0001 | Maritime Reform Policy - Phase II | 04/30/2004 | 0.00 |  | \$4,650.00 | \$4,650.00 |
|------|-----------------------------------|------------|------|--|------------|------------|

Change in Funding, Unit Price

Continuation of original effort procured under call BPC04000007. Contractor Support to the Office the Maritime Administrator to assist with the development of the Mariime Reform Policy Package.

Ref Req No: PR300040029

Funding Information:

- - 4750 - 1 - 04 - 010 - - GAL025 - 130000 - - 2523 - - - -

- -

4,650.00

**Previous Total:** \$30,000.00  
**Modification Total:** \$4,650.00  
**Grand Total:** \$34,650.00  
(Includes Discounts)