

ORDER FOR SUPPLIES OR SERVICES

IMPORTANT: Mark all packages and papers with contract and/or order numbers.

1. DATE OF ORDER 05/19/2009		2. CONTRACT NO. (If any) GS-25F-0131M		6. SHIP TO: Shaun Ireland		
3. ORDER NO. DTMA1F09067		4. REQUISITION/REFERENCE NO. PR600090051		a. NAME OF CONSIGNEE DOT/Maritime Administration, MAR-610		
5. ISSUING OFFICE (Address correspondence to) DOT/Maritime Administration, MAR-380 1200 New Jersey Ave SE, MAR380 W26-429 Washington DC 20590				b. STREET ADDRESS 1200 New Jersey Ave., SE MAR610, W25-209/212		
c. CITY Washington		d. STATE DC		e. ZIP CODE 20590		
7. TO: a. NAME OF CONTRACTOR Ken Logerwell, Contracts Mgr.				f. SHIP VIA		
b. COMPANY NAME CACI INC-COMMERCIAL				8. TYPE OF ORDER		
c. STREET ADDRESS 14151 PARK MEADOW DR				<input type="checkbox"/> a. PURCHASE REFERENCE YOUR: _____ Please furnish the following on the terms and conditions specified on both sides of this order and on the attached sheet, if any, including delivery as indicated.		<input checked="" type="checkbox"/> b. DELIVERY - Except for billing instructions on the reverse, this delivery order is subject to instructions contained on this side only of this form and is issued subject to the terms and conditions of the above-numbered contract.
d. CITY CHANTILLY		e. STATE VA	f. ZIP CODE 20151-2218			
9. ACCOUNTING AND APPROPRIATION DATA 70 - - X1768 - 000109 - SD - 1600 - - SDMISC - 25433 - - - - -				10. REQUISITIONING OFFICE DOT/Maritime Administration, MAR-610		
11. BUSINESS CLASSIFICATION (Check appropriate box(es)) <input type="checkbox"/> a. SMALL <input type="checkbox"/> b. OTHER THAN SMALL <input type="checkbox"/> c. DISADVANTAGED <input type="checkbox"/> g. SERVICE-DISABLED VETERAN-OWNED <input type="checkbox"/> d. WOMEN-OWNED <input type="checkbox"/> e. HUBZone <input type="checkbox"/> f. EMERGING SMALL BUSINESS					12. F.O.B. POINT Destination	
13. PLACE OF		14. GOVERNMENT B/L NO.	15. DELIVER TO F.O.B. POINT ON OR BEFORE (Date) 06/02/2009		16. DISCOUNT TERMS	
a. INSPECTION	b. ACCEPTANCE					

17. SCHEDULE (See reverse for Rejections)

ITEM NO. (a)	SUPPLIES OR SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
SEE LINE ITEM DETAIL						

SEE BILLING INSTRUCTIONS ON REVERSE	18. SHIPPING POINT		19. GROSS SHIPPING WEIGHT		20. INVOICE NO.		17(h) TOT. (Cont. pages) 17(i) GRAND TOTAL
	21. MAIL INVOICE TO: Tammy Curnett						
	a. NAME DOT/ Enterprise Services Center (ESC) OFO/FAA, Oklahoma City						
	b. STREET ADDRESS (or P.O. Box) MARAD A/P Branch, AMZ-150 PO Box 25710						
c. CITY Oklahoma City			d. STATE OK	e. ZIP CODE 73125		\$10,850.00	

22. UNITED STATES OF AMERICA BY (Signature)			23. NAME (Typed) Alfredia Rich-Murphy TITLE: CONTRACTING/ORDERING OFFICER				
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**ORDER FOR SUPPLIES OR SERVICES
SCHEDULE - CONTINUATION**

IMPORTANT: Mark all packages and papers with contract and/or order numbers.

DATE OF ORDER 05/19/2009	CONTRACT NO. GS-25F-0131M	ORDER NO. DTMA1F09067
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ITEM NO. (a)	SUPPLIES OR SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)						
0001	<p>PROCUREMENT LITIGATION SUPPORT SERVICES</p> <p>The contractor shall provide legal administrative services of assembling and copying of the appeal files and associated administrative assistance which complies with Rule 4 of the CBCA rules. Start with the Lexington Appeal File and SSMC's Supplement and compile complete Appeal files for the three Appeals. Documents in pdf and individually saved emails will be provided on CD. There are MS Project files with some oversized schedule documents, approximately ten schedules for the LEXINGTON Appeal File, 15 for the PENNSYLVANIA TRADER Appeal File and twenty for the HUNLEY (these documents will have to be reproduced in color.) Appeal file must be organized, indexed and tabbed as required by the attached RULE 4 of the Civilian Board of Contract Appeals Rules. Estimated size 500 pages for No. 1426, 1,000 pages for No. 1425 and 1,000 pages for No. 1424.</p> <p>Turnaround time shall be approximately one week from contract award.</p> <p>Upon prior approval, Overtime is authorized for up to four (4) hours in excess of regular eight (8) hour days Monday thru Friday, and eight (8) hours on Sundays and Holidays and will be coordinated with Shawn Ireland, Contracting Officer's Technical Representative (COTR) @ 202-366-5787.</p> <p>Certifying Officials: Janis Rodriguez @ 202-366-5161 or Ryan Kabacinski @ 202-366-5176 shall certify completion of services and all invoices.</p> <p>The contractor will be required to keep a daily progress report showing the labor categories and work performed daily. See attached Statement of Work for parameters and deliverables;and CBCA Rule 4.</p> <p>Note #1: The contractor shall provide an itemized cost breakdown of tasks performed and the labor categories used with the invoice.</p> <p>Note #2: A Surveillance of Services and Time Records plan will be established during a Post-Award Briefing which shall be coordinated with aforementioned Jan Rodriguez and/or Ryan Kabacinski.</p> <p>THE LABOR CATEGORIES AND RATES USED IN THIS CONTRACT ARE ATTACHED.</p> <table border="0"> <tr> <td><i>Delivery Date</i></td> <td><i>Start Date</i></td> <td><i>End Date</i></td> </tr> <tr> <td>06/02/2009</td> <td>05/15/2009</td> <td>07/15/2009</td> </tr> </table> <p>Reference Requisition: PR600090051</p>	<i>Delivery Date</i>	<i>Start Date</i>	<i>End Date</i>	06/02/2009	05/15/2009	07/15/2009	1.00	NTE	10,850.000	10,850.00	
<i>Delivery Date</i>	<i>Start Date</i>	<i>End Date</i>										
06/02/2009	05/15/2009	07/15/2009										

TOTAL CARRIED FORWARD TO 1ST PAGE (ITEM 17i) ➡ \$10,850.00

Line Item Detail	Title Legal Admin. Assistance	Document Number DTMA1F09067	Page 4 of 9
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Detail

Line Item Number	Description	Ship Code	Invoice Code	Quantity	Unit of Issue	Unit Price	Total Cost (Includes Disc)
0001	PROCUREMENT LITIGATION SUPPORT SERVICES			1.00	NTE	\$10,850.000	\$ 10,850.00

Ref Req No: PR600090051

Contract Type: Time and Materials

Delivery Date: 06/02/2009

Period of Performance: 05/15/2009 to 07/15/2009

Extended Description:

Line Type: Priced

Period Type: Base Period

Product/Service Code: R418

SIC Code: 8111

NAICS Code: 519190

The contractor shall provide legal administrative services of assembling and copying of the appeal files and associated administrative assistance which complies with Rule 4 of the CBCA rules. Start with the Lexington Appeal File and SSMC's Supplement and compile complete Appeal files for the three Appeals. Documents in pdf and individually saved emails will be provided on CD. There are MS Project files with some oversized schedule documents, approximately ten schedules for the LEXINGTON Appeal File, 15 for the PENNSYLVANIA TRADER Appeal File and twenty for the HUNLEY (these documents will have to be reproduced in color.) Appeal file must be organized, indexed and tabbed as required by the attached RULE 4 of the Civilian Board of Contract Appeals Rules. Estimated size 500 pages for No. 1426, 1,000 pages for No. 1425 and 1,000 pages for No. 1424.

Turnaround time shall be approximately one week from contract award.

Upon prior approval, Overtime is authorized for up to four (4) hours in excess of regular eight (8) hour days Monday thru Friday, and eight (8) hours on Sundays and Holidays and will be coordinated with Shawn Ireland, Contracting Officer's Technical Representative (COTR) @ 202-366-5787.

Certifying Officials: Janis Rodriguez @ 202-366-5161 or Ryan Kabacinski @ 202-366-5176 shall certify completion of services and all invoices.

The contractor will be required to keep a daily progress report showing the labor categories and work performed daily. See attached Statement of Work for parameters and deliverables;and CBCA Rule 4.

Note #1: The contractor shall provide an itemized cost breakdown of tasks performed and the labor categories used with the invoice.

Note #2: A Surveillance of Services and Time Records plan will be established during a Post-Award Briefing which shall be coordinated with aforementioned Jan Rodriguez and/or Ryan Kabacinski.

THE LABOR CATEGORIES AND RATES USED IN THIS CONTRACT ARE ATTACHED.

Description

Company:	Model Number:	Inspection/Acceptance
Prod./Cat. Number:	NSN:	Location:
Drawing Number:	Recycled Product:	Level:
Spec. Number:	Color:	
Serial Number:	Size:	
Piece Number:		

Pricing

		Estimates					
Base Fee:	.000	Min. Profit Fee:	.000	Quantity:	.000	Est. Cost:	.000
Award Fee:	.000	Max. Profit Fee:	.000	Min. Quantity:	.000	Est. Cost - Low:	.000
Fixed Fee:	.000	Target Profit Fee:	.000	Max. Quantity:	.000	Est. Cost - High:	.000
Ceiling:	.000	Taxes:	.000	Variation in Quantity:	.000	Target Cost:	.000
						Target Price:	.000

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Funding

Funding Strip	Expiration Date	Funded Amount
70 - - X1768 - 000109 - SD - 1600 - - SDMISC - 25433 - - - - -		10,850.00

Address Information

F.O.B. Destination

Additional Markings:

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SECTION C -- DESCRIPTIONS AND SPECIFICATIONS

C.1 STATEMENT OF WORK

Southern Scrap Material Co. LLC v. Department of Transportation, Civilian Board of Appeals, Case No.: CBA 1424, 1425, 1426.

Background: The U.S. Department of Transportation, Maritime Administration ("MARAD"), is involved in three separate, but related, appeals with Southern Scrap Material Co. LLC ("SSM") before the Civilian Board of Contracts Appeals ("CBCA").

CBCA No. 1426 - LEXINGTON Appeal File

CBCA No. 1424 - PENNSYLVANIA TRADER Appeal File

CBCA No. 1425 - HUNLEY Appeal File

On May 1, 2009, the CBCA issued an order directing MARAD to produce appeal files for the above appeals on June 2, 2009.

Request: MARAD is seeking assistance with assembling and copying of the appeal files and associated administrative assistance which complies with Rule 4 of the CBCA rules. Start with the Lexington Appeal File and SSMC's Supplement and compile complete Appeal files for the three Appeals. Documents in pdf and individually saved emails will be provided on CD. There are MS Project files with some oversized schedule documents, approximately ten schedules for the LEXINGTON Appeal File, 15 for the PENNSYLVANIA TRADER Appeal File and twenty for the HUNLEY. Appeal file must be organized, indexed and tabbed as required by the attached RULE 4 of the Civilian Board of Contract Appeals Rules. Estimated size 500 pages for No. 1426, 1000 pages for No. 1425 and 1000 pages for No. 1425.

Tasks and services:

1. Meet with COTR and counsel's office Tuesday, May 19 to receive old Appeal file and electronic copy of documents;
2. Review of documents for privilege and internal references; identify additional documents which are needed from agency for inclusion
3. Arrange documents in chronological order, earliest documents first;
4. Bind in a loose-leaf binder on the left margin except where size or shape makes such binding impracticable;
5. Numbered; tabbed; and indexed;
6. Appropriate copying (3 appeal files plus five copies each);
7. Additional Administrative assistance after June 2, 2009.

Deliverables:

May 26, 2009 - 4:00 pm EDT Indexed list of all documents in Appeals Files

May 27, 2009 - noon EDT Draft of all three Appeal Files without Bates Stamps

June 1, 2009 - 4:00 pm EDT Five copies each of three completed Appeals Files
One copy each of the three Appeal Files on CD

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SECTION J -- LIST OF DOCUMENTS, EXHIBITS AND OTHER ATTACHMENTS

J.1 LABOR CATEGORIES:

SEE PAGE 3 OF THE CONTRACTOR'S PROPOSAL DATED MAY 14, 2009.

J.2 RULE 4

RULE 4

APPEAL FILE

(a) Submission to the Board by the respondent. Within 30 calendar days from receipt of the Board's docketing notice or within such time as the Board may allow, the respondent shall file with the Board appeal file exhibits consisting of all documents and other tangible things relevant to the claim and to the contracting officer's decision which has been appealed. Exhibits will be numbered as required by Rule 4(b) and will include, if any:

- (1) The contracting officer's decision from which the appeal is taken;
- (2) The contract, including amendments, specifications, plans, and drawings;
- (3) All correspondence between the parties that are relevant to the appeal, including the written claim or claims that are the subject of the appeal, and evidence of their certification;
- (4) Affidavits or statements of any witnesses concerning the matter in dispute and transcripts of any testimony taken before the filing of the notice of appeal;
- (5) All documents and other tangible things on which the contracting officer relied in making the decision, and any related correspondence;
- (6) The abstract of bids, if relevant; and
- (7) Any additional existing evidence or information necessary to determine the merits of the appeal, such as internal memoranda and notes to the file.

(b) Organization of the appeal file. Appeal file exhibits may be originals or true, legible, and complete copies. They shall be arranged in chronological order, earliest documents first; bound in a loose-leaf binder on the left margin except where size or shape makes such binding impracticable; numbered; tabbed; and indexed. The loose-leaf binders cannot exceed four inches in depth. The numbering shall be consecutive, in whole Arabic numerals (no letters, decimals, or fractions), and continuous from one submission to the next, so that the complete file, after all submissions, will consist of one set of consecutively numbered exhibits. In addition, the pages within each exhibit containing more than three pages shall be numbered consecutively unless the exhibit already is paginated in a logical manner. Consecutive pagination of the entire file is not required. The index shall include the date and a brief description of each exhibit and shall identify which exhibits, if any, have been filed with the Board in camera or under protective order or otherwise have not been served on the other party.