

**ORDER FOR SUPPLIES OR SERVICES**

**IMPORTANT: Mark all packages and papers with contract and/or order numbers.**

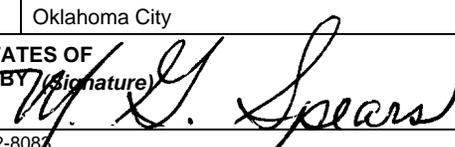
1. DATE OF ORDER 12/21/2007	2. CONTRACT NO. (If any) GS-02F-0203P	6. SHIP TO: Martin Walker		
3. ORDER NO. DTMA2F08007	4. REQUISITION/REFERENCE NO. PR SAR080189	a. NAME OF CONSIGNEE James River Reserve Fleet, Fleet Operations Group, MRG-7715		
5. ISSUING OFFICE (Address correspondence to) DOT/ Maritime Administration, SAR Acquisition Office of Acquisition, MRG-7200 7737 Hampton Boulevard, Building 4D, Room 211 Norfolk VA 23505		b. STREET ADDRESS End of Harrison Road, Bldg. 2606		
		c. CITY Fort Eustis	d. STATE VA	e. ZIP CODE 23604
7. TO: a. NAME OF CONTRACTOR		f. SHIP VIA		
b. COMPANY NAME NATIONAL TECHNOLOGY TRANSFER INC		8. TYPE OF ORDER		
c. STREET ADDRESS 7337 S REVERE PKWY		<input type="checkbox"/> a. PURCHASE REFERENCE YOUR:  Please furnish the following on the terms and conditions specified on both sides of this order and on the attached sheet, if any, including delivery as indicated.	<input checked="" type="checkbox"/> b. DELIVERY - Except for billing instructions on the reverse, this delivery order is subject to instructions contained on this side only of this form and is issued subject to the terms and conditions of the above-numbered contract.	
d. CITY CENTENNIAL	e. STATE CO	f. ZIP CODE 80112-3931		
9. ACCOUNTING AND APPROPRIATION DATA 2008 - - x4303 - 971 - 76 - NDA0 - 0 - 0000 - 000000 - 70 - 086171 - 76 - NDA0 - 25209 - 6100 - 6600 -		10. REQUISITIONING OFFICE James River Reserve Fleet, Fleet Operations Group, MRG-7715		

11. BUSINESS CLASSIFICATION (Check appropriate box(es))			
<input type="checkbox"/> a. SMALL	<input checked="" type="checkbox"/> b. OTHER THAN SMALL	<input type="checkbox"/> c. DISADVANTAGED	<input type="checkbox"/> d. WOMEN-OWNED
12. F.O.B. POINT Destination	14. GOVERNMENT B/L NO.	15. DELIVER TO F.O.B. POINT ON OR BEFORE (Date)	16. DISCOUNT TERMS
13. PLACE OF			10 days % 20 days % 30 days % days %
a. INSPECTION	b. ACCEPTANCE		

17. SCHEDULE (See reverse for Rejections)

ITEM NO. (a)	SUPPLIES OR SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
	<b>SEE LINE ITEM DETAIL</b>					

SEE BILLING INSTRUCTIONS ON REVERSE	18. SHIPPING POINT	19. GROSS SHIPPING WEIGHT	20. INVOICE NO.		17(h) TOT. (Cont. pages)
	21. MAIL INVOICE TO: Leah MacHugh				
	a. NAME DOT/ Enterprise Services Center (ESC) OFO/FAA, Oklahoma City				
	b. STREET ADDRESS (or P.O. Box) MARAD A/P Branch, AMZ-150 PO Box 25710				
	c. CITY Oklahoma City	d. STATE OK	e. ZIP CODE 73125	\$3,995.00	17(i) GRAND TOTAL

22. UNITED STATES OF AMERICA BY <i>(Signature)</i> 	23. NAME (Typed) Milton G. Spears TITLE: CONTRACTING/ORDERING OFFICER
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**ORDER FOR SUPPLIES OR SERVICES  
SCHEDULE - CONTINUATION**

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DATE OF ORDER 12/21/2007	CONTRACT NO. GS-02F-0203P	ORDER NO. DTMA2F08007
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ITEM NO. (a)	SUPPLIES OR SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
0001	<p>Arc Flash Protection and Electrical Safety Course</p> <p>Arc Flash Protection and Electrical Safety 29 CFR 1910.331 through 1910.335 and NFPA 70E.</p> <p>2-day course, April 21-22, 2008, Williamsburg, VA</p> <p>GSA #: GS-02F-0203P</p> <p>Attendees:</p> <p>Danny Harris Robert Hambley Dean Quaye Wayne Hancock Robert Jacobson</p> <p align="center"><i>Start Date</i>                      <i>End Date</i> 04/21/2008                      04/22/2008</p> <p>Reference Requisition: PRSAR080189 DUNS #130857097</p>	5.00	JOB	799.000	3,995.00	

**TOTAL CARRIED FORWARD TO 1ST PAGE (ITEM 17i)** ⇒ \$3,995.00

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## COMMERCIAL CLAUSES

### 1 INVOICE SUBMISSION

#### INVOICE SUBMISSION - MARAD/SAR

The Contractor may submit invoices in either electronic or paper format. Electronic submission is preferred.

(1) Electronic invoices shall be addressed to [MARADInvoices@faa.gov](mailto:MARADInvoices@faa.gov)

Electronic invoices shall conform to the following criteria, or be subject to rejection:

- a. Invoice and supporting documentation shall be in Adobe Acrobat (pdf) format.
- b. The e-mail subject shall include the contract/purchase order number and invoice number. If this information is omitted from the invoice, then invoice will be returned and payment will be delayed.
- c. The transmitting e-mail shall include the following information: Name of the Contractor; Invoice date and number; Invoice amount; Contract number and, if applicable, the order or modification number; Terms of any discount for prompt payment offered; Payment instructions (i.e., financial institution, ABA routing #, account #)

(2) Paper invoices shall be submitted to one of the following addresses. Multiple copies are not required.

MARAD A/P SAR Invoices Branch  
AMZ-150  
PO Box 25710  
Oklahoma City, OK 73125

If a street address is required for delivery (i.e., Federal Express), the following address may be used in lieu of the post office box:

MARAD A/P SAR Invoices Branch  
AMZ-150  
6500 S MacArthur Blvd.  
Oklahoma City, OK 73169