

<b>AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT</b>		1. CONTRACT ID CODE		PAGE OF PAGES	
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2. AMENDMENT/MODIFICATION NO. 0001		3. EFFECTIVE DATE 08/28/2012		4. REQUISITION/PURCHASE REQ. NO. MMA-PR5302-20120065	
6. ISSUED BY U.S.Merchant Marine Academy Division of Procurement USMMA-5206 300 Steamboat Road Kings Point NY 11024-1699		7. ADMINISTERED BY (If other than Item 6) U.S.Merchant Marine Academy Division of Procurement USMMA-5206 300 Steamboat Road Kings Point NY 11024-1699		5. PROJECT NO. (If applicable)	
CODE 00095		CODE 00095			
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code) ERICA L HANSEN Attn: Erica L. Hansen 36 Harriet Lane Huntington NY 11743-6818		(x) 9A. AMENDMENT OF SOLICITATION NO.		9B. DATED (SEE ITEM 11)	
CODE 163677466		FACILITY CODE		10A. MODIFICATION OF CONTRACT/ORDER NO. DTMA-95-P-2012-0217	
				10B. DATED (SEE ITEM 13) 06/12/2012	
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS					
<input type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended. <input type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.					
12. ACCOUNTING AND APPROPRIATION DATA (If required) XXXXXXXXXXXXXXXXXXXX See Acctg Data pg. 5 Net Increase: \$3,475.00					
13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.					
CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.				
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).				
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:				
X	D. OTHER (Specify type of modification and authority) FAR 13.302-3, MODIFICATION OF PURCHASE ORDERS				
E. IMPORTANT: Contractor <input checked="" type="checkbox"/> is not <input type="checkbox"/> is required to sign this document and return _____ 0 _____ copies to the issuing office.					
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)					
a. The purpose of this modification is to add incremental funding for additional work that was not included in the original Purchase Order. This modification adds course EC253 Maintenance Management and EC262 Shipboard Systems II.					
b. As a result of the foregoing, the total Purchase Order is hereby increased by \$3,475.00, from \$13,483.00 to \$16,958.00.					
c. All other terms and conditions remain unchanged.					
LIST OF CHANGES: Reason for Modification : Additional Work (new agreement, FAR part 6 applies) Total Amount for this Modification: \$3,475.00 Continued ...					
Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.					
15A. NAME AND TITLE OF SIGNER (Type or print)			16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)		
			Maxmillian Diah		
15B. CONTRACTOR/OFFEROR		15C. DATE SIGNED	16B. UNITED STATES OF AMERICA		16C. DATE SIGNED
(Signature of person authorized to sign)			Phill S. Diah		08/28/2012
			(Signature of Contracting Officer)		

**CONTINUATION SHEET**

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NAME OF OFFEROR OR CONTRACTOR  
ERICA L HANSEN

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
0002	<p>New Total Amount for this Version: \$16,958.00                      New Total Amount for this Award: \$16,958.00                      Obligated Amount for this Modification: \$3,475.00                      New Total Obligated Amount for this Award:                      \$16,958.00                      CHANGES FOR LINE ITEM NUMBER: 1</p> <p>Delivery Location Code: 00095                      U.S Merchant Marine Academy                      U.S. DOT/Maritime Administration                      300 Steamboat Road                      Kings Point NY 11024-1699 USA</p> <p>Payment:                      MARAD A/P INVOICES                      P.O.BOX 25710                      OKLAHOMA CITY OK 73125</p> <p>FOB: Destination                      Period of Performance: 07/26/2012 to 10/30/2012</p> <p>STATEMENT OF WORK</p> <p>1. The Contractor Erica Hansen shall deliver instructional services as an independent contractor to the Department of Engineering at the United States Merchant Marine Academy ("the Academy"). The service[s] to be provided shall constitute the instruction of midshipmen in the following course(s):</p> <p>EC253 Maintenance Management and EC262 Shipboard Systems II. 2.5 - Total Load hours 6</p> <p>2. The Contractor certifies that he/she possesses the requisite qualifications to deliver instructional services in Maintenance Management and Shipboard Systems II. The Contractor shall deliver the services solely during the period commencing on 26 July 2012 and terminating on 30 October 2012. Continuation of these services beyond the termination date is prohibited. This contract does not signify or guarantee that future contracts will be awarded to the Contractor for the delivery of similar services.</p> <p>4. In the performance of the work necessary for delivery, the Contractor shall observe the standards published in the official Academy Catalog, Academic Handbook, the Dean's Memoranda &amp; Instructions and when appropriate, shall                      Continued ...</p>				3,475.00

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	<p>examine the students and submit grades in conformity with such standards including the completion of D/F forms for final grades of D+, D, and F. The Contractor shall submit a full record of all grades at the end of the term. The Contractor is responsible for his/her own course planning consistent with course accreditation.</p> <p>In addition to classroom instruction, the Contractor shall be available at the Academy for two hours per week, per course, to consult with students at a time and location convenient for the Contractor and students. Within these parameters, the Contractor shall deliver the services independently without training, supervision or control with respect to the way the work is to be accomplished.</p> <p>The Contractor is also responsible for re-scheduling any class sessions that the Contractor cancels, unless other arrangements are made with the approval of the Head of the Department.</p> <p>The Contractor shall agree to be bound by the terms and conditions of Superintendent's Instruction 2205-20, Computer Network Use Agreement. The contractor shall personally submit mid-term and final term grades using the Academy's electronic web-enabled system. This task/requirement shall not be delegated to any other person, and any other form of grade submission is deemed unacceptable.</p> <p>5. The Head of the Department of Engineering shall be the Contracting Officer's Technical Representative (COTR) and shall be responsible for the technical aspects of the contract. Any questions concerning the academic requirements of the contract should be referred to the COTR.</p> <p>6. The Contractor shall provide instruction at the facilities of the Academy in a classroom provided by Academy and be available for student consultations as set forth above.</p> <p>7. The Contractor's usage of government furnished equipment will be limited to designated instructional aids and supplies, if necessary for the delivery of services, and Academy projectors Continued ...</p>				

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	<p>and copiers as necessary to deliver instruction and reproduce notes, classroom handouts and exam materials. Except for being present for classes and student consultations, the Contractor shall make all preparations and research for services to be rendered on his/her own premises and with his/her own materials, equipment and personnel. The Academy will not provide an office for the Instructor but will provide a room for instructor/student consultations.</p> <p>8. The Contractor shall not work as an employee nor serve as an agency representative or liaison of the Academy or Maritime Administration in connection with the official business with other organizations, firms or persons. The Contractor shall not be required to attend departmental meetings but may do so to the extent that said meetings involve issues pertinent to the class(es) they are teaching. The Contractor shall not be involved in other faculty or Academy functions.</p> <p>9. The Contractor will be paid a total sum of \$3,475.00 for the services being delivered under the contract. The sum shall be paid in two payments. The first payment shall be made upon completion of 50% of the work and submittal of a proper invoice. The second and final payment shall be made after submission of final grades and if necessary the student assessment for students receiving grades of C-, D+, D or F and submission of a final and proper invoice by the Contractor. The Contractor is responsible for paying all applicable federal and state taxes for any compensation received from the Academy. The Contractor is not entitled to reimbursement from the Academy for travel and/or business expenses.</p> <p>10. The performance of services provided under this contract may be terminated in whole or in part for the Academy's convenience by written notice from the Contracting Officer. If notice of termination is provided before the date performance begins, then the Government shall be liable only for the payment of a \$0 cancellation fee for each course cancelled. If the contract is terminated after performance begins, per paragraph (1) Termination for Convenience of FAR clause 52-212-4, Contract Terms and Conditions - Continued ...</p>				

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	<p>Commercial Items, the Academy shall be liable only for payment for services rendered before the effective date of termination and such payment will be pro-rated based on the number of class sessions taught prior to termination with relevance to the total number of class sessions scheduled to have been taught.</p> <p>11. The Academy may terminate this contract for cause Termination for Cause, of FAR clause 52-212-4, in the event of any default by the contractor, or if the Contractor fails to comply with any contract terms and conditions, or fails to provide the Academy, upon request, with adequate assurances of future performance. In the event of termination for cause, the Academy shall not be liable to the Contractor for any amount for supplies or services not accepted, and the Contractor shall be liable to the Academy for any and all rights and remedies provided by law. If it is determined that the Academy improperly terminated this contract for cause, such termination shall be deemed a termination for convenience.</p> <p>DUNS: 163677466            REMIT TO: SAME AS ABOVE            CONTACT: DEBORAH PORTER, CONTRACT SPECIALIST            516-726-6137            INVOICE INQUIRIES: TAMMY CURNETT 405-954-2063            MARKVIEW INVOICES: DAVID PALMER</p> <p>Acctg Data: 70X1750GDP-2012-4GRADP0001-0000530200-25215-61006600</p>				