

2. AMENDMENT/MODIFICATION NO. 0001	3. EFFECTIVE DATE 01/15/2013	4. REQUISITION/PURCHASE REQ. NO. MMA-PR5103-20120043	5. PROJECT NO. (If applicable)
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6. ISSUED BY U.S.Merchant Marine Academy Division of Procurement USMMA-5206 300 Steamboat Road Kings Point NY 11024-1699	CODE 00095	7. ADMINISTERED BY (If other than Item 6) U.S.Merchant Marine Academy Division of Procurement USMMA-5206 300 Steamboat Road Kings Point NY 11024-1699	CODE 00095
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8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code) Higher Ed Strategies, LLC Attn: Philip Malinoski 18A Pasco Drive East Windsor CT 06088-1708	(x)	9A. AMENDMENT OF SOLICITATION NO.
		9B. DATED (SEE ITEM 11)

CODE 799208488      FACILITY CODE	x	10A. MODIFICATION OF CONTRACT/ORDER NO. DTMA-95-P-2012-0119
		10B. DATED (SEE ITEM 13) 03/07/2012

**11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS**

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers  is extended,  is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning \_\_\_\_\_ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required) 70121750MA - 2012 - 1PDA000008 - 0000510300 - 25305 - 61006600	Net Decrease:	-\$950.00
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**13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.**

CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
	D. OTHER (Specify type of modification and authority)
X	FAR 13.302-3, MODIFICATION OF PURCHASE ORDERS

**E. IMPORTANT:** Contractor  is not,  is required to sign this document and return \_\_\_\_\_ 0 \_\_\_\_\_ copies to the issuing office.

**14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)**

a. The purpose of this modification is to deobligate unused funding and close-out subject Purchase Order DTMA-95-P-2012-0119.

b. As a result of the foregoing, the total Purchase Order price is hereby decreased by \$950.00, from \$21,000.00 to \$20,050.00 and is hereby closed-out.

LIST OF CHANGES:  
Reason for Modification : Close Out  
Total Amount for this Modification: -\$950.00  
New Total Amount for this Version: \$20,050.00  
New Total Amount for this Award: \$20,050.00  
Obligated Amount for this Modification: -\$950.00  
Continued ...

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)	16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Bruce Markman
15B. CONTRACTOR/OFFEROR  <i>(Signature of person authorized to sign)</i>	16B. UNITED STATES OF AMERICA  <i>(Signature of Contracting Officer)</i>
15C. DATE SIGNED	16C. DATE SIGNED 01/15/2013

NAME OF OFFEROR OR CONTRACTOR  
Higher Ed Strategies, LLC

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	<p>New Total Obligated Amount for this Award: \$20,050.00</p> <p>CHANGES FOR LINE ITEM NUMBER: 1</p> <p>Description changed from The Contractor shall provide professional Financial Aid Review, processing and Training Services; as well as provide professional review and assistance with the maintenance of the Financial Aid Policy and Procedures Manual in the Financial Aid Office at the U.S. Merchant Marine Academy, Kings Point, NY in accordance with the below Statement of Work (SOW).</p> <p>STATEMENT OF WORK</p> <p>PURPOSE:</p> <p>To furnish financial aid review services. All services are to reflect knowledge of and compliance with U.S. Department of Education Title IV programs.</p> <p>SERVICES:</p> <ul style="list-style-type: none"> <li>-The Contractor shall provide guidance, as needed, to the Academy's Financial Aid officials on requests for financial aid, and shall meet with students, as needed, to resolve concerns or problems they may have.</li> <li>-The Contractor shall provide guidance, as needed, on "needs analyses," and provide guidance concerning the eligibility of applicants for the Federal Loan Programs (student and parent) and Federal Pell Grant Program. Verification shall be made that all proper documentation is on file.</li> <li>-The Contractor shall coordinate with the Academy's Financial Aid officials of any follow-up work that needs to be accomplished.</li> <li>-The Contractor shall be present for any visits made by the U.S. Department of Education for program reviews.</li> <li>-The contractor shall assist in the generation of responses to any program reviews and/or audits.</li> <li>-All tasks under this contract shall be completed within the timeframe identified by the Continued ...</li> </ul>				

NAME OF OFFEROR OR CONTRACTOR  
Higher Ed Strategies, LLC

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	<p>Contracting Officer's Technical Representative (COTR).</p> <p>REPORT:</p> <p>The Contractor shall provide guidance, as needed, to the Academy's Financial Aid officials for the completion of reports required by the Institution, as well as State and Federal Loan, Scholarship and Grant Agencies/Programs.</p> <p>PERFORMANCE PERIOD:</p> <p>The term of this contract is 07 March 2012 through 30 September 2012. During this period, it is expected that the Contractor shall be present onsite (on campus) to accomplish the majority of the tasks required under this contract however, the Contractor shall not begin any work physically on Academy grounds until the Procurement Office has obtained the initial Background Investigation clearance.</p> <p>to Deobligate unused funding and close-out Purchase Order.</p> <p>Quantity changed from 1 to 0 Unit changed from Each to Unit Price changed from \$21000.00000 to \$.00000 Total Amount changed from \$21,000.00 to \$20,050.00 Obligated Amount for this modification: -\$950.00 Qualifier changed from By Quantity to By Dollars</p> <p>CHANGES FOR DELIVERY LOCATION: 00095 Quantity changed from 1 to 0 Amount changed from \$21,000.00 to \$20,050.00</p> <p>CHANGES FOR ACCOUNTING CODE: 70121750MA - 2012 - 1PDA000008 - 0000510300 - 25305 - 61006600 Quantity changed from 1 to 0 Amount changed from \$21,000.00 to \$20,050.00</p> <p>Delivery Location Code: 00095 U.S Merchant Marine Academy U.S. DOT/Maritime Administration 300 Steamboat Road Kings Point NY 11024-1699 USA</p> <p>Continued ...</p>				

**CONTINUATION SHEET**

REFERENCE NO. OF DOCUMENT BEING CONTINUED  
DTMA-95-P-2012-0119/0001

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NAME OF OFFEROR OR CONTRACTOR  
Higher Ed Strategies, LLC

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	<p>Payment: MARAD A/P INVOICES P.O.BOX 25710 OKLAHOMA CITY OK 73125 FOB: Destination Period of Performance: 03/07/2012 to 09/30/2012 DUNS:799208488 REMIT TO: PHILIP T. MALINOSKI 29A PASCO DRIVE EAST WINDSOR, CT 06088-1708 CONTACT: DEBORAH PORTER, CONTRACT SPECIALIST 516-726-6137 INVOICE INQUIRIES: BARBARA MARTOS 405-954-1219</p>				