

ORDER FOR SUPPLIES OR SERVICES

1. CONTRACT/PURCH ORDER/AGREEMENT NO.	2. DELIVERY ORDER/CALL NO. DTMA-91-P-2012-0186	3. DATE OF ORDER/CALL (YYYYMMDD) 7/30/2012	4. REQUISITION/PURCH REQUEST NO. MMA-PR5207-20120143	5. PRIORITY
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6. ISSUED BY U.S. DOT/ Maritime Administration Office of Acquisition MAR-380 1200 NEW JERSEY AVENUE SE MAIL STOP W-28-201 WASHINGTON DC 20590-0001	CODE 00091	7. ADMINISTERED BY (If other than 6) U.S.Merchant Marine Academy Division of Procurement USMMA-5206 300 Steamboat Road Kings Point NY 11024-1699	CODE 00095	8. DELIVERY FOB <input checked="" type="checkbox"/> DESTINATION <input type="checkbox"/> OTHER (See Schedule if other)
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9. CONTRACTOR NAME AND ADDRESS NORESKO, LLC ONE RESEARCH DRIVE SUITE 400C WESTBOROUGH MA 01581-3963	CODE 606727402	FACILITY	10. DELIVER TO FOB POINT BY (Date) (YYYYMMDD) 2012Aug03	11. X IF BUSINESS IS <input type="checkbox"/> SMALL <input type="checkbox"/> SMALL DISADVANTAGED <input type="checkbox"/> WOMEN-OWNED
			12. DISCOUNT TERMS	
13. MAIL INVOICES TO THE ADDRESS IN BLOCK				

14. SHIP TO U.S Merchant Marine Academy U.S. DOT/Maritime Administration 300 Steamboat Road Kings Point NY 11024-1699	CODE 00095	15. PAYMENT WILL BE MADE BY MARAD A/P INVOICES P.O.BOX 25710 OKLAHOMA CITY OK 73125	CODE	MARK ALL PACKAGES AND PAPERS WITH IDENTIFICATION NUMBERS IN BLOCK 1 AND 2.
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16. TYPE OF ORDER DELIVERY/ CALL PURCHASE	<input type="checkbox"/>	<input checked="" type="checkbox"/>	This delivery order/call is issued on another Government agency or in accordance with and subject to terms and conditions of above numbered contract. Reference your Quarters A 7/30/12 furnish the following on terms specified herein. ACCEPTANCE. THE CONTRACTOR HEREBY ACCEPTS THE OFFER REPRESENTED BY THE NUMBERED PURCHASE ORDER AS IT MAY PREVIOUSLY HAVE BEEN OR IS NOW MODIFIED, SUBJECT TO ALL OF THE TERMS AND CONDITIONS SET FORTH, AND AGREES TO PERFORM THE SAME.
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NAME OF CONTRACTOR	SIGNATURE	TYPED NAME AND TITLE	DATE SIGNED (YYYYMMDD) 2012Jul130
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If this box is marked, supplier must sign Acceptance and return the following number of copies:

17. ACCOUNTING AND APPROPRIATION DATA/LOCAL USE
70X1750C12-2012-1CIP0GFMRE-0000520700-25215-61006600

18. ITEM NO.	19. SCHEDULE OF SUPPLIES/SERVICES	20. QUANTITY ORDERED/ACCEPTED*	21. UNIT	22. UNIT PRICE	23. AMOUNT
	Confirming Order Placed With: Continued ...				

*If quantity accepted by the Government is same as quantity ordered, indicate by X. If different, enter actual quantity accepted below quantity ordered and encircle.	24. UNITED STATES OF AMERICA BY: Bruce Markman 	25. TOTAL \$24,320.66
		26. DIFFERENCES

27a. QUANTITY IN COLUMN 20 HAS BEEN

INSPECTED RECEIVED ACCEPTED, AND CONFORMS TO THE CONTRACT EXCEPT AS NOTED:

b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE	c. DATE (YYYYMMDD)	d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE	
e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE	28. SHIP. NO.	29. D.O. VOUCHER NO.	30. INITIALS
f. TELEPHONE NUMBER	g. E-MAIL ADDRESS	32. PAID BY	33. AMOUNT VERIFIED CORRECT FOR
36. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT.		31. PAYMENT	34. CHECK NUMBER
a. DATE (YYYYMMDD)	b. SIGNATURE AND TITLE OF CERTIFYING OFFICER	COMPLETE	35. BILL OF LADING NO.
		PARTIAL	
		FINAL	
37. RECEIVED AT	38. RECEIVED BY (Print)	39. DATE RECEIVED (YYYYMMDD)	40. TOTAL CONTAINERS
			41. S/R ACCOUNT NUMBER
			42. S/R VOUCHER NO.

CONTINUATION SHEET

REFERENCE NO. OF DOCUMENT BEING CONTINUED

DTMA-91-P-2012-0186

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NAME OF OFFEROR OR CONTRACTOR

NORESICO, LLC

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001	<p>CLAY TRUSSELL, Do Not Duplicate Delivery Location Code: 00095 U.S Merchant Marine Academy U.S. DOT/Maritime Administration 300 Steamboat Road Kings Point NY 11024-1699 USA</p> <p>Qtrs. "A" air conditioning equipment replacement and upgrade per proposal dated July 30, 2012. Involves install (3) York 13SER Condensing Units to existing AHU's. Re-configure duct work in (2) attic units with galvanized duct.</p> <p>Delivery: 08/03/2012</p> <p>The total amount of award: \$24,320.66. The obligation for this award is shown in box 25.</p>				24,320.66

STATEMENT OF WORK

- 1. DESCRIPTION:** This work shall consist of but not limited to providing all labor, tools, materials, equipment and supervision for the complete evaluation of the existing air conditioning systems at QTRS. "A" and make necessary repairs, equipment replacement and any modifications to get the zones operational, this work shall include replacing all service sets as needed, condenser replacements, install phase protection on condensers, air handlers if not able to clean coils replace as needed, fabricate and adapt all duct work to fit equipment correctly, all controls thermostats humidifiers and related unused equipment shall be disconnected and removed with the duct work being repaired or replaced including drip pans, upon completion of this work all operational tests shall be performed and equipment shall be put into a state of full warranty and guarantee, all humidification and dehumidification equipment shall be repaired or replaced if found necessary to install into systems. Equipment installation shall be installed in a professional manner using all proper hangers, supports etc. for a complete finish. The air conditioning equipment shall be selected and installed by the contractor once approval by the COTR has been given, all duct work shall be fabricated by the contractor, all exposed duct work if applicable shall be custom designed and submitted for approval prior to installation, all electrical work shall be in accordance to applicable codes and electrical drawings supplied to COTR prior to commencement of work. The contractor shall supply a complete design with field drawings and equipment submittals for approval prior to any start of work, progress reports, as builds and all engineering data shall be supplied prior and after all work performed, all work shall be in accordance to the manufacturer's specifications. Once system installed operational testing shall be performed in all stages of operation witnessed by the COTR. All work shall take place at **Quarters "A"** located at the U.S. MERCHANT MARINE ACADEMY, KINGS POINT, N.Y. 11024,
- 2. PERFORMANCE TIME:** Work is to be completed within 14 calendar days after NTP is approved and upon completion of other trades, the work shall take place during normal duty hours from 0730 to 1630, and weekdays Monday through Friday unless approval is granted by the Contracting Officer.
- 3. CONTRACTOR RESPONSIBILITIES:** Verify exact locations of the areas to be worked in, remove all damaged and unusable HVAC equipment and related piping and electrical service. The contractor shall once the equipment have been performed begin to install the new designed HVAC equipment, all damage to walls, ceilings etc. shall be repaired by the contractor unless areas are being worked on by others. Contractor shall maintain a normal safe work area and remove all debris from the Academy when work is completed. Excess materials and waste will be disposed of in accordance with local and state ordinances. Any damage to existing facilities or appurtenances shall be repaired or replaced, in kind, by the contractor at no additional cost to the Government. No vehicles shall be driven on the sidewalks or grass.

4. **COORDINATION OF WORK:** Provide a Project Schedule showing area to be worked in, dates of work, and estimated timeline for completion of the project. Submit schedule to the Contracting Officer (CO) for approval and coordination. Coordinate proposed schedule 7 days in advance of work to be accomplished with the Project Manager. Work is to be performed to the satisfaction of the CO.
5. **PRINCIPLE FEATURES:** The work to be accomplished consists of but is not limited to the following principal items. The Contractor is instructed to include all such items of work as part of his/her proposal of the work to be performed.

A. GENERAL

- a. The Contractor shall field existing conditions prior to any construction activities.
- b. All work performed is to conform to the latest edition of all applicable codes and standards.
- c. The Contractor is required to obtain all permits and licenses necessary to complete construction and testing if applicable.
- d. The Contractor will coordinate any disruptions in services for construction or testing with the COTR at least three (3) days in advance. The Contractor is required to make all possible efforts to minimize the impact to the daily routines of the Academy and reduce the time service will be affected.
- e. The work area is to be cleaned on a daily basis along with any debris to an approved landfill as part of this contract in contractor provided containers/trucks/trailers.
- f. The contractor shall provide stamped designed plans from a licensed architect engineer, and provide all documentation that applies to this project.

Project Submittals:

- a. The contractor shall submit all material submittals and specifications for COTR'S approval prior to installation.

PROJECT REQUIREMENTS:

- a. Contractor shall provide all selected materials, equipment and tools necessary to perform the work.
- b. The COTR shall be notified immediately of any problems during this project.

A. CLOSE OUT/TESTING REQUIREMENTS:

- a. Provide warranty for any defective materials and improper workmanship to be signed by Contractor.

**If you have any questions, please contact John McCormick COTR at 516-351-8099.

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at this/these address(es):

<http://acquisition.gov/far/current/html/FARTOCP52.html>

SECTION I -- CONTRACT CLAUSES

I.1 52.252-02 CLAUSES INCORPORATED BY REFERENCE

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at this/these address(es):

<http://acquisition.gov/far/current/html/FARTOCP52.html>

Clause	Title	Date
52.225-13	Restrictions on Certain Foreign Purchases	June 2008
52.233-03	Protest after Award	August 1996
52.244-06	Subcontracts for Commercial Items	April 2010
52.252-02	Clauses Incorporated by Reference	February 1998

INVOICE REQUIREMENTS:

Invoices can be mailed or submitted to the following address:

U.S. Mail
MARAD, A/P Branch AMZ-150
P.O. Box 2570
Oklahoma, OK 73125

FEDEX
MARAD A/P Branch, AMZ
6500 S. MACARTHUR BLVD.
Oklahoma, City, OK 73169

In addition, all vendors will have the option to send invoices electronically. The invoices must be in PDF format. Vendors can submit electronic invoices in the following email address:

MARADInvoices@FAA.GOV

- a. Invoices shall be submitted through Electronic Invoice System (EIS) and inform MARAD of the submittal to EIS
- b. To constitute a proper invoice, the invoice must include the following information and/or documentation

- (1) Name of the business concern (Note this name must match the name on the contract document exactly. If another name is used on the invoice such as a Doing Business As (DBA) the name on the contract document must also be listed on the invoice document). An invoice that does not contain the name on the contract will be rejected.
- (2) Invoice date
- (3) Contract Number, or other authorization for supplies delivered or services performed
- (4) Description price and quantity of supplies and services actual delivered or rendered
- (5) Shipping and payment terms
- (6) Name (where practicable), title, phone number, and complete mailing address of responsible official to whom payment is to be sent.
- (7) Other substantiating documentation or information as required by the contract.

Upon completion of the web-based system, invoices shall be available on-line. The on-line version of the invoice shall provide the ACO with the capability of approving in full or partial payments or rejecting invoices in total.

ELECTRONIC FUNDS TRANSFER (EFT) PAYMENT REQUIREMENTS

FAR 52.223-33 Payment by Electronic Funds Transfer central Contractor registration (May 1999) is included in this solicitation/contract. All Contractor payments will be made by EFT unless accepted or otherwise determined by the paying office designated in the contract.

POINTS OF CONTACT

a. PROCURING CONTRACTING OFFICER (PCO)

Bruce Markman
U.S. Department of Transportation
Maritime Administration
Office of Acquisition MAR380
1200 New Jersey Avenue, S.E. - W28/201
Washington, D.C. 20590
Telephone: (202) 366-1942
E-mail Address: bruce.markman@dot.gov

b. LOCAL CONTRACT ADMINISTRATION

All Correspondence shall be directed to the Procuring Contracting Officer except as otherwise specified.