

**ORDER FOR SUPPLIES OR SERVICES**

**IMPORTANT: Mark all packages and papers with contract and/or order numbers.**

1. DATE OF ORDER 09/11/2009		2. CONTRACT NO. (If any) GS-35F-0001S		6. SHIP TO: Quintin P. Ellis		
3. ORDER NO. DTMA1F09169		4. REQUISITION/REFERENCE NO. PR600090079/0001		a. NAME OF CONSIGNEE DOT/Maritime Administration, MAR-611		
5. ISSUING OFFICE (Address correspondence to) DOT/Maritime Administration, MAR-380 1200 New Jersey Ave SE, MAR380 W26-429  Washington DC 20590				b. STREET ADDRESS 1200 New Jersey Ave., SE MAR380, W28-201		
c. CITY Washington		d. STATE DC	e. ZIP CODE 20590			
7. TO: a. NAME OF CONTRACTOR				f. SHIP VIA		
b. COMPANY NAME I.M. SYSTEMS GROUP, INC.				8. TYPE OF ORDER		
c. STREET ADDRESS 6309 Executive Blvd				<input type="checkbox"/> a. PURCHASE REFERENCE YOUR:	<input checked="" type="checkbox"/> b. DELIVERY - Except for billing instructions on the reverse, this delivery order is subject to instructions contained on this side only of this form and is issued subject to the terms and conditions of the above-numbered contract.	
d. CITY Rockville		e. STATE MD	f. ZIP CODE 20852-3905			
9. ACCOUNTING AND APPROPRIATION DATA 7009 - - 70X430 - 3RRF930 - 40 - MR00 - 07 - 009613040 - MR00000 - 00 - 00000253 - 05 - 6100 - 6600 - - -				10. REQUISITIONING OFFICE DOT/Maritime Administration, MAR-610		
11. BUSINESS CLASSIFICATION (Check appropriate box(es))					12. F.O.B. POINT	
<input type="checkbox"/> a. SMALL <input checked="" type="checkbox"/> b. OTHER THAN SMALL <input type="checkbox"/> c. DISADVANTAGED <input type="checkbox"/> g. SERVICE-DISABLED VETERAN-OWNED <input type="checkbox"/> d. WOMEN-OWNED <input type="checkbox"/> e. HUBZone <input type="checkbox"/> f. EMERGING SMALL BUSINESS					Destination	
13. PLACE OF			14. GOVERNMENT B/L NO.	15. DELIVER TO F.O.B. POINT ON OR BEFORE (Date)		16. DISCOUNT TERMS
a. INSPECTION		b. ACCEPTANCE				

17. SCHEDULE (See reverse for Rejections)

ITEM NO. (a)	SUPPLIES OR SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
	<b>SEE LINE ITEM DETAIL</b>					

SEE BILLING INSTRUCTIONS ON REVERSE	18. SHIPPING POINT		19. GROSS SHIPPING WEIGHT		20. INVOICE NO.		17(h) TOT. (Cont. pages)
	21. MAIL INVOICE TO: Tammy Curnett						
	a. NAME DOT/ Enterprise Services Center (ESC) OFO/FAA, Oklahoma City						
	b. STREET ADDRESS (or P.O. Box) MARAD A/P Branch, AMZ-150 PO Box 25710						
c. CITY Oklahoma City			d. STATE OK	e. ZIP CODE 73125		\$60,000.00	17(i) GRAND TOTAL

22. UNITED STATES OF AMERICA BY (Signature) 			23. NAME (Typed) Barbara A. Gillum TITLE: CONTRACTING/ORDERING OFFICER			
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**ORDER FOR SUPPLIES OR SERVICES  
SCHEDULE - CONTINUATION**

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**IMPORTANT: Mark all packages and papers with contract and/or order numbers.**

DATE OF ORDER 09/11/2009	CONTRACT NO. GS-35F-0001S	ORDER NO. DTMA1F09169
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ITEM NO. (a)	SUPPLIES OR SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
0001	SM PEAS Enhancement  Contractor to update to the Ship Manager Performance Evaluation and Appraisal System (SM-PEAS), in accordance with the attached Statement of Work.  <i>Start Date</i> <i>End Date</i> 10/01/2009      04/30/2010  Reference Requisition: PR600090079/0001	1.00	JOB	60,000.000	60,000.00	
0001AA	Program Manager  Work performed before 10/06/09 to be billed @ \$135.17. Approximate Hours - 20  <i>Start Date</i> <i>End Date</i> 10/01/2009      04/30/2010	0.00	HR	140.980	0.00	
0001AB	Systems S/W Engineer  Work performed before 10/06/09 to be billed @ \$83.74. Approximate Hours 180.  <i>Start Date</i> <i>End Date</i> 10/01/2009      04/30/2010	0.00	HR	87.340	0.00	
0001AC	Systems Programmer  Work performed before 10/06/09 to be billed @ \$55.19 Approximate Hours 700.  <i>Start Date</i> <i>End Date</i> 10/01/2009      04/30/2010	0.00	HR	57.560	0.00	

**TOTAL CARRIED FORWARD TO 1ST PAGE (ITEM 17i)** ➡ \$60,000.00

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## SECTION C -- DESCRIPTIONS AND SPECIFICATIONS

### C.1 STATEMENT OF WORK

#### SM-PEAS Contract Statement of Work

The contractor is making changes to the Maritime Administration's Ship Manager's Performance and Appraisal System (SM-PEAS). The contractor will perform this work successfully within SM-PEAS test database prior to loading to SM-PEAS production database. The program office will conduct a quality assessment of each task within the test database. Upon successful assessment the contractor shall load the changes to the production database.

#### Statement of Work (1 out of 4)

1. This requirement affects the Quality Assurance Surveillance Plan (QASP) Check-Off Lists for SM-PEAS.

The contractor shall make the following change: On the QASP Check-Off List Maintenance page under the Evaluation column, add an "N/O" - Not Observed criterion next to the existing "Yes" and "No" selections. This is to be done for all check-off list questions in all 17 performance element check-off lists.

#### Statement of Work (2 out of 4)

2. This requirement affects the SM-PEAS Performance Element for Safety (Performance Element 3-2.1). SM-PEAS has 17 performance elements which are characterized by a specific Report Type (i.e. Monthly, Quarterly, Semi-Annual, and Annual).

The contractor shall make the following change: On the QASP Check-Off List Maintenance page under the Report Type, change inspection frequency for Performance Element 3-2.1 - Safety from Monthly to Quarterly.

#### Statement of Work (3 out of 4)

3. This requirement affects the SM-PEAS Performance Element for Quality Assurance (Performance Element 5-1.1). SM-PEAS has 17 performance elements which are characterized by a specific Report Type (i.e. Monthly, Quarterly, Semi-Annual, and Annual).

The contractor shall make the following change: On the QASP Check-Off List Maintenance page under the Report Type, change inspection frequency for Performance Element 5-1.1 - Quality Assurance from Quarterly to Semi-Annual.

#### Statement of Work (4 out of 4)

4. The delivered SMPEAS Software (codes, etc) shall not have any security vulnerabilities that can jeopardize the backend data quality and integrity, or adversely affect other systems on the agency's Common Operating Environment.

The contractor shall conduct a security scan on SM-PEAS using RETINA WEB or other COTS tools, to find and correct any security High, Medium and Low security vulnerabilities.

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SECTION I -- CONTRACT CLAUSES

I.1 52.252-02 CLAUSES INCORPORATED BY REFERENCE

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at this/these address(es):

<http://acquisition.gov/far/current/html/FARTOCP52.html>

<b>Clause</b>	<b>Title</b>	<b>Date</b>
52.204-07	Central Contractor Registration	April 2008
52.217-08	Option to Extend Services	November 1999
52.217-09	Option To Extend The Term Of The Contract	March 2000