

ORDER FOR SUPPLIES OR SERVICES

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IMPORTANT: Mark all packages and papers with contract and/or order numbers.

1. DATE OF ORDER 07/10/2012		2. CONTRACT NO. (If any)		6. SHIP TO:	
3. ORDER NO. DTMA-92-P-2012-0068		4. REQUISITION/REFERENCE NO. MA-PR615-20120720		a. NAME OF CONSIGNEE TS KENNEDY	
5. ISSUING OFFICE (Address correspondence to) U.S.DOT/ Maritime Administration Atlantic Div. Acquisition Office MAR-380-2 7737 Hampton Blvd Building 19 Suite 300 NORFOLK VA 23505-1204				b. STREET ADDRESS Massachusetts Maritime Academy 101 Academy Drive	
7. TO: GEORGE LANDRIGAN				f. SHIP VIA	
a. NAME OF CONTRACTOR LANDRIGAN CORPORATION (DUNS #019221175)				8. TYPE OF ORDER	
b. COMPANY NAME				<input checked="" type="checkbox"/> a. PURCHASE	
c. STREET ADDRESS 2-12 JEFFRIES ST				REFERENCE YOUR: price quote dated 7/9/12	
d. CITY BOSTON				e. STATE MA	
				f. ZIP CODE 02128-2211	
9. ACCOUNTING AND APPROPRIATION DATA See Schedule				10. REQUISITIONING OFFICE DIV. of ATLANTIC OPERATIONS	
11. BUSINESS CLASSIFICATION (Check appropriate box(es)) <input checked="" type="checkbox"/> a. SMALL <input type="checkbox"/> b. OTHER THAN SMALL <input type="checkbox"/> c. DISADVANTAGED <input checked="" type="checkbox"/> d. WOMEN-OWNED <input type="checkbox"/> e. HUBZone <input type="checkbox"/> f. SERVICE-DISABLED VETERAN-OWNED <input type="checkbox"/> g. WOMEN-OWNED SMALL BUSINESS (WOSB) ELIGIBLE UNDER THE WOMEN-OWNED SMALL BUSINESS PROGRAM <input type="checkbox"/> h. ECONOMICALLY DISADVANTAGED WOMEN-OWNED SMALL BUSINESS (EDWOSB)				12. F.O.B. POINT Destination	
13. PLACE OF		14. GOVERNMENT B/L NO.		15. DELIVER TO F.O.B. POINT ON OR BEFORE (Date)	
a. INSPECTION Destination		b. ACCEPTANCE Destination		16. DISCOUNT TERMS	

17. SCHEDULE (See reverse for Rejections)

ITEM NO. (a)	SUPPLIES OR SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
	T.S. KENNEDY - ANNUAL LIFE RAFT SERVICING The purpose of this purchase order is for the provision of all labor, materials and services to accomplish the annual inspections, servicing and maintenance of Continued ...					

18. SHIPPING POINT		19. GROSS SHIPPING WEIGHT		20. INVOICE NO.		17(h) TOTAL (Cont. pages)
21. MAIL INVOICE TO:						
a. NAME MARAD A/P INVOICES						\$24,402.00
b. STREET ADDRESS (or P.O. Box) P.O. BOX 25710						\$24,402.00
c. CITY OKLAHOMA CITY		d. STATE OK		e. ZIP CODE 73125		17(i) GRAND TOTAL

22. UNITED STATES OF AMERICA BY (Signature) 		23. NAME (Typed) Monique Leake TITLE: CONTRACTING/ORDERING OFFICER	
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**ORDER FOR SUPPLIES OR SERVICES
SCHEDULE - CONTINUATION**

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DATE OF ORDER 07/10/2012	CONTRACT NO.	ORDER NO. DTMA-92-P-2012-0068
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ITEM NO. (a)	SUPPLIES/SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
	14 Viking, 25 person, type 25DKF+ liferafts on the T.S. KENNEDY. Admin Office: U. S. DOT Maritime Administration Atlantic Div. Acquisition Office MAR-380.2 7737 Hampton Blvd Building 19 Suite 300 Norfolk VA 23505-1204 Mark For: TS KENNEDY Massachusetts Maritime Academy 101 Academy Drive Buzzards Bay MA 02532 Accounting Info: 70X1750SMR.2012.120SMP1070.0000160000.25711.61006600 Period of Performance: 09/04/2012 to 09/25/2012					
0001	Issued for the provision of All Required Inspections, Servicing & Maintenance On 14 Liferafts in accordance with attached Statement of Work.				20,692.00	
0002	Supplemental expenses are not specifically expected, however it is requested that a stabilized labor rate be provided applicable to any emergent work related to this statement of work.	36	HR	33.611	1,210.00	
0003	Supplemental expenses are not specifically expected, however it is requested that the bidder make allowance for up to \$2,500 in supplemental material charges, with NO BURDEN. In order for an invoice to be processed for payment, it must include your Federal ID Number, Purchase Order Number, and Invoice Number. Without these numbers, your invoice will be returned and payment will be delayed. Continued ...				2,500.00	
TOTAL CARRIED FORWARD TO 1ST PAGE (ITEM 17(H))					\$24,402.00	

**ORDER FOR SUPPLIES OR SERVICES
SCHEDULE - CONTINUATION**

PAGE NO
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IMPORTANT: Mark all packages and papers with contract and/or order numbers.

DATE OF ORDER
07/10/2012

CONTRACT NO.

ORDER NO.

DTMA-92-P-2012-0068

ITEM NO. (a)	SUPPLIES/SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
	The total amount of award: \$24,402.00. The obligation for this award is shown in box 17(i).					

TOTAL CARRIED FORWARD TO 1ST PAGE (ITEM 17(H)) 

\$0.00

STATEMENT OF WORK

TS KENNEDY – ANNUAL LIFE RAFT SERVICING

Background and Intent: The TS KENNEDY is a U.S. Maritime Administration (MARAD) training ship provided to the Massachusetts Maritime Academy for the purpose of training young men and women for a career in the U.S. Maritime Industry. It is the intent of this statement of work for the Contractor to provide all labor, materials and services to accomplish the annual inspections, servicing and maintenance of 14 Viking, 25 person, type 25DKF+ liferafts on the TS KENNEDY.

All work shall be performed in accordance with the requirements of the U.S. Coast Guard (USCG) and American Bureau of Shipping (ABS).

Location: All work shall be performed at the Contractor's facility except for pick-up and delivery of the life rafts which shall take place at the TS KENNEDY pier located at 101 Academy Drive, Buzzards Bay, MA 02532.

Period of Performance: This work shall begin on a mutually agreed date between MARAD, the Contractor and the TS KENNEDY'S Chief Mate after September 4, 2012. All work shall be completed prior to September 25, 2012.

Name Plate Data: The liferafts in this statement of work are a Viking, 25 person, type 25DKF+, liferaft.

WORK DESCRIPTION

1. CLIN 0001: Perform All Required Inspections, Servicing & Maintenance on 14 Liferafts

1.1.Intent & Description: It is the intent of this item for the Contractor to perform all necessary inspections, servicing and maintenance as required

by the USCG, Viking and SOLAS 74/96 on fourteen (14), twenty five (25) person liferafts.

- 1.2. The ship's crew shall remove 14 liferafts from their cradles on deck and place them alongside the ship for pick-up by the Contractor.
- 1.3. The Contractor shall inform the COTR 48 hours in advance of the arrival of their vehicle for pick-up of the liferafts.
- 1.4. The ship's crew shall provide and operate a forklift to place the liferafts on the Contractor's vehicle for transport to the Contractor's facility.
- 1.5. The Contractor shall perform all required inspections, servicing and maintenance as required by the USCG, the manufacturer and IMO Resolution A.761 (18) SOLAS 74/96 on the Fourteen (14), twenty five (25) person liferafts to include the renewal of all consumables and expendables normally required during an annual servicing. ***Repairs and/or parts required beyond a normal servicing require authorization from the COTR prior to performing the work in accordance with the supplemental labor and materials CLINs below.***
- 1.6. Condemned/Failed/Waste or Scrap Material: Unless specified otherwise by the COTR, all material requiring disposal resulting from this SOW shall be disposed of by the Contractor. The Contractor's bid price shall include a credit for the value of all material requiring disposal generated as a result of this SOW. A copy of the disposal receipt and credit (if applicable) provided shall be provided to the COTR at the completion of this SOW.
- 1.7. The Contractor shall notify the COTR 48 hours in advance of the delivery of the serviced liferafts to the ship.
- 1.8. The ship's crew shall remove the liferafts from the Contractor's vehicle and stow them in their cradles on deck.

1.9. The Contractor shall provide the COTR with the renewed ISSETA Form No 197 certificates upon delivery of the serviced liferafts.

2. CLIN 0002 - Supplemental Labor

2.1. Supplemental expenses are not specifically expected, however it is requested that a stabilized labor rate be provided applicable to any emergent work related to this statement of work. For pricing purposes, the bidder shall provide a stabilized rate, with extended pricing, for a total of 36 man-hours of supplemental labor. This funding, if required, shall be tasked by the COTR via a Change Order. No other party but the COTR or CO (Contracting Officer) may task changes or supplementals.

3. CLIN 0003 - Supplemental Material

3.1. Supplemental expenses are not specifically expected, however it is requested that the bidder make allowance for up to \$2,500 in supplemental material charges, with NO BURDEN. Invoices for these materials shall be provided to the COTR upon request. This funding, if required, will be tasked by the COTR via Change Order. No other party but the COTR or CO (Contracting Officer) may task changes or supplementals.

The following FAR and Transportation Acquisition Manual (TAM) provisions and clauses apply to this solicitation and are incorporated by reference.

52.252-2 Clauses Incorporated by Reference

This contract incorporates one or more clauses by reference with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at the following Internet addresses:

Federal Acquisition Regulations (52.) <https://www.acquisition.gov/comp/far/current/html/FARTOCP52.html>

Transportation Acquisition Regulations (1252.) <http://www.dot.gov/ost/m60/tamtar/part1252.htm>

U.S. Maritime Administration Provisions and Clauses (MCL.) https://voa.marad.dot.gov/Solicitation_Awards/docs/mar-380/MARAD%20Clauses%20MCL%20for%20HTML.htm

52.204-7 Central Contractor Registration;

52.212-1 Instructions to Offerors-Commercial Items;

52.212-3 Alt I Offeror Representations and Certifications - Commercial Items

(Offerors are required to include a completed copy of this provision with their quote or a statement stating that it is available via the ORCA website, <http://orca.bpn.gov>.)

52.212-4 Contract Terms and Conditions-Commercial Items;

52.212-5 Contract Terms and Conditions Required to Implement Statutes or Executive Orders - Commercial Items; within FAR Clause 52.112-5(b) and (c), the following Items are designed by the Contracting Officer to apply to the solicitation:

52.204-10 Reporting Executive Compensation and First-Tier Subcontract Awards (over 25K)

52.219-28 Post-Award Small Business Program Representation.

52.222-3 Convict Labor,

52.222-19 Child Labor - Cooperation with Authorities and Remedies,

52.222-21 Prohibition of Segregated Facilities,

52.222-26 Equal Opportunity,

52.222-36 Affirmative Action for Workers with Disabilities, (Over 15K)

52.225-3, Buy American Act--Free Trade Agreements--Israeli Trade Act (Over 25K)

52.225-13 Restrictions on Certain Foreign Purchases, and

52.232-33 Payment by Electronic Funds Transfer --Central Contractor Registration

52.222-41 Service Contract Act

52.215-5 Facsimile Proposals: (757) 322-5858

52.223-18 Contractor Policy to Ban Text Messaging While Driving

1252.223-73 Seat Belt Use Policies and Programs

MCL.H-2 Supplemental Work Requests (Subparagraph (d)(10) is \$5,000.00)

MCL.H-3 Indemnity and Insurance

MCL.H.4 Indemnity and Insurance (Additional) (All limits up to \$5,000,000.00 are revised to \$1,000,000.00 for this solicitation)

MCL.H-6 Standards of Employee Conduct

MCL.H-10 Supplemental Growth Requirements

MCL.H-11 Disposition of Removed Equipment and Scrap

MCL.H-12 Maritime Liens, No Authority to Incur

MCL.L-2 Agency Protests

APPLICABLE SERVICE CONTRACT ACT WAGE DETERMINATION: The Service Contract Act wage determination applicable to this requirement is available online at the following address: <http://www.wdol.gov/wdol/scafiles/std/05-2259.txt>

INVOICE SUBMISSION INSTRUCTIONS - MARAD

The Contractor may submit invoices in either electronic or paper format. Electronic submission is preferred.

(1) Electronic invoices shall be addressed to MARADInvoices@faa.gov, with copy to MARADSARInvoices@dot.gov

Electronic invoices shall conform to the following criteria, or be subject to rejection:

- a. Invoice and supporting documentation shall be in Adobe Acrobat (pdf) format.
- b. The e-mail subject shall include the contract/purchase order number and invoice number.
- c. The transmitting e-mail shall include the following information: Name of the Contractor; Invoice date and number; Invoice amount; Contract number and, if applicable, the order or modification number; Terms of any discount for prompt payment offered; Payment instructions (i.e., financial institution, ABA routing #, account #)

(2) Paper invoices shall be submitted to one of the following addresses. Multiple copies are not required.

MARAD A/P SAR Invoices Branch

AMZ-160

PO Box 25710

Oklahoma City, OK 73125

If a street address is required for delivery (i.e., Federal Express), the following address may be used in lieu of the post office box:

MARAD A/P SAR Invoices Branch

AMZ-160

6500 S MacArthur Blvd.

Oklahoma City, OK 73169

