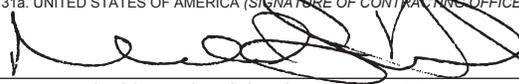


SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, & 30				1. REQUISITION NUMBER MA-PR615-20120464		PAGE OF 1 5	
2. CONTRACT NO.		3. AWARD/ EFFECTIVE DATE	4. ORDER NUMBER DTMA-92-P-2012-0032		5. SOLICITATION NUMBER DTMA92Q20120017		6. SOLICITATION ISSUE DATE 02/01/2012
7. FOR SOLICITATION INFORMATION CALL: 		a. NAME GLEN SPEARS		b. TELEPHONE NUMBER (757) 593.3540		8. OFFER DUE DATE/LOCAL TIME	
9. ISSUED BY U.S.DOT/ Maritime Administration Atlantic Div. Acquisition Office MAR-380-2 7737 Hampton Blvd Building 19 Suite 300 NORFOLK VA 23505-1204			CODE 00092	10. THIS ACQUISITION IS <input checked="" type="checkbox"/> SMALL BUSINESS <input type="checkbox"/> HUBZONE SMALL BUSINESS <input type="checkbox"/> SERVICE-DISABLED VETERAN-OWNED SMALL BUSINESS		<input type="checkbox"/> UNRESTRICTED OR <input checked="" type="checkbox"/> SET ASIDE: WOMEN-OWNED SMALL BUSINESS (WOSB) ELIGIBLE UNDER THE WOMEN-OWNED SMALL BUSINESS PROGRAM <input type="checkbox"/> ECONOMICALLY DISADVANTAGED WOMEN-OWNED SMALL BUSINESS (EDWOSB) <input type="checkbox"/> 8(A)	% FOR: NAICS: 541690 SIZE STANDARD: \$6.0
11. DELIVERY FOR FOB DESTINA- TION UNLESS BLOCK IS MARKED <input type="checkbox"/> SEE SCHEDULE		12. DISCOUNT TERMS		<input type="checkbox"/> 13a. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700)		13b. RATING	
15. DELIVER TO TS STATE OF MAINE Maine Maritime Academy 1 Water Street Castine ME 04420		CODE 00092-TS STATE OF MA		16. ADMINISTERED BY U. S. DOT Maritime Administration Atlantic Div. Acquisition Office MAR-380.2 7737 Hampton Blvd Building 19 Suite 300 Norfolk VA 23505-1204		CODE 00092	
17a. CONTRACTOR/ OFFEROR Safety Management Systems LLC dba Safety Management Systems 2 UNION STREET SUITE 300 PORTLAND ME 04101-4046		CODE 965476765	FACILITY CODE	18a. PAYMENT WILL BE MADE BY MARAD A/P INVOICES 6500 SOUTH MACARTHUR BLVD OKLAHOMA CITY OK 73169		CODE AMZ-160 (FEDEX)	
TELEPHONE NO.				<input type="checkbox"/> 17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER			
				<input type="checkbox"/> 18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a UNLESS BLOCK BELOW IS CHECKED <input type="checkbox"/> SEE ADDENDUM			
19. ITEM NO.	20. SCHEDULE OF SUPPLIES/SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT		
	SOM-VSP AUDIT The Contractor to provide the services of a qualified individual and/or team of individuals, to perform an audit of the ship's Vessel Security Plan (VSP) in accordance with the requirements of the Maritime Transportation Security Act (MTSA) and the U.S. Coast Guard (USCG), and in accordance with the attached Statement of Work. Period of Performance: 02/13/2012 to 03/31/2012 Continued ... <i>(Use Reverse and/or Attach Additional Sheets as Necessary)</i>						
25. ACCOUNTING AND APPROPRIATION DATA 70X1750SMR.2012.120SMB1070.0000160000.25711.61006600					26. TOTAL AWARD AMOUNT (For Govt. Use Only) \$2,450.00		
<input type="checkbox"/> 27a. SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1, 52.212-4, FAR 52.212-3 AND 52.212-5 ARE ATTACHED. ADDENDA				<input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED.			
<input checked="" type="checkbox"/> 27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4. FAR 52.212-5 IS ATTACHED. ADDENDA				<input checked="" type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED.			
<input type="checkbox"/> 28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN COPIES TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED.				<input checked="" type="checkbox"/> 29. AWARD OF CONTRACT: REF. quotation OFFER DATED 02/06/2012. YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS: ALL			
30a. SIGNATURE OF OFFEROR/CONTRACTOR				31a. UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING OFFICER) 			
30b. NAME AND TITLE OF SIGNER (Type or print)		30c. DATE SIGNED		31b. NAME OF CONTRACTING OFFICER (Type or print)		31c. DATE SIGNED	
				Melinda Simmons-Healy		02/13/2012	

19. ITEM NO.	20. SCHEDULE OF SUPPLIES/SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
0001	Perform Audit of VSP in accordance with the attached performance work statement. The total amount of award: \$2,450.00. The obligation for this award is shown in box 26.				2,450.00

32a. QUANTITY IN COLUMN 21 HAS BEEN

RECEIVED INSPECTED ACCEPTED, AND CONFORMS TO THE CONTRACT, EXCEPT AS NOTED: _____

32b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE	32c. DATE	32d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE
--	-----------	---

32e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE	32f. TELEPHONE NUMBER OF AUTHORIZED GOVERNMENT REPRESENTATIVE
32g. E-MAIL OF AUTHORIZED GOVERNMENT REPRESENTATIVE	

33. SHIP NUMBER <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL	34. VOUCHER NUMBER	35. AMOUNT VERIFIED CORRECT FOR	36. PAYMENT <input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL	37. CHECK NUMBER
--	--------------------	---------------------------------	--	------------------

38. S/R ACCOUNT NUMBER	39. S/R VOUCHER NUMBER	40. PAID BY
------------------------	------------------------	-------------

41a. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT		42a. RECEIVED BY (<i>Print</i>)	
41b. SIGNATURE AND TITLE OF CERTIFYING OFFICER		41c. DATE	
		42c. DATE REC'D (YY/MM/DD)	42d. TOTAL CONTAINERS

STATEMENT OF WORK:

Background and Intent: The Training Ship State of Maine is a U.S. Government owned ship provided to the Maine Maritime Academy for the purpose of training young men and women toward a career in the U.S. Maritime Industry. It is the intent of this PWS for the Contractor to provide the services of a qualified individual and/or team of individuals, to perform an audit of the ship's Vessel Security Plan (VSP) in accordance with the requirements of the Maritime Transportation Security Act (MTSA) and the U.S. Coast Guard (USCG).

Location: The Training Ship State of Maine is berthed at her pier at the Maine Maritime Academy, Castine, ME 04420.

Performance Period/Work Hours: This PWS shall begin as soon as possible after award and must be completed by March 31, 2012.

Reference: 33 CFR 104.415

ITEM 0001: Perform Audit

The Contractor shall provide all labor, materials, equipment and services to accomplish this PWS in accordance with the requirements of 33 CFR 104.415, the USCG and the MTSA.

The Contractor shall be provided a copy of the ship's VSP upon contract award. The Contractor shall thoroughly review the VSP and develop an auditing plan and checklist based upon its contents.

Using the auditing plan and checklist, the Contractor shall attend the T.S. State of Maine at her berth at Maine Maritime Academy and perform an audit of the ship's implementation of the VSP.

Following the audit, the Contractor shall provide a written and oral report to the Vessel Security Officer (VSO) and others, as deemed necessary. The report shall address both successes and concerns with the ship's VSP implementation. In the areas where there are concerns, the Contractor shall provide suggested actions for improvement.

Notes: Transportation and per diem expenses shall be included in this quote as well as all labor and material costs.

The Contractor is requested to state the point of departure and return of the audit team and to estimate the total cost for this CLIN over the period of this contract.

All interested bidders are requested to send a brief description of their qualifications and certifications to include a list of previous customers to which they have provided a VSP audit.

Vessel Location:

TS STATE OF MAINE,
1 Water Street
Castine, ME 04220-5000

The following FAR, Transportation Acquisition Manual (TAM), and MARAD local provisions and clauses apply to this solicitation and are incorporated by reference.

52.252-2 Clauses Incorporated by Reference

This contract incorporates one or more clauses by reference with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at the following Internet addresses:

Federal Acquisition Regulations (52.)

<https://www.acquisition.gov/comp/far/current/html/FARTOCP52.html>

52.204-7 Central Contractor Registration;

52.212-1 Instructions to Offerors-Commercial Items;

52.212-3 Alt I Offeror Representations and Certifications - Commercial Items

(Offerors are required to include a completed copy of this provision with their quote or a statement stating that it is available via the ORCA website, <http://orca.bpn.gov>.)

52.212-4 Contract Terms and Conditions-Commercial Items;

52.212-5 Contract Terms and Conditions Required to Implement Statutes or Executive Orders - Commercial Items; within FAR Clause 521112-5(b) and (c), the following Items are designed by the Contracting Officer to apply to the solicitation:

52.204-10 Reporting Executive Compensation and First-Tier Subcontract Awards (over 25K)

52.219-28 Post-Award Small Business Program Representation.

52.222-3 Convict Labor,

52.222-19 Child Labor - Cooperation with Authorities and Remedies,

52.222-21 Prohibition of Segregated Facilities,

52.222-26 Equal Opportunity,

52.225-13 Restrictions on Certain Foreign Purchases, and

52.232-33 Payment by Electronic Funds Transfer --Central Contractor Registration

52.222-41 Service Contract Act

52.215-5 Facsimile Proposals: (757) 322-5858

52.223-18 Contractor Policy to Ban Text Messaging While Driving

Transportation Acquisition Regulations (1252.)

<http://www.dot.gov/ost/m60/tamtar/part1252.htm>

1252.223-73 Seat Belt Use Policies and Programs

U.S. Maritime Administration Provisions and Clauses (MCL.)

https://voa.marad.dot.gov/Solicitation_Awards/docs/mar-380/MARAD%20Clauses%20MCL%20for%20HTML.htm

MCL.H-3 Indemnity and Insurance

MCL.H.4 Indemnity and Insurance (Additional) (All limits up to \$5,000,000.00 are revised to \$1,000,000.00 for this solicitation)

MCL.H-6 Standards of Employee Conduct

MCL.H-10 Supplemental Growth Requirements

MCL.H-11 Disposition of Removed Equipment and Scrap

MCL.H-12 Maritime Liens, No Authority to Incur

MCL.L-2 Agency Protests

APPLICABLE SERVICE CONTRACT ACT WAGE DETERMINATION: The Service Contract Act wage determination applicable to this requirement is available online at the following address:

<http://www.wdol.gov/wdol/scafiles/std/05-2241.txt>

INVOICE SUBMISSION INSTRUCTIONS – MARAD

The Contractor may submit invoices in either electronic or paper format. Electronic submission is preferred.

(1) Electronic invoices shall be addressed to MARADInvoices@faa.gov, with copy to MARADSARInvoices@dot.gov

Electronic invoices shall conform to the following criteria, or be subject to rejection:

- a. Invoice and supporting documentation shall be in Adobe Acrobat (pdf) format.
- b. The e-mail subject shall include the contract/purchase order number and invoice number.
- c. The transmitting e-mail shall include the following information: Name of the Contractor; Invoice date and number; Invoice amount; Contract number and, if applicable, the order or modification number; Terms of any discount for prompt payment offered; Payment instructions (i.e., financial institution, ABA routing #, account #)

(2) Paper invoices shall be submitted to one of the following addresses. Multiple copies are not required.

MARAD A/P SAR Invoices Branch
AMZ-160
PO Box 25710
Oklahoma City, OK 73125

If a street address is required for delivery (i.e., Federal Express), the following address may be used in lieu of the post office box:

MARAD A/P SAR Invoices Branch
AMZ-160
6500 S MacArthur Blvd.
Oklahoma City, OK 73169