

ORDER FOR SUPPLIES OR SERVICES

PAGE OF PAGES

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IMPORTANT: Mark all packages and papers with contract and/or order numbers.

1. DATE OF ORDER 04/26/2011		2. CONTRACT NO. (If any)		6. SHIP TO: a. NAME OF CONSIGNEE JRRF, Fleet Operations Group	
3. ORDER NO. DTMA-92-P-2011-0052		4. REQUISITION/REFERENCE NO. MA-PR615.5-20110019		b. STREET ADDRESS James River Reserve Fleet END of HARRISON ROAD BUILDING 2606 Attn: Vicki Kinkade	
5. ISSUING OFFICE (Address correspondence to) U.S.DOT/ Maritime Administration Atlantic Div. Acquisition Office MAR-380-2 7737 Hampton Blvd Building 19 Suite 300 NORFOLK VA 23505-1204				c. CITY FT EUSTIS	
				d. STATE VA	e. ZIP CODE 23604
7. TO: a. NAME OF CONTRACTOR LEE-TELECOM, INC.				f. SHIP VIA	
b. COMPANY NAME Duns #927540781				8. TYPE OF ORDER <input checked="" type="checkbox"/> a. PURCHASE REFERENCE YOUR: Quote Date 2/24/2011 from R. Markus Please furnish the following on the terms and conditions specified on both sides of this order and on the attached sheet, if any, including delivery as indicated.	
c. STREET ADDRESS 1 LOCKWOOD DR				<input type="checkbox"/> b. DELIVERY Except for billing instructions on the reverse, this delivery order is subject to instructions contained on this side only of this form and is issued subject to the terms and conditions of the above-numbered contract.	
d. CITY HAMPTON		e. STATE VA	f. ZIP CODE 23661-0407		
9. ACCOUNTING AND APPROPRIATION DATA See Schedule				10. REQUISITIONING OFFICE JRRF, FLEET OPERATIONS GROUP	

11. BUSINESS CLASSIFICATION (Check appropriate box(es)) <input checked="" type="checkbox"/> a. SMALL <input type="checkbox"/> b. OTHER THAN SMALL <input checked="" type="checkbox"/> c. DISADVANTAGED <input type="checkbox"/> g. SERVICE-DISABLED VETERAN-OWNED <input checked="" type="checkbox"/> d. WOMEN-OWNED <input type="checkbox"/> e. HUBZone <input type="checkbox"/> f. EMERGING SMALL BUSINESS					12. F.O.B. POINT Destination
13. PLACE OF a. INSPECTION Destination		b. ACCEPTANCE Destination	14. GOVERNMENT B/L NO.	15. DELIVER TO F.O.B. POINT ON OR BEFORE (Date)	16. DISCOUNT TERMS

17. SCHEDULE (See reverse for Rejections)

ITEM NO. (a)	SUPPLIES OR SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
	THIS IS A CONFIRMING ORDER. The purpose of this purchase order is for the CCTV Annual Preventive Maintenance & Service Agreement at the JRRF. Continued ...					

18. SHIPPING POINT		19. GROSS SHIPPING WEIGHT		20. INVOICE NO.		17(h) TOTAL (Cont. pages)
21. MAIL INVOICE TO: a. NAME MARAD A/P INVOICES						\$10,620.75
b. STREET ADDRESS (or P.O. Box) P.O. BOX 25710						
c. CITY OKLAHOMA CITY				d. STATE OK	e. ZIP CODE 73125	\$10,620.75

22. UNITED STATES OF AMERICA BY (Signature) 		23. NAME (Typed) Monique Leake TITLE: CONTRACTING/ORDERING OFFICER	
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ORDER FOR SUPPLIES OR SERVICES
SCHEDULE - CONTINUATION

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DATE OF ORDER 04/26/2011	CONTRACT NO.	ORDER NO. DTMA-92-P-2011-0052
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ITEM NO. (a)	SUPPLIES/SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
0001	<p>Admin Office: U. S. DOT Maritime Administration Atlantic Div. Acquisition Office MAR-380.2 7737 Hampton Blvd Building 19 Suite 300 Norfolk VA 23505-1204</p> <p>Accounting Info: 70XR161710.2011.97176NDA00.1161000000.25305. 61006600 / 7011617176NDA0 Period of Performance: 03/01/2011 to 02/29/2012</p> <p>CCTV Annual Preventive Maintenance & Service Agreement</p> <p>Issued for the CCTV Annual Preventive Maintenance & Service Agreement for equipment at JRRF.</p> <p>Quarterly maintenance will be performed on all existing equipment. Equipment will be cleaned and an operational check will be performed. (Lift to be provided by JRRF.)</p> <p>Service:</p> <p>Should any of the existing CCTV equipment fail to operate properly labor and materials will be provided to repair or replace (choice to be made by LTI) the defective equipment. This does not cover defects caused by abuse, vandalism, power outages/surges, lightning, water damage, fire or acts of nature. This service does not cover relocation or additional of equipment. (Lift to be provided by JRRF.)</p> <p>In order for an invoice to be processed for payment, it must include your Federal ID Number, Purchase Order Number, and Invoice Number. Without these numbers, your invoice will be returned and payment will be delayed.</p> <p>The total amount of award: \$10,620.75. The Continued ...</p>				10,620.75	

TOTAL CARRIED FORWARD TO 1ST PAGE (ITEM 17(H))

\$10,620.75

**ORDER FOR SUPPLIES OR SERVICES
SCHEDULE - CONTINUATION**

IMPORTANT: Mark all packages and papers with contract and/or order numbers.

DATE OF ORDER
04/26/2011

CONTRACT NO.

ORDER NO.

DTMA-92-P-2011-0052

ITEM NO. (a)	SUPPLIES/SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
	obligation for this award is shown in box 17 (i).					

TOTAL CARRIED FORWARD TO 1ST PAGE (ITEM 17(H)) 

\$0.00

The following FAR and Transportation Acquisition Manual (TAM) provisions and clauses apply to this Contract and are incorporated by reference.

52.252-2 Clauses Incorporated by Reference

This contract incorporates one or more clauses by reference with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at the following Internet addresses:

Federal Acquisition Regulations (52.)

<https://www.acquisition.gov/comp/far/current/html/FARTOCP52.html>

Transportation Acquisition Regulations (1252.)

<http://www.dot.gov/ost/m60/tamtar/part1252.htm>

U.S. Maritime Administration Provisions and Clauses (MCL.)

https://voa.marad.dot.gov/Solicitation_Awards/docs/mar-380/MARAD%20Clauses%20MCL%20for%20HTML.htm

52.212-4 Contract Terms and Conditions-Commercial Items;

52.212-5 Contract Terms and Conditions Required to Implement Statutes or Executive Orders - Commercial Items; within FAR Clause 521112-5(b) and (c), the following Items are designated by the Contracting Officer to apply to the solicitation:

52.203-06 Restrictions on Subcontractor Sales to the Government (Sep 2006), with Alternate I (Oct 1995) (41 U.S.C. 253g and 10 U.S.C. 2402)

52.222-3 Convict Labor,

52.222-21 Prohibition of Segregated Facilities,

52.222-26 Equal Opportunity,

52.223-15 Energy Efficiency in Energy-Consuming Products

52.223-16 IEE 1680 Standard for the Environmental Assessment of Personal Computer Products

52.232-33 Payment by Electronic Funds Transfer --Central Contractor Registration

52.223-18 Contractor Policy to Ban Text Messaging While Driving

1252.223-73 Seat Belt Use Policies and Programs

INVOICE SUBMISSION INSTRUCTIONS – MARAD

The Contractor may submit invoices in either electronic or paper format. Electronic submission is preferred.

- 1) Electronic invoices shall be addressed to MARADInvoices@faa.gov, with copy to MARADSARInvoices@dot.gov

Electronic invoices shall conform to the following criteria, or be subject to rejection:

- a. Invoice and supporting documentation shall be in Adobe Acrobat (pdf) format.
 - b. The e-mail subject shall include the contract/purchase order number and invoice number.
 - c. The transmitting e-mail shall include the following information: Name of the Contractor; Invoice date and number; Invoice amount; Contract number and, if applicable, the order or modification number; Terms of any discount for prompt payment offered; Payment instructions (i.e., financial institution, ABA routing #, account #)
- (2) Paper invoices shall be submitted to one of the following addresses. Multiple copies are not required.

MARAD A/P SAR Invoices Branch
AMZ-150
PO Box 25710
Oklahoma City, OK 73125

If a street address is required for delivery (i.e., Federal Express), the following address may be used in lieu of the post office box:

MARAD A/P SAR Invoices Branch
AMZ-150

DTMA-92-P-2011-0052

JRRF FOG – CCTV Preventative Maintenance and Service Agreement

6500 S MacArthur Blvd.

Oklahoma City, OK 73169