

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT

1. CONTRACT ID CODE

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1 of 2

2. AMENDMENT/MODIFICATION NO. 0016 3. EFFECTIVE DATE 08/19/2009 4. REQUISITION/PURCHASE REQ. NO. 5. PROJECT NO. (If applicable)

6. ISSUED BY CODE 00091 7. ADMINISTERED BY (If other than Item 6) CODE 00093
 DOT/Maritime Administration, MAR-380 DOT/Maritime Administration, CR Acquisition
 1200 New Jersey Ave SE, MAR380 W26-429 500 Poydras Street, Room 1223
 Washington, DC 20590 New Orleans, LA 70130-3394

8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and Zip Code)
 Crowley Technical Management, Inc.
 9487 REGENCY SQ BLVD
 JACKSONVILLE, FL 32225-8126

9A. AMENDMENT OF SOLICITATION NO.
 9B. DATED (SEE ITEM 11)
 (X) 10A. MODIFICATION OF CONTRACT/ORDER NO. DTMA8C05008
 (X) 10B. DATED (SEE ITEM 13) 07/25/2005

CODE * FACILITY CODE

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers is extended, is not extended.

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:

(a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

No Funding Information

13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
<input type="checkbox"/>	
<input checked="" type="checkbox"/>	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
<input type="checkbox"/>	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
<input type="checkbox"/>	D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor is not, is required to sign this document and return _____ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)
 This modification is issued to update J-4 Deliverables attached.

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)	16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Milton G. Spears
15B. CONTRACTOR/OFFEROR (Signature of person authorized to sign)	15C. DATE SIGNED
	16B. United States of America BY  (Signature of Contracting Officer)
	16C. DATE SIGNED 08/19/2009

CATEGORY 1

	Office/ Ship	Contract Section Cross Reference	Category	Title/Name/Item	Submittal Period	Submittal Date/Frequency	Submittal Medium Entry into RMS-Default	Deliver To
1	S	C1.5; C3.2.5.1- C3.2.5.2	Activation	Activation Plan	Within 60 days of NTP	As Required	File attachment to NS5 work order & NS5 message	COTR
2	S	C3.2.7.1.7. 1	Activation	Lessons Learned	30-45 Days Post Activation/Operation	As Required	File attachment to NS5 work order & NS5 message	COTR
3	S	C6.4.2	Business Management	Final business plan	Annual	July 1 annually	File attachment to NS5 work order & NS5 message	COTR
4	O	C6.7.1.4	Business Management	Commercial Purchasing Procedures	NTP	Continuous	Entry into company record	ACO
5	O	C6.7.2.2	Business Management	Provide copies of third party audits	As Necessary	As Required	Entry into company record	ACO
6	O	J-2	Business Management	Third Party Certification of SM Acquisition/ Procurement Procedures	One-Time		Entry into company record	ACO
7	S	E.6	Business Management	Receipt of audit summaries	Within 30 days of SM receipt of them	Continuous	File attachment to NS5 work order & NS5 message	ACO/COTR
8	S	C1.5	Business Management	Updating/Currency of SM Quality Assurance Plan	Annual	Upon Change	File attachment to NS5 work order & NS5 message	COTR
9	S	C6.7.2.1	Business Management	Quality Assurance Plan	Within 90 days of NTP	Upon Change	File attachment to NS5 work order & NS5 message	COTR
10	S	C1.5	Deactivation	Deactivation Plan review and update	NLT Annually	Upon Change	File attachment to NS5 work order & NS5 message	COTR
11	S	C1.5; C3.4.3 - C3.4.4	Deactivation	Deactivation Plan	Within 90 days of NTP	One Time	File attachment to NS5 work order & NS5 message	COTR
12	S	C1.5; C4.2.11	Environmental	Develop, maintain and use a Waste Mgt Plan	Within 90 days of NTP	Upon Change	File attachment to NS5 work order & NS5 message	COTR
13	S	C4.2.11	Environmental	Develop/MaintainShipboard Recycling Plan	Within 90 days of NTP	Upon Change	File attachment to NS5 work order & NS5 message	COTR
14	S	C4.2.12	Environmental	Copies of all documentation of work performed (during repair) as it relates to environmental regulations	As Necessary	As Required	File attachment to NS5 work order & NS5 message	COTR
15	O	C1.5; C5.3	Human Resources	A contingency plan	At NTP	Upon Change	Entry into company record	COTR

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16	O	C5.2	Human Resources	Provide terms and conditions within CBA or other negotiated bargaining agreements	At NTP	Upon Change	Entry into company record	ACO
17	S	C5.4.3	Human Resources	provide vetting information	During Crewing	Upon Change	File attachment to NS5 work order & NS5 message	Mar-613
18	S	C5.5.4	Human Resources	medical screening service	within 60 days of NTP	Upon Change	File attachment to NS5 work order & NS5 message	ACO
19	S	C5.6.1.2	Human Resources	list of crew training	Continuous	As Required	File attachment to NS5 work order & NS5 message	COTR
20			RESERVED					
21	O	C2.8.2	Activations, Operations, Deactivations	Property Control System	60 days after NTP	Continuous	Entry into company record	MAR-614
22	S	C-2.8.9; C2.8.10	Activations, Operations, Deactivations	INVENTORY OF ACCOUNTABLE PROPERTY UPON DEACTIVATION FROM PHASE "O"	WITHIN 30 DAYS OF DEACTIVATION FROM PHASE "O"	Annual	File attachment to NS5 work order & NS5 message	COTR
23	S	C2.8.17.3	Activations, Operations, Deactivations	Develop OPDS shortage list	Within 30 days of the conclusion of any exercise involving OPDS	As Required	File attachment to NS5 work order & NS5 message	COTR
24	S	C2.8.5	Activations, Operations, Deactivations	ACCEPTANCE INVENTORY	Within 60 days of NTP	One Time	File attachment to NS5 work order & NS5 message	LMO/COTR
25	S	C2.8.6	Activations, Operations, Deactivations	COMPLETION AND TERMINATION INVENTORIES	Within 45 days prior to termination of contract	One Time	File attachment to NS5 work order & NS5 message	LMO/COTR
26	S	C2.8.8	Activations, Operations, Deactivations	ANNUAL INVENTORY OF ACCOUNTABLE PROPERTY	WITHIN 30 DAYS OF THE ANNIVERSARY OF THE NTP	Annual	File attachment to NS5 work order & NS5 message	LMO/COTR
27	S	C1.5	Maintenance, Logistics	Develop, implement, manage, and maintain including lessons learned all required plans	As Necessary	Continuously	File attachment to NS5 work order & NS5 message	COTR
28	S	C2.3.1.1	Maintenance, Logistics	Cost estimate for maintenance activations and/or sea trials	Within 45 days of NTP	As Required no less than annual review and update	File attachment to NS5 work order & NS5 message	NS5
29	S	C2.3.1.1;	Maintenance, Logistics	Thermography and Vibration analysis services as directed	As Necessary	As Required	File attachment to NS5 work order & NS5 message	NS5

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30	S	C1.5; C2.3 through C2.3.4	Maintenance, Logistics	Ship-specific Preventative Maintenance Plan for both Phase M and O per vessel and associated Spreadsheet	1-Mar-06	Continuous	File attachment to NS5 work order & NS5 message	NS5
32	S	C2.7.1	Maintenance, Logistics	Joint Material Condition Report at Turnover	One time	within 25 days of NTP	File attachment to NS5 work order & NS5 message	NS5
33	S	C2.7.2.	Maintenance, Logistics	Joint Material Condition Report at contract conclusion	One time	45 days prior to conclusion of contract or as mutually agreed	File attachment to NS5 work order & NS5 message	NS5
34	S	C2.3.2	Maintenance, Logistics	<i>Water Chemistry Logs</i>	<i>Monthly</i>	<i>Monthly</i>	File attachment to NS5 work order & NS5 message	<i>Water Chemistry Contractor</i>
35	S	C1.5; C3.3.4	Operations	SM Operational Plan and updates	Within 60 days of NTP	As Required	File attachment to NS5 work order & NS5 message	COTR
36	O	C4.1.1.1	Safety, Environmental, Security	Valid ISM DOC	During Evaluation	Any Change	Entry into company record	PCO
37	S	C4.1.1.3	Safety, Environmental, Security	Update ISM safety plan to incorporate characteristics of awarded vessels	Within 60 days of NTP	Upon Change	File attachment to NS5 work order & NS5 message	MAR-613 & COTR
38	S	C1.5	Safety, Environmental, Security	accept responsibility for Safety Plan content and enforcement	Continuous	As Required	File attachment to NS5 work order & NS5 message	Vessel
39	S	C4.1.1.2	Safety, Environmental, Security	Valid ISM SMC	for vessels as designated by MARAD in TE-4		File attachment to NS5 work order & NS5 message	MAR-613 safety officer
40	S	C4.1.11 through C4.1.11.3	Safety, Environmental, Security	Report of litigation and claims	Continuous	Quarterly	File attachment to NS5 work order & NS5 message	MAR-575/ MAR-611
41	S	C4.1.12.1	Safety, Environmental, Security	Submittal of SM Severe Weather Plan	Within 60 days of Award Within 60 Days of Transfer to Outport	One-Time	File attachment to NS5 work order & NS5 message	COTR
42	S	C1.5	Safety, Environmental, Security	Update/Currency of SM Vessel Severe Weather Plan	Annual	Upon Change	File attachment to NS5 work order & NS5 message	COTR

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43	S	C4.1.13.1	Safety, Environmental, Security	Review of Vessel Outport Mooring Plan	Within 60 days of Award Within 60 Days of Transfer to Outport	One-Time	File attachment to NS5 work order & NS5 message	COTR
44	S	C1.5	Safety, Environmental, Security	Update/Currency of SM Vessel Outport Mooring Plan	Annual -on mutually agreed to date prior to Hurricane Season	Upon Change	File attachment to NS5 work order & NS5 message	COTR
45	O	C4.3.4.1	Security	Identification of Company Security Officer	Within 15 days of NTP	Upon Change	Entry into company record	<i>NS5 Company record</i>
46	S	C1.5; C4.3.4.3	Security	Ship ISPS Security Plan	Within 90 days of NTP	Upon Change	File attachment to NS5 work order & NS5 message	RMS
47	S	C4.3.4.1	Security	Identification of Ship Security Officer	Within 15 days of NTP	Upon Change	File attachment to NS5 work order & NS5 message	RMS
48	S	C4.3.4.2	Security	Security Risk Assessment	Within 30 days of NTP	Upon Change	File attachment to NS5 work order & NS5 message	RMS
49	S	C4.3.5	Security	Reports required by ISPS	As Necessary	as directed by ISPS Part A paragraph 12.2.8	File attachment to NS5 work order & NS5 message	COTR
50				RESERVED				
51	O	J2.3.3	Business Management	Subcontract Socioeconomic Statical Report (P.O. logs)	Monthly	5th of every month	E-mail	ACO
52	O	J2.3.3	Business Management	Submission of SF 294	Semi-annually	1 Oct/1 Apr	E-mail	ACO
53	O	J2.3.3	Business Management	Submission of SF 295	Annually	October 1st	E-mail	ACO
54	O	G8.3 & J3A#5	Human Resources	Report of illness/injuries	Quarterly	Oct, Jan, Apr, Jun	E-mail	ACO, COTR, MAR-610-5, MAR-782
55			RESERVED					
56		TE-1 Sec 18.7	Safety, Environmental, Security	Annual Safety Inspection	Annually		E-mail	MAR-613
57	O	TE-1 Sec 16.10	Safety, Environmental, Security	Pre-Fire Plans (Firefighting Doctrine)	Within 90 days of NTP	Update to change	Hard copy via mail and email electronically	COTR
58		C2.3.1.1.1	Maintenance, Logistics	Spreadsheet for frequency of maintenance	one time	1-Apr-06	email	COTR

CATEGORY 1

CATEGORY 2

	Contract Section Cross Reference	Category	Title/Name/Item	Submittal Period	Submittal Date/Frequency	Submittal Medium Entry into RMS-Default	Deliver To
1	C3.2.6	Activation	Provide cost estimate for activation, operations, and deactivation	Within 48 hours of notice to activate	As Required	Enter into NS5	NS 5 message to COTR
2	C3.2.7.1.3.2	Activation	Scan Vessel Delivery certificates	As Necessary	As Required	Enter into NS5	
3	C3.2.7.1.5	Activation	Task Order Accounting for Activation	As Necessary	As Required	Enter into NS5	
4	C6.4 through 6.5.3.6	Business Management	5 Year Business Plan of current FY plus 4 more FY	Annual	October 1st of CY	Enter into NS5	NS 5 message to COTR
5			RESERVED				
6	C6.6.3	Business Management	Enter data into RMS	NTP	Continuous	Enter into NS5	
7	C6.4.4	Business Management	A NTP Business Plan	one time	within 60 days of NTP or 1 July 2005 whichever comes first	Enter into NS5	NS 5 message to COTR
8	C7.1.2	Business Management	Provide timely information to MARAD on changes of funding requirements	Once Approved	Continuous	Enter into NS5	NS 5 message to COTR
9	C2.5.1.1	Deactivation	Provide deactivation cost estimate for Business Plan	Within 30 days of NTP	One Time	Enter into NS5	NS 5 message to COTR
10	C3.4.2	Deactivation	document malfunctions and material deficiencies	As Necessary	As Required	Enter into NS5	
11	C5.1.3	Human Resources	Personnel Data verification	Within 15 days of NTP	As Required	Enter into NS5	
12	C5.1.5	Human Resources	Emergency Contact Information	At NTP to COTR Within 15 days of NTP into RMS	Upon Change	Enter into NS5	
13	C5.5.3	Human Resources	medical claims	IAW J-3	Continuous	Enter into NS5	NS 5 message to COTR
14	C2.8.15	Activations, Operations, Deactivation	Spare Parts Procurement Plan	Aug 1 of each year?	Annual	Enter into NS5	
15	C2.8.16	Activations, Operations, Deactivation	Allowance Change Requests	Within 5 days of event	As Required	Enter into NS5	NS 5 message to COTR

CATEGORY 2

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16	C2.8.3	Activations, Operations, Deactivation	Auditable Records	Continuous	As Required	Enter into NS5	
17	C1.5; C2.1.10	Maintenance, Logistics	Integrate into the Annual Business Plan and Given Year Plan and Scheduling of Open/Inspect Requirements to support ACP and Continuous Machinery Survey/Class	As Necessary	As Required	Enter into NS5	
18	C1.5; C2.1.7	Maintenance, Logistics	Submittal of Changes to Annual Business Plan for corrective actions to deficiencies uncovered during regulatory inspections	As Necessary	As Required	Enter into NS5	NS 5 message to COTR
19	C1.5; C2.2.5.2	Maintenance, Logistics	Take action to correct C-3 or C-4 status; change Business plan	IAW Task Order	As Required	Enter into NS5	NS 5 message to COTR
20	C1.5; C2.2.6.1	Maintenance, Logistics	Identify C-5 period for regulatory inspections, upgrades, and major maintenance periods within the business plan	see C2.1.4 and C2.1.5	As Required	Enter into NS5	
21	C1.5; C2.3.1.4	Maintenance, Logistics	Revisions to either Ship specific preventative maintenance plan	As Necessary	As Required	Enter into NS5	NS 5 message to COTR
22	C2.1.10	Maintenance, Logistics	Maintain currency of regulatory body certificate dates	As Necessary	As Required	Enter into NS5	
23	C2.1.4	Maintenance, Logistics	Review existing regulatory schedules and develop plan and schedule any requirements due within the year of for the Business Plan NTP.	Within 45 days of NTP	One Time	Enter into NS5	
24	C2.1.8	Maintenance, Logistics	Identify changes to Regulatory requirements	Within one month of publication	As Required	Enter into NS5	NS 5 message to COTR
25	C2.3.2; C2.3.4	Maintenance, Logistics	Utilize MARAD's Water Chemistry Program	As Necessary	As Required	Enter into NS5	
26	C2.3.2; C2.3.4	Maintenance, Logistics	Utilize MARAD's Lube Oil Analysis Program	As Necessary	As Required	Enter into NS5	
27	C2.4.1	Maintenance, Logistics	Accomplish all corrective maintenance and repairs	As Identified in the Business Plan	Continuous	Enter into NS5	
28	C2.4.2	Maintenance, Logistics	Accomplish all modifications and upgrades via Task Order	As Identified in the Business Plan	As Required	Enter into NS5	
29	C2.4.3; C2.4.4	Maintenance, Logistics	Deficiencies	Place into RMS	As Required	Enter into NS5	
30	C2.5 through C2.5.3 and C6.4	Maintenance, Logistics	Five Year Business Plan w Annual Business plan and 4 subsequent years.	Annually	October 1st of CY	Enter into NS5	

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31	C2.6	Maintenance, Logistics	Execute Current Year Business Plan	Continuously	As Required	Enter into NS5	
32	C2.6.1	Maintenance, Logistics	Maintain machinery history due to corrective maintenance	As Required	As Required	Enter into NS5	
33	C2.6.5	Maintenance, Logistics	Review business plan and maintenance methodology if there are changes in berth arrangements	As Required	As Required	Enter into NS5	
34	C3.4.15.1	Deactivation	Obtain redelivery form; scan into RMS	Upon transfer of vessel to MARAD	As Required	Enter into NS5	
35	C6.7.1.3	Business Management	Submit specifications/solicitations/or SOW IAW FAR 44.2	NTP	Continuous	Enter into NS5	NS 5 message to COTR
36	C3.4.7.1	Deactivation	Provide modification to cost estimate	Upon COTR Request	As Required	Enter into NS5	NS 5 message to COTR
37	TE-1 Sec 19.2.3.1	Environmental	Hazmat Inventory	Anually		E-mail	COTR
38	TE-1 Sec 19.4	Environmental	Ozone Depleting Compounds Log	Quarterly		E-mail	COTR
	Category 2 Definition:						
	Data entry into NS5.						

CATEGORY 3

	Contract Section Cross Reference	Category	Title/Name/Item	Submittal Period	Submittal Date/Frequency	Submittal Medium Entry into RMS-Default	Deliver To	
1	C3.2.1.1. Through C3.2.1.6	Activation	Provide all resources; direct work of subcontractors; activate; bunker; load cargo	As Required by TE-4	As Required	Services	As required by contract	
2	C3.2.3	Activation	Perform all tasks of 3.2.1	As Required by TE-4	As Required	Services	As required by contract	
3	C3.2.4	Activation	Conduct Maintenance activation	IAW Preventative Maintenance Management Plan for Phase M	As Required	Services	As required by contract	
4	C3.2.7.1.1	Activation	Daily Activation Status Report	Daily	As Required	Hard copy via Mail/E-Mail	As required by contract	
5	C3.2.7.1.2	Activation	Special Activation Status Report	When Requested	by MAR-613; by COTR or crisis mgt team	Hard copy via Mail/E-Mail	As required by contract	
6	C3.2.7.1.3.1	Activation	MOVEREP	As Necessary	As Required	RMS/ OR via Classified message transmittal system - PPTS, as appropriate	As required by contract	
7	C3.2.7.1.6	Activation	Crew Questionnaires	As Necessary	As Required	Hard copy via Mail/E-Mail	As required by contract	
8	C3.2.7.2	Activation	Maintain property	During Activation Period	As Required		As required by contract	
9	C3.2.7.3	Activation	Report discrepancies	During Activation Period	As Required	Hard copy via Mail/E-Mail	As required by contract	
10	C3.2.7.4	Activation	update documentation before end of activation	During Activation Period	As Required	Services	As required by contract	
11	C6.1	Business Management	procedures to maximize retention of shoreside staff and ROS crew.	NTP	Continuous	internal policy - service	As required by contract	
12	C6.2	Business Management	communications	NTP	Continuous	Services	As required by contract	
13	C6.3 through C6.3.1.3	Business Management	compliance documents for performance	NTP	Continuous		As required by contract	
14	C6.7.1.1	Business Management	Provide acquisition services IAW FAR Part 44	NTP	Continuous	Services	As required by contract	

CATEGORY 3

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15	C6.7.1.2	Business Management	Provide acquisition data IAW FAR 19.7	NTP	Continuous		As required by contract	
16	C6.7.2.3	Business Management	Permit MARAD to accompany third party audits	As Necessary	As Required	Letter Notify to MARAD	As required by contract	
17	C7.1.1	Business Management	Monitor approved Business Plan and execute it	Once Approved	Continuous	Services	As required by contract	
18	C7.1.3	Business Management	Support Government reprogramming actions and timely closeout of task orders	Once Approved	Continuous	Services	As required by contract	
19	C7.2.1	Business Management	Establish procedures, processes and systems to ensure accurate and timely mgt of expenditures and obligations	NTP	Continuous	Services	As required by contract	
20	C7.2.2	Business Management	Ensure timely submission of invoices	NTP	Continuous		As required by contract	
21	C7.3	Business Management	Cooperate and provide support to on-site government auditors	NTP	Continuous	Services	As required by contract	
22	C7.4	Business Management	Provide support to process all claims and settlements and develop policies to mitigate Government's liability	NTP	Continuous	Services	As required by contract	
24	C7.5	Business Management	Maintain records IAW 52.215-2	NTP	Continuous	Services	As required by contract	
25	C3.4.10.2	Deactivation	Accomplish transition to ROS and RRF10	Within 48 hours of redelivery	As Required	Services	As required by contract	
26	C3.4.11.1	Deactivation	Issue specification/award solicitation for RRF 10 day vessels	Within 30 days of redelivery	As Required	Hard Copy via Mail/E-Mail	As required by contract	
27	C3.4.13.1	Deactivation	Transfer vsl to NDRF site	Upon completion of deactivation	As Required	Services	As required by contract	
28	C3.4.14.1	Deactivation	Transfer vsl to outport site	Upon completion of deactivation	As Required	Services	As required by contract	
29	C3.4.14.2	Deactivation	Arrange for and supervise lay up services	As Necessary	As Required	Services	As required by contract	
30	C3.4.15.2	Deactivation	Record fuel data, provide to MSC/MARAD	One Time	As Required	Hard Copy via Mail/E-Mail	As required by contract	
31	C3.3.12.2	Deactivation	Complete transition on outstanding messages	As Necessary	As Required	Services	As required by contract	
32	C3.4.2	Deactivation	Conduct planning and preparation	As Necessary	As Required	Services	As required by contract	

CATEGORY 3

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33	C3.4.2	Deactivation	Accomplish deactivation procedures, repairs and regulatory requirements	As Necessary	As Required	Services	As required by contract	
34	C3.4.6	Deactivation	Provide all resources	As Necessary	As Required	Services	As required by contract	
35	C3.4.7.3	Deactivation	Report any damage to vessel caused by military or stevedores	Upon Discovery	As Required	Phone w/E-Mail Confirmation	As required by contract	
36	C3.4.9	Deactivation	notify MARAD of missing materials usually contained in standard administrative filing cabinet	During Deactivation	As Required	Hard Copy via Mail/E-Mail	As required by contract	
37	C4.2.2	Environmental	Provide personnel with environmental training	As Necessary	As Required	Services	As required by contract	
38	C4.2.3; C4.2.3.1	Environmental	develop policies, procedures, and programs to ensure execution of pollution prevention including incorporation of MARAD SOPEP and VRP into the above.	As Necessary	As Required	Hard Copy	As required by contract	
39	C4.2.5.2	Environmental	provide HAZMAT training	As Necessary	As Required	Services	As required by contract	
40	C4.2.6	Environmental	incorporate MARAD directives TE-1 Section 19 into programs, policies and procedures	As Necessary	As Required	Hard Copy	As required by contract	
41	C4.2.7.	Environmental	use MSDS	As Necessary	As Required	Hard Copy	As required by contract	
42	C4.2.8; C4.2.9	Environmental	lawfully label, handle, and/or dispose of HAZMAT and retain records	As Necessary	As Required	Services	As required by contract	
43	C5.1.1.	Human Resources	Provide all administrative support	As Needed	As Required	Services	As required by contract	
44	C5.1.2	Human Resources	Changes of personnel within 60 days	As Needed	As Required	PCO permission required	As required by contract	
45	C5.1.6	Human Resources	Provide Port Engineering services	At NTP	Continuous	Services	As required by contract	
46	C5.1.6.1	Human Resources	office in support of Port Engineering team	Within 30 days of NTP	Continuous	Services	As required by contract	
47	C5.1.6.2	Human Resources	perform Port Engineering services during absence	As Required	As Required	Services	As required by contract	

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48	C5.10.1 through C5.10.8	Human Resources	FOS crew	As Necessary	As Required	Services	As required by contract	
49	C5.10.4.2	Human Resources	GMDSS operations	As Necessary	As Required	Services	As required by contract	
50	C5.10.4.3	Human Resources	crew shortage - report	As Necessary	As Required	CG 729	As required by contract	
51	C5.10.5	Human Resources	FOS orientation	As Necessary	As Required		As required by contract	
52	C5.10.6	Human Resources	develop and implement plans and procedures for FOS crew	As Necessary	As Required		As required by contract	
53	C5.10.7	Human Resources	second seamen's war risk insurance quotes	One Time	each activation for national defense mission or as instructed by COTR		As required by contract	
54	C5.10.8	Human Resources	imminent danger pay	As Required	each day when authorized by DOD		As required by contract	
55	C5.11.1 through C5.11.1.2	Human Resources	signed copies of Masters' instructions	As Necessary	As Required	Hard Copy via Mail/E-Mail	As required by contract	
56	C5.4.1	Human Resources	Provide medically, dental, and psychologically fit officers who meet STCW-95 or successor documents; and documented unlicensed.	On Demand	Continuous	Services	As required by contract	
57	C5.4.2	Human Resources	Mariner citizenship	As Necessary			As required by contract	
58	C5.4.4	Human Resources	investigate complaints made by MARAD	Upon Notification	As Required	Hard Copy via Mail/E-Mail	As required by contract	
59	C5.4.6	Human Resources	Abide by federal, state, local labor statutes and regulations regarding employment	NTP	Continuous	Services	As required by contract	
60	C5.5.1; C5.5.1.1; C5.5.1.2	Human Resources	immunization of mariners	As required	As Required	Services	As required by contract	
61	C5.5.2; C5.5.9	Human Resources	prevention of substance abuse	Continuous	Continuous	Services	As required by contract	

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62	C5.5.5	Human Resources	medical on-call physical services 24/7	Phase O	As Required	Services	As required by contract	
63	C5.5.6	Human Resources	medical person in charge	Phase O	As Required	Services	As required by contract	
64	C5.5.7	Human Resources	notification to USCG	within 60 days of NTP	Upon Change	Hard Copy via Mail/E-Mail	As required by contract	
65	C5.5.8	Human Resources	screening of mariners	Continuous	As Required	Services	As required by contract	
66	C5.6.2 through C5.6.2.2	Human Resources	Military Training	As Necessary	As Required	Services	As required by contract	
67	C5.6.3 through C5.6.3.4	Human Resources	Cadet Training	As Necessary	As Required	Services	As required by contract	
68	C5.6.4.1	Human Resources	Vessel orientation	prior to commencement of work	Continuous	Services	As required by contract	
69	C5.6.4.1 through C5.6.4.3	Human Resources	Merchant Marine Preparedness	before assuming watch	each new mariner	Services	As required by contract	
70	C5.6; J-13	Human Resources	training	As Necessary	As Required	Services	As required by contract	
71	C5.7.1 through CC5.8.13.2	Human Resources	ROS crew onboard ROS-4 or -5 vsls	IAW Proposal	Continuous	Services	As required by contract	
72	C5.9.	Human Resources	Support voluntary programs for benefit of industry	As Necessary	Continuous	Services	As required by contract	
73	C1.5; C2.4.5	Maintenance, Logistics	Identify any deficiency which will place vessel into C-3 or C-4	Within 24 hours of discovery	Continuous	Phone w/E-Mail Confirmation	As required by contract	
74	C2 goal	Maintenance, Logistics	ship-centric maintenance program	Continuously	Continuously		As required by contract	
75	C2.1.9	Maintenance, Logistics	Enroll and/or maintain ship in Alternate Compliance Program	Continuously	Continuous		As required by contract	
76	C2.1.6	Maintenance, Logistics	Notification that Regulatory Compliance cannot be maintained	Within 24 hours of discovery	As Required	Phone w/E-Mail Confirmation	As required by contract	
77	C2.2.2	Maintenance, Logistics	Report C-rating	Weekly	As Required	email or phone	As required by contract	
78	C2.2.4	Maintenance, Logistics	Maintain vessel in C1 or C2 both phases	Continuously	As Required	RMS Business Plan	As required by contract	

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79	C2.2.5.1	Maintenance, Logistics	Report events which would place vessel in C-3 or C-4 status	Within 24 hours of discovery	As Required	Phone w/E-Mail Confirmation	As required by contract	
80	C2.6.2	Maintenance, Logistics	Event which affect readiness of vessel	Within 24 hours of discovery	As Required	Phone w/E-Mail Confirmation	As required by contract	
81	C3.3.1; C3.3.2; C3.3.3	Operations	Provide resources	NLT 180 Consecutive Days	As Required	Services	As required by contract	
82	C3.3.10	Operations	utilize US Customs form 226 at first US port of entry	As Necessary	As Required	Form 226 US Customs	As required by contract	
83	C3.3.12 through C3.3.12.2	Operations	utilize Casualty Reporting System	As Necessary	As Required	E-Mail/Message	As required by contract	
84	C3.3.12.1	Operations	Notify MAR-613 or Crisis Action Center of significant events	As Necessary	As Required	Phone w/E-Mail Confirmation	As required by contract	
85	C3.3.3.1	Operations	Unable to comply with naval orders	Within 1 hour	As Required	Message/E-Mail	As required by contract	
86	C3.3.5 through C3.3.7	Operations	Conduct Bunkering, Oil Testing, Hydraulic and Lube Oil Analysis	As Necessary	As Required	Services	As required by contract	
87	C3.3.5.5.	Operations	list of those who saw video and reviewed checkoff list	semi-annually	semi-annually	electronic copy of list	As required by contract	
88	C3.3.5.7	Operations	inventory of oil spill kit	As Necessary	As Required	semi-annual	As required by contract	
89	C3.3.8.1 through C3.3.8.1.3	Operations	crew and operate special mission ships	As Necessary	As Required	Services	As required by contract	
90	C3.3.9 - C3.3.12.2	Operations	Operational Reports	As Necessary	As Required		As required by contract	
91	C3.3.9.2; C3.3.9.3	Operations	utilize MSC SOM copy MARAD on all msgs	As Necessary	As Required	Via Message/E-Mail	As required by contract	
92	C3.3.9.4	Operations	2 weapons reports	As Necessary	As Required	Hard copy via Mail/E-Mail	As required by contract	
93	C3.3.9.5	Operations	notify COTR immediately if fail to hear from vessel within 24 hours	As Necessary	As Required	Phone w/E-Mail Confirmation	As required by contract	
94	C4.1	Safety, Environmental, Security	Conflicts between OH&S Program and ISM	As Necessary	Any Change	Hard Copy via Mail/E-Mail	As required by contract	

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95	C4.1.2	Safety, Environmental, Security	maintain log when crew is onboard	Continous	As Required	Services	As required by contract	
96	C4.1.3	Safety, Environmental, Security	conduct pre-firefighting training, drills	Continous	As Required	Services	As required by contract	
97	C4.1.4	Safety, Environmental, Security	post station bill	Continous	As Required	Hard Copy	As required by contract	
98	C4.1.5	Safety, Environmental, Security	work with MARAD on OS&H program	Continous	As Required	Services	As required by contract	
99	C4.1.6 through C4.1.6.4	Safety, Environmental, Security	procedures to shipboard personnel on cargo handling	Continous	As Required	Services	As required by contract	
100	C4.1.8; C4.1.10; C4.3.10; C4.3.11; C4.3.12	Safety, Environmental, Security	Instructions to Master	As Required	As Required	Services	As required by contract	
101	C4.1.9	Safety, Environmental, Security	obtain cargo stow plan	As Required	As Required	Services	As required by contract	
102	C4.3.13-4.3.13.1	Security	cooperate with MARAD in providing a force protection team and vessel security	As Necessary	As Required	Services	As required by contract	
103	C4.3.14	Security	Obtain and maintain a DOD facility clearance	NLT 120 Days after Award	As Required	Hard Copy	As required by contract	
104	C4.3.15	Security	Security Clearances for Master, Chief Mate, classified materials custodian and communications officer	routine complement of personnel requiring security clearance up to SECRET	Act/Ops	Hard Copy	As required by contract	
105	C4.3.2	Security	Provide internal security 24/7	24/7	Continuous	Services	As required by contract	
106	C4.3.6	Security	Conduct shoreside and waterside drills	As Necessary	as directed by ISPS Part A paragraph 13.4	Services	As required by contract	
107	C4.3.7	Security	incorporate MARAD directives on security into internal directives	As Necessary	As Required	Hard Copy	As required by contract	

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108	C4.3.8	Security	comply with J-13 for security training	As Stated	As Required		As required by contract	
109	C4.3.9	Security	notify MARAD of any layberth deficiency	As Necessary	As Required	Hard Copy via Mail/E-Mail	As required by contract	
110	C5.1.4	Human Resources	President/Owner data	Within 30 days of NTP	As Required	MAR-610	As required by contract	
111	C2.8.3.1	Activations, Operations, Deactivation	Report Of Survey	As Required	As Necessary	DOT FORM 4410.1 . typed legibly	As required by contract	
112	C4.1.7	Safety, Environmental, Security	scheduled work periods	Continous	Upon Change	RMS Business Plan	As required by contract	
113	C3.2.7.1.4	Activation	Crew List	As Necessary	As Required	Hard copy via E-Mail	As required by contract	
114	C6.6.5	Business Management	ADP interface with MARAD	NTP	Continuous	Services	As required by contract	
115	C6.6.7	Business Management	Develop reports	NTP	Continuous		As required by contract	
116		C1.5	Maintenance, Logistics	Update to Five Year Business plan	Annually	As Required	Enter into NS5	NS 5 message to COTR
117	O	J2.3.3	Business Management	Subcontract Socioeconomic Statistical Reporting (P.O. logs)	Monthly	5th of every month	E-mail	ACO
118	O	J2.3.3	Business Management	Submission of SF 294	Semi-annually	1 Oct/1 Apr	E-mail	ACO
119	O	J2.3.3	Business Management	Submission of SF 295	Annually	October 1st	E-mail	ACO
120	O	G8.3 & J3A#5	Human Resources	Report of illness/injuries	Quarterly	Oct Jan, Apr, Jun	E-mail	ACO, COTR, MAR-610.5, MAR-782
121	O	I8	Business Management	Government Property Report	Annually	15-Sep	DOT F4220.43 submit by Email	ACO with copy to 612/614
122		TE-1 Sec 18.7	Safety, Environmental, Security	Annual Safety Inspection	Annually		Email	613
123	O	TE-1 Sec 16.10	Safety, Environmental, Security	Pre-Fire Plans (Firefighting Doctrine)	Within 90 days of NTP	Update up change	Hard copy via mail and email electronically	COTR

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124		C2.3.1.1.1	Maintenance, Logistics	Spreadsheet for frequency of maintenance	one time	1-Apr-06	email	COTR
125	TE-1 Section 19.2.3.1	Environmental	HAZMAT Inventory	Annually		E-mail	COTR	
126	TE-1 Sec 19.4	Safety, Environmental, Security	Ozone Depleting Compound(s) Log	Quarterly		E-mail	COTR	
Category 3 These deliverables are								
work processes that are not entered into NS5								

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Line Item Summary	Document Number DTMA8C05008/0016	Title J-4 Deliverables	Page 2 of 2
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Line Item Number	Description	Delivery Date (Start date to End date)	Quantity	Unit of Issue	Unit Price	Total Cost
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No Changed Line Item Fields

Previous Total:
Modification Total:
Grand Total: