

ORDER FOR SUPPLIES OR SERVICES

IMPORTANT: Mark all packages and papers with contract and/or order numbers.

| | | | | | | |
|--|---------------|---|---|---|--|---------------------------------|
| 1. DATE OF ORDER 09/22/2009 | | 2. CONTRACT NO. (If any) | | 6. SHIP TO: Jill M. Kline | | |
| 3. ORDER NO. BPC09000022 | | 4. REQUISITION/REFERENCE NO. PR600090085 | | a. NAME OF CONSIGNEE DOT/Maritime Administration, MAR-380 | | |
| 5. ISSUING OFFICE (Address correspondence to) DOT/Maritime Administration, MAR-380 400 Seventh Street, SW., Room 7310 Washington DC 20590 | | | | b. STREET ADDRESS 1200 New Jersey Ave SE, MAR380 W26-429 | | |
| c. CITY Washington | | d. STATE DC | e. ZIP CODE 20590 | | | |
| 7. TO: a. NAME OF CONTRACTOR | | | | f. SHIP VIA | | |
| b. COMPANY NAME Defense Contract Audit Agency | | | | 8. TYPE OF ORDER | | |
| c. STREET ADDRESS 8725 John J Kingman Road, Suite 2135 | | | | <input type="checkbox"/> a. PURCHASE REFERENCE YOUR: | <input type="checkbox"/> b. DELIVERY - Except for billing instructions on the reverse, this delivery order is subject to instructions contained on this side only of this form and is issued subject to the terms and conditions of the above-numbered contract. | |
| d. CITY Fort Belvoir | | e. STATE VA | f. ZIP CODE 22060-6219 | | Please furnish the following on the terms and conditions specified on both sides of this order and on the attached sheet, if any, including delivery as indicated. | |
| 9. ACCOUNTING AND APPROPRIATION DATA 2009 - 70 - X4303 - RRF - 9 - 3040 - AU - D0070 - 0961304 - 0 - AUD00000 - 00 - 0000 - 25433 - 6100 - 0600 - | | | | 10. REQUISITIONING OFFICE DOT/Maritime Administration, MAR-380 | | |
| 11. BUSINESS CLASSIFICATION (Check appropriate box(es)) <input type="checkbox"/> a. SMALL <input checked="" type="checkbox"/> b. OTHER THAN SMALL <input type="checkbox"/> c. DISADVANTAGED <input type="checkbox"/> g. SERVICE-DISABLED VETERAN-OWNED <input type="checkbox"/> d. WOMEN-OWNED <input type="checkbox"/> e. HUBZone <input type="checkbox"/> f. EMERGING SMALL BUSINESS | | | | | | 12. F.O.B. POINT Destination |
| 13. PLACE OF | | 14. GOVERNMENT B/L NO. | 15. DELIVER TO F.O.B. POINT ON OR BEFORE (Date) | | 16. DISCOUNT TERMS | |
| a. INSPECTION | b. ACCEPTANCE | | | | | |

17. SCHEDULE (See reverse for Rejections)

| ITEM NO. (a) | SUPPLIES OR SERVICES (b) | QUANTITY ORDERED (c) | UNIT (d) | UNIT PRICE (e) | AMOUNT (f) | QUANTITY ACCEPTED (g) |
|-----------------------------|--------------------------|----------------------|----------|----------------|------------|-----------------------|
| SEE LINE ITEM DETAIL | | | | | | |

| | | | | | | |
|---|--|---------------------------|----------------------|-----------------|-------------|--------------------------|
| 18. SHIPPING POINT | | 19. GROSS SHIPPING WEIGHT | | 20. INVOICE NO. | | 17(h) TOT. (Cont. pages) |
| 21. MAIL INVOICE TO: Tammy Curnett | | | | | | |
| a. NAME DOT/ Enterprise Services Center (ESC) OFO/FAA, Oklahoma City | | | | | | |
| b. STREET ADDRESS (or P.O. Box) MARAD A/P Branch, AMZ-150 PO Box 25710 | | | | | | |
| c. CITY Oklahoma City | | d. STATE OK | e. ZIP CODE 73125 | | \$31,620.64 | 17(i) GRAND TOTAL |

| | | | | | | |
|--|--|--|--|--|--|--|
| 22. UNITED STATES OF AMERICA BY (Signature)  | | | 23. NAME (Typed) Barbara A. Gillum TITLE: CONTRACTING/ORDERING OFFICER | | | |
|--|--|--|--|--|--|--|

| | | | |
|--------------------------|---------------------------------------|--|-----------------------|
| Line Item Summary | Document Number BPC09000022 | Title PGM Interim 2009 AUDIT | Page 2 of 2 |
|--------------------------|---------------------------------------|--|-----------------------|

Total Funding: \$31,620.64

| FYs | Fund | Budget Org | Sub | Object Class | Sub | Program | Cost Org | Sub | Proj/Job No. | Sub | Reporting Category |
|---------|-------|------------|-----|--------------|-----|---------|----------|-----|--------------|-----|--------------------|
| 2009 70 | X4303 | RRF | 9 | 3040 | AU | D0070 | 0961304 | 0 | AUD00000 | 00 | 0000 |

| Division | Closed FYs | Cancelled Fund |
|----------|------------|----------------|
| 25433 | 6100 0600 | |

| Line Item Number | Description | CLIN Ref (Start Date to End Date) | Quantity | Unit of Issue | Unit Price | Total Cost (Includes Discounts) |
|------------------|-------------|--------------------------------------|----------|---------------|------------|------------------------------------|
|------------------|-------------|--------------------------------------|----------|---------------|------------|------------------------------------|

| | | | | | | |
|------|--|--|------|-----|--------------|--------------|
| 0001 | Interim cost incurred audit of Pacific Gulf Marine | 0001 (09/28/2009 to 05/31/2010) | 1.00 | NTE | \$31,620.640 | \$ 31,620.64 |
|------|--|--|------|-----|--------------|--------------|

of Contracts DTMA8C05010/013/016/017. See attached IAO.

Ref Req No: PR600090085

Funding Information:

2009 - 70 - X4303 - RRF - 9 - 3040 - AU - D0070 - 0961304 - 0 - AUD00000 - 00 - 0000 - 25433 - 6100 - 0600 - \$31,620.64

Total Cost: \$31,620.64

ANNEX IV

INTERAGENCY AGREEMENT ORDER (IAO)
Issued Pursuant to the
MEMORANDUM OF UNDERSTANDING
Established between
The Department of Transportation
and
The Defense Contract Audit Agency
(Conformed to include Amendment 0005 of July, 2000)

TO: New Orleans Suboffice
Gulf Coast Branch Office
Defense Contract Audit Agency
13800 Old Gentilly Rd., Bldg. 350NDF
P.O. Box 29532
New Orleans, LA 70189-0532

COPY TO OA POINT OF CONTACT FOR PAYMENT:

Wayne Leong, Contracting Officer
DOT/MARITIME ADMINISTRATION
MAR-380, Room W28-201
1200 New Jersey Avenue, S.E.
Washington, DC 20590

1. DOT UNIFORM PROCUREMENT INSTRUMENT IDENTIFICATION NUMBER:

DTMA1X01001, BPC09000022

2. NAME AND ADDRESS OF THE DOT CONTRACTING OFFICE TO BE PROVIDED THE REQUESTED AUDIT SERVICES AND REPORT(S).

Jill Kline, Contracting Officer
DOT/Maritime Administration
Office of Acquisition
MAR-380, W28-201
1200 New Jersey Ave, SE
Washington, DC 20590
TEL: (202) 366-9684
FAX: (202) 366-3237
E-MAIL: Jill.Kline@dot.gov

3. DESCRIPTION OF THE SERVICES REQUIRED:

Perform an interim audit for January 2009 through December 2009 of reimbursable costs billed under Ship Manager Contract Nos. DTMA8C05010, DTMA8C05013, DTMA8C05016 and DTMA8C05017 with Pacific Gulf Marine, Inc. (PGM) as follows:

Refer to contracts and addenda thereto; books of record including, but not limited to, general ledger, cash disbursements register, cash receipts register, and general journal; billings to MARAD; supporting documentation including, but not limited to, invoices, Master's statements, slop chest records, payrolls, payroll taxes, payroll fringe benefits, and injury and illness claims as provided by the contractor.

Study the contracts concentrating on portions relating to compensation, including Attachment J-9 of DTMA8C05010, DTMA8C05013, DTMA8C05016 and DTMA8C05017 regarding reimbursables.

Trace books of record to supporting documentation.

When reviewing payrolls, ascertain that fringe benefits are in accordance with collective bargaining agreements.

Verify that seaman injury and illness claims were submitted to applicable unions for reimbursement of medical expenses.

Review billings to MARAD to verify that only reimbursable services are being paid as reimbursables, fees are not duplicated, that credits are given on vouchers for refunds from port agents, vendors, unions, etc., including Master's statements.

Discuss audit findings with the contractor.

Prepare the report of audit to include schedules of total fixed and reimbursable expenses and audit adjustments.

4. DELIVERY REQUIREMENTS:

Submit final report to the Contracting Officer (CO) listed above, as well as Barbara Gillum (Barbara.Gillum@dot.gov) and Janice Marshall (Janice.Marshall@dot.gov).

DESIRED DELIVERY DATE: Delivery of the audit report for CY 09 by May 31, 2010 is desired.

5. FUNDS CITE, AMOUNT OBLIGATED AND FUNDING LIMITATION:

OA ACCOUNTING AND APPROPRIATION CITE: 2009 - 70X4303RRF - 93040AUD00
7009613040AUD0-0000000000 - 25433 - 61000 600

AMOUNT OBLIGATED: N/A

FUNDING LIMITATION OF THIS ORDER: \$31,620.64

6. PAYMENT PROVISION:

Payments will be in accordance with the basic agreement. Advance payments are not authorized.

7. ACQUISITION AUTHORITY:

Not applicable. This order does not require the servicing agency to award a contract (see FAR 17.504).

8. PAYMENT OFFICE:

The payment office for this IAO is the OA point of contact for payment cited above. All requests for payment will be directed to that office.

9. ATTACHMENTS: None.

10. DATED SIGNATURE AND TITLE OF THE REQUESTING DOT CONTRACTING OFFICER



Barbara Gillum, Contracting Officer
DOT/Maritime Administration
MAR-380, Room W28-201
1200 New Jersey Avenue, S.E.
Washington, DC 20590
(202) 366-1737

09/24/2009

Date

Note: Pursuant to the MOU DCAA will acknowledge acceptance or rejection of IAOs in writing within 15 days after receipt of the IAO.