

ORDER FOR SUPPLIES OR SERVICES

IMPORTANT: Mark all packages and papers with contract and/or order numbers.

1. DATE OF ORDER 09/16/2009		2. CONTRACT NO. (If any)		6. SHIP TO: Jill M. Kline		
3. ORDER NO. BPC09000016		4. REQUISITION/REFERENCE NO.		a. NAME OF CONSIGNEE DOT/Maritime Administration, MAR-380		
5. ISSUING OFFICE (Address correspondence to) DOT/Maritime Administration, MAR-380 400 Seventh Street, SW., Room 7310 Washington DC 20590				b. STREET ADDRESS 1200 New Jersey Ave SE, MAR380 W26-429		
c. CITY Washington		d. STATE DC	e. ZIP CODE 20590			
7. TO: a. NAME OF CONTRACTOR				f. SHIP VIA		
b. COMPANY NAME Defense Contract Audit Agency				8. TYPE OF ORDER		
c. STREET ADDRESS 8725 John J Kingman Road, Suite 2135				<input type="checkbox"/> a. PURCHASE REFERENCE YOUR:	<input type="checkbox"/> b. DELIVERY - Except for billing instructions on the reverse, this delivery order is subject to instructions contained on this side only of this form and is issued subject to the terms and conditions of the above-numbered contract.	
d. CITY Fort Belvoir		e. STATE VA	f. ZIP CODE 22060-6219		Please furnish the following on the terms and conditions specified on both sides of this order and on the attached sheet, if any, including delivery as indicated.	
9. ACCOUNTING AND APPROPRIATION DATA 2009 - 70 - X4303 - RRF930 - 40 - AUD0 - 0 - 70096130 - 40AUD00 - 00 - 000 - - 0000 - 25433 - - 6100 - 0600				10. REQUISITIONING OFFICE DOT/Maritime Administration, MAR-380		
11. BUSINESS CLASSIFICATION (Check appropriate box(es)) <input type="checkbox"/> a. SMALL <input checked="" type="checkbox"/> b. OTHER THAN SMALL <input type="checkbox"/> c. DISADVANTAGED <input type="checkbox"/> g. SERVICE-DISABLED VETERAN-OWNED <input type="checkbox"/> d. WOMEN-OWNED <input type="checkbox"/> e. HUBZone <input type="checkbox"/> f. EMERGING SMALL BUSINESS						12. F.O.B. POINT Destination
13. PLACE OF		14. GOVERNMENT B/L NO.	15. DELIVER TO F.O.B. POINT ON OR BEFORE (Date)		16. DISCOUNT TERMS	
a. INSPECTION	b. ACCEPTANCE					

17. SCHEDULE (See reverse for Rejections)

ITEM NO. (a)	SUPPLIES OR SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
SEE LINE ITEM DETAIL						

SEE BILLING INSTRUCTIONS ON REVERSE	18. SHIPPING POINT		19. GROSS SHIPPING WEIGHT		20. INVOICE NO.		17(h) TOT. (Cont. pages) 17(i) GRAND TOTAL
	21. MAIL INVOICE TO: Tammy Curnett						
	a. NAME DOT/ Enterprise Services Center (ESC) OFO/FAA, Oklahoma City						
	b. STREET ADDRESS (or P.O. Box) MARAD A/P Branch, AMZ-150 PO Box 25710						
c. CITY Oklahoma City			d. STATE OK	e. ZIP CODE 73125		\$34,705.58	

22. UNITED STATES OF AMERICA BY (Signature) 			23. NAME (Typed) Barbara A. Gillum TITLE: CONTRACTING/ORDERING OFFICER		
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Line Item Summary	Document Number BPC09000016	Title IAS Interim 2009 Audit	Page 2 of 2
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Total Funding: \$34,705.58

FYs	Fund	Budget Org	Sub	Object Class	Sub	Program	Cost Org	Sub	Proj/Job No.	Sub	Reporting Category
2009 70	X4303	RRF930	40	AUD0	0	70096130	40AUD00	00	000		0000

Division	Closed FYs	Cancelled Fund
25433	6100	0600

Line Item Number	Description	(Start Date to End Date)	Quantity	Unit of Issue	Unit Price	Total Cost (Includes Discounts)
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0001	Interim cost incurred audit of		1.00	JOB	\$34,705.580	\$ 34,705.58
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(09/25/2009 to 05/31/2010)

Interocean American Shipping of Contracts DTMA8C05005/011 and General Agent Agreement DTMA1H05006. (See attached IAO).

Funding Information:

2009 - 70 - X4303 - RRF930 - 40 - AUD0 - 0 - 70096130 - 40AUD00 -
00 - 000 - - 0000 - 25433 - - 6100 - 0600
\$34,705.58

Total Cost: \$34,705.58

ANNEX IV

INTERAGENCY AGREEMENT ORDER (IAO)
Issued Pursuant to the
MEMORANDUM OF UNDERSTANDING
Established between
The Department of Transportation
and
The Defense Contract Audit Agency
(Conformed to include Amendment 0005 of July, 2000)

TO: Defense Contract Audit Agency
Northern New Jersey Branch Office
Building 91, Room 4 South
Picatinny Arsenal
Picatinny, NJ 07806-5000

COPY TO OA POINT OF CONTACT FOR PAYMENT:

Wayne Leong
DOT/MARITIME ADMINISTRATION
MAR-380, W28-201
1200 New Jersey Ave., S.E.
Washington, DC 20590

1. DOT UNIFORM PROCUREMENT INSTRUMENT IDENTIFICATION NUMBER:

DTMA1X01001, BPC09000016

2. NAME AND ADDRESS OF THE DOT CONTRACTING OFFICE TO BE PROVIDED THE REQUESTED AUDIT SERVICES AND REPORT(S).

Jill Kline, Contracting Officer
DOT/Maritime Administration
Office of Acquisitions
MAR-380, W28-201
1200 New Jersey Ave., S.E.
Washington, DC 20590
TEL: (202) 366-9684
FAX: (202) 366-3237
E-MAIL: Jill.Kline@dot.gov

3. DESCRIPTION OF THE SERVICES REQUIRED:

Perform an interim audit from January 2009 through December 2009 of reimbursable costs billed under Ship Manager Contract Nos. DTMA8C05005, and DTMA8C05011 and an interim audit under General Agent Agreement (GAA) DTMA1H05006 for the time period January 2009 through December 2009 with Interocean American Shipping as follows:

Refer to contracts and addenda thereto; books of record including, but not limited to, general ledger, cash disbursements register, cash receipts register, and general journal; billings to MARAD; supporting documentation including, but not limited to, invoices, Master's statements, stop chest records, payrolls, payroll taxes, payroll fringe benefits, and injury and illness claims as provided by the contractor.

Study the contracts concentrating on portions relating to compensation, including Attachment J-9 of DTMA8C05005, and DTMA8C05011 regarding reimbursables. Study the GAA concentrating on portions relating to compensation, including Article 5 of DTMA1H05006, Article 6 regarding disbursements, and Exhibit A, Exclusion from Management Fee. Study General Agent Procedures concentrating on: Part 10 concerning Accounting and Reporting Procedures for General Agents (GA's); Part 11, Joint Bank Account; and, Part 12, Invoices/Disbursements/Bonds.

Trace books of record to supporting documentation.

When reviewing payrolls, ascertain that fringe benefits are in accordance with collective bargaining agreements.

Verify that seaman injury and illness claims were submitted to applicable unions for reimbursement of medical expenses.

Review billings to MARAD to verify that only reimbursable services are being paid as reimbursables, fees are not duplicated, that credits are given on vouchers for refunds from port agents, vendors, unions, etc., including Master's statements.

Discuss audit findings with the contractor.

Prepare the report of audit to include schedules of total fixed and reimbursable expenses and audit adjustments.

4. DELIVERY REQUIREMENTS:

Submit final report to the Procuring Contracting Officer (PCO) listed above, as well as Barbara Gillum (Barbara.Gillum@dot.gov) and Janice Marshall (Janice.Marshall@dot.gov).

DESIRED DELIVERY DATE: Delivery of the audit report for CY 09 by May 31, 2010 is desired.

5. FUNDS CITE, AMOUNT OBLIGATED AND FUNDING LIMITATION:

OA ACCOUNTING AND APPROPRIATION CITE: 2009 70X4303RRF 93040AUD00
7009613040AUD0 0000000000 25433 61000 600

AMOUNT OBLIGATED: Approximately \$ 30,000.00.

FUNDING LIMITATION OF THIS ORDER: \$34,705.58.

6. PAYMENT PROVISION:

Payments will be in accordance with the basic agreement. Advance payments are not authorized.

7. ACQUISITION AUTHORITY:

Not applicable. This order does not require the servicing agency to award a contract (see FAR 17.504).

8. PAYMENT OFFICE:

The payment office for this IAO is the OA point of contact for payment cited above. All requests for payment will be directed to that office.

9. ATTACHMENTS: None.

10. DATED SIGNATURE AND TITLE OF THE REQUESTING DOT CONTRACTING OFFICER



Barbara Gillum, Contracting Officer
DOT/Maritime Administration
MAR-380, Room W28-201
1200 New Jersey Ave., SE.
Washington, DC 20590
(202) 366-1737

09/24/09

Date

Note: Pursuant to the MOU DCAA will acknowledge acceptance or rejection of IAOs in writing within 15 days after receipt of the IAO.