

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT

1. CONTRACT ID CODE

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2. AMENDMENT/MODIFICATION NO. 0001
 3. EFFECTIVE DATE 09/25/2009
 4. REQUISITION/PURCHASE REQ. NO. See Lines
 5. PROJECT NO. (If applicable)

6. ISSUED BY CODE 00091
 DOT/Maritime Administration, MAR-380
 1200 New Jersey Ave SE, MAR380 W26-429
 Washington, DC 20590
 7. ADMINISTERED BY (If other than Item 6) CODE

8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and Zip Code)
 James Hunt
 TEC INC.
 2496 OLD IVY RD STE 300
 CHARLOTTESVILLE, VA 22903-4895
 9A. AMENDMENT OF SOLICITATION NO.
 9B. DATED (SEE ITEM 11)
 (X) 10A. MODIFICATION OF CONTRACT/ORDER NO. DTMA1D09006 / TO090011001
 (X) 10B. DATED (SEE ITEM 13) 08/20/2009

CODE * FACILITY CODE

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers is extended, is not extended.

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:

- (a) By completing Items 8 and 15, and returning _____ copies of the amendment;
 - (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or
 - (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers.
- FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

See Line Item Detail

13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

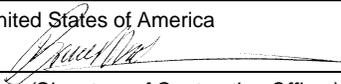
CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
<input type="checkbox"/>	
<input type="checkbox"/>	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
<input type="checkbox"/>	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
<input checked="" type="checkbox"/>	D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor is not, is required to sign this document and return _____ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)
 The purpose of this modification is to add funding to this task order to conduct activities 1 & 2 under CLIN 0002.

- A. Add funds in the amount of \$80,055.44.
- B. The total funding amount is changed from \$40,672.00 by \$80,055.44 to read \$120,727.44.
- C. See summary and attached SOW for additional information.
- D. All other terms and conditions remain unchanged.

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)	16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Bruce Markman
15B. CONTRACTOR/OFFEROR (Signature of person authorized to sign)	15C. DATE SIGNED
16B. United States of America BY  (Signature of Contracting Officer)	16C. DATE SIGNED 09/25/2009

Line Item Summary	Document Number TO090011001/0001	Title Hawaii PM-Kick Off TO	Page 2 of 5
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Total Funding: \$120,727.44

FYs	Fund	Budget Org	Sub	Object Class	Sub	Program	Cost Org	Sub	Proj/Job No.	Sub	Reporting Category
See Line Item(s)											
Division	Closed FYs	Cancelled Fund									

Line Item Number	Description	Delivery Date (Start date to End date)	Quantity	Unit of Issue	Unit Price	Total Cost
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0003	HAWAII HARBORS MODERNIZATION-ADDITIONAL FUNDING This is a New Line HAWAII HARBORS MODERNIZATION- FUNDS IN THE \$80,055.44 SHALL BE OBLIGATED TO TASK ORDER 090011001 TO CONDUCT ACTIVITES 1 & 2 UNDER CLIN 0002 IN ACCORDANCE WITH THE ATTACHED STATEMENT OF WORK.		1.00	JOB	\$80,055.44	\$80,055.44
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Ref Req No: PR500090045

Funding Information:

- 2009 - 70X175 - 0001HPI - CS - V500 - 00 - 00150000 - - -
25306 - - 6100 - 6600 - - -
80,055.44

Previous Total: \$40,672.00
Modification Total: \$80,055.44
Grand Total: \$120,727.44
(Includes Discounts)

Address Detail**Title**

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Shipping Addresses

Code	Detail
0001	Org: DOT/Maritime Administration, MAR-810 Addr: 1200 New Jersey Ave, SE MAR810 W28-201 Washington DC 20590 Attn: Scott Davies, COTR; Transportation Specialist Phone: (202) 366-2763 ext. Fax: () - ext.

Invoice Addresses

Code	Detail	Code	Detail
0001	Org: DOT/ Enterprise Services Center (ESC) OFO/FAA, Addr: MARAD A/P Branch, AMZ-150 PO Box 25710 Oklahoma City OK 73125 Attn: Tammy Curnett, Lead Accounting Technician Phone: (405) 954-2063 ext. Fax: (405) 954-9573 ext.	0002	Org: DOT/ Enterprise Services Center (ESC) OFO/FAA, Addr: MARAD A/P Branch, AMZ-150 PO Box 25710 Oklahoma City OK 73125 Attn: Leah MacHugh, Accounting Technician Phone: (405) 954-5345 ext. Fax: () - ext.

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SECTION A -- SOLICITATION/CONTRACT FORM

A.1 SUMMARY OF CHANGES

SCOPE OF WORK
Task order: TO090011001
Program and Project Management, Technical and Clerical Support

Effective October 1, 2009 to December 31, 2009.

Task Order 090011001

Summary: TEC serves as the Program Manager for the Hawaii Port Infrastructure Expansion Program under contract with the Maritime Administration. TEC is responsible for programmatic, purchasing, technical, administrative, and managerial oversight of the Program as directed by the Maritime Administration and approved by the Harbors Division.

Objective: The Maritime Administration requires technical support for the Harbors Divisions designated manager for the Harbors Modernization Plan. The objective of this task order scope of work is to provide the Program Management Office (PMO) professional support to address a range of services that may be required during the first 3 months Program, PMO - Year 1, commencing October 1, 2009 through December 31, 2009.

CLIN 0002

SubCLIN 0002.1: Program Management

Scope – The scope of this SubCLIN is to provide the overall program management support for the Hawaii Port Infrastructure Expansion Program including development of the public website, and assistance to the Maritime Administration with development of the web-based contract management system.

SubCLIN 0002.2: Technical Support

Scope – The Contractor will provide direct technical and administrative support for a range of activities associated with Project Management and Design and construction of HMP projects.

TEC shall provide a Deputy Program Manager – Engineering and Construction and staff engineer to be the lead project engineer (PE) who will support the designated Project Manager in the Harbors Division's oversight of the implementation of HMP projects by the Aloha Tower Development Corporation's Harbors Modernization Group. This shall include but not be limited to the following:

- Budget Management
- Schedule Management
- Posting of projects, project documents, progress reports and the like, and relative program management information on an established website as directed by the Harbors Division.
- Technical Engineering Support – PS&E review and “development”
- Review of Project Related Documents & Correspondence – Technical & Non-Technical
- Project Coordination Support and Oversight – Primarily Harbors; HMG, Users & Tenants also
- Project Coordination with other Harbors' Project Managers & Engineers
- Assist in Project Issues and Problems Resolution
- Drafting of Project Correspondence

- Project Budget Management Support and Oversight
- Project Schedule Management Support and Oversight
- Preparation and Review of Project Reports
- Attendance of Meetings and Site Visits
- Perform Site Investigations
- Perform Miscellaneous Tasks As Required

TEC shall provide an Administrative Assistant who shall, in addition to the services described below, support the designated Project Manager with coordinating meetings, completion of minutes, facilitating of work assignments, monitoring and coordinating work tasks, maintaining systems to track work, adjustments to work schedules, and assignments through completion. The Administrative Assistant shall also provide the following:

- Prepare Monthly Progress Report
- Monitor Project Task Budget and Schedule
- Maintain Project Task Files and Records
- Prepare Project Task Modifications and Amendments to Task Scope of Work
- Drafting & Finalizing Correspondence
- Distribution of Project Documents
- Filing and Record Keeping
- Logging of Correspondence
- Generate, Receive, Review and Disseminate/Respond to Email
- Answering Telephone Calls/Taking Messages
- Scheduling and Coordination for Meetings
- Miscellaneous – Travel Arrangements, Tasks & Deliveries as Necessary