



U S Department of Transportation
Maritime Administration

2. ORDER/CONTRACT NO.
DTMA8C11026/ODI26P2012012

3. REQUISITION NO.
MA-PR617-2012-0326

4. PROCURING OFFICE CONTROL NO

SUPPLY, EQUIPMENT OR SERVICE ORDER/CONTRACT

5. QUOTATION REF/OTHER AGENCY CONTRACT NO.

1. THE NUMBER SHOWN IN BLOCK 2 MUST APPEAR ON ALL SHIPMENTS AND/OR DOCUMENTS RELATING TO THIS ORDER/CONTRACT

6. ISSUED TO

I
Ocean Duchess, Inc
Attn: John James
16211 Park Ten Place
Houston TX 77084-5113

7. DESTINATION

S CAPELLA
H 1499 Ferry Pt. Pier 2N
I Alameda, CA 94501-7606
P

T
O

8. DISCOUNT TERMS

N/A

9. DELIVERY F.O.B.

Block 7

12. COTR NAME
ADDRESS

Deniz Ovecoglu
deniz.ovecoglu@dot.gov

10. GOVT B/L NO.

N/A

11. DELIVERY DATE

PHONE NO 415-744-0271

13. ITEM NO.	14. DESCRIPTION OF ITEMS OR SERVICES	15. QUANTITY	16. UNIT	17. ESTIMATED TOTAL COST	18. ACTUAL	
					UNIT PRICE	TOTAL COST
	CAPELLA ODI-CAP12-1008A CLIN 0037AE M&R SHIP SUPPORT This document confirm verbal given on 02/07/2012 The purpose of this project is to provide ship support services during maintenance phase. This project provides for ship support services including, but not limited to, the following: Containment Boom (Deployment and Maintenance) Crew OT (As approved by COTR) Crew Physicals Crew Training & Related Costs (MARAD mandated training) Crew Transportation / Per Diem Feed Water Hazmat Disposal Medical Supplies Minor Repairs (Repair work considered necessary, mandatory or essential to the safety of shipboard personnel, the safe operation of the vessel or affecting the readiness of the vessel, i.e. work or repairs that cannot be safely or practically deferred to the next Business Plan Revision.) Oily Waste Disposal Potable Water Shore Based Personnel Travel / Per Diem			155,970		

THIS IS A PERMANENT OBLIGATING DOCUMENT PRISM IS UNAVAILABLE

19. SEND INVOICES IN DUPLICATE TO:

MARAD A/P Invoice
PO Box 25710
Oklahoma City, OK 73125

20. CONTRACTING OFFICER

Kathryn M. Rato
KATHRYN RATO

DATE 2/15/12

21. REQUISITIONER SIGNATURE

DATE

TITLE

22. APPROVING OFFICER SIGNATURE

DATE

TITLE

23. FUNDS AVAILABLE -COMMITMENT NO.:
FUND CONTROL OFFICER

DATE

24. ACCOUNTING DATA

APPROPRIATION -
DIRECT (1) / REIMB. (9) -
FISCAL YEAR -
ALLOTMENT CODE -
COST CENTER -
PROGRAM ELEMENT -
OBJECT CLASS -
REIMB. AGMT. NO. -

28. QUANTITIES SHOWN IN COLUMN 15 ABOVE HAVE BEEN RECEIVED AND ACCEPTED

DISCREPANCIES NOTED ON ATTACHED DOCUMENT

DATE

SIGNATURE OF RECEIVING OFFICER

25. ACCOUNT-
ABLE
PROPERTY

26. FIXED
ASSET

27. NOT AVAILABLE
BUREAU STOCK/
EXCESS

29. PROPERTY CONTROL NO.
ASSET CLASS



U.S. Department of Transportation
Maritime Administration

SUPPLY, EQUIPMENT OR SERVICE ORDER/CONTRACT (Continuation Sheet)

1. THE NUMBER SHOWN IN BLOCK 2 MUST APPEAR ON ALL SHIPMENTS AND/OR DOCUMENTS RELATING TO THIS ORDER/CONTRACT

2. ORDER/CONTRACT NO. DTMA8C11026/ODI26P2012012	3. REQUISITION NO. MA-PR617-2012-0326	4. PROCURING OFFICE CONTROL NO.
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13. ITEM NO.	14. DESCRIPTION OF ITEMS OR SERVICES	15. QUAN- TITY	16. UNIT	17. ESTIMATED TOTAL COST	18. ACTUAL	
					UNIT PRICE	TOTAL COST
	<p>Spare Parts (If required for the Minor Repairs listed above.) Trash Disposal Other Reimbursable Supplies (Identify by Item No. from J-9: LIST OF REIMBURSABLES.) Other Reimbursable Services (Identify by Item No. from J-9: LIST OF REIMBURSABLES.)</p> <p>NOTE: Ship Manager purchase of Repairs and / or spare parts costing \$5,000 or more under this project require prior email approval from COTR.</p> <p>This project is fully funded</p> <p>70XR161710.2012.933FSCAP00.1261000000.25432.61006600.70126133FSCAP0</p>					

DEPARTMENT OF TRANSPORTATION				PROCUREMENT REQUEST NO. MA-PR617-20120326	
P ROCESS R EQUEST ROCESS RAPIDLY				DATE RECEIVED 01/30/2012	
1. NAME, PHONE NUMBER, AND ROUTING SYMBOL OF PERSON TO CONTACT D OVECOGLU/415-744-0271				2. TYPE OF REQUEST (Check one)	
3. ORIGINATING OFFICE DATA U.S. DOT/Maritime Administration				A. <input type="checkbox"/> NEW REQUEST	
4. ADDITIONAL INFORMATION (Suggested supply sources, security data, etc.) For a delivery/task order against contract DTMA8C11026				B. <input type="checkbox"/> CHANGE TO PENDING PR NO. _____	
				C. <input type="checkbox"/> MODIFICATION TO CONTRACT OR ORDER NO. _____	
5. APPROVALS					
APPROVING OFFICIALS (A)		ROUTING SYMBOL (B)	DATE (C)	INTERNAL ROUTING	
				INITIALS (D)	ROUTING SYMBOL (E)
(1) AUTHORIZED REQUISITIONER Kevin Dwyer		MAR-617	02/01/2012		
(2) ACCOUNTING CERTIFICATION OFFICER Susan Wong		00094-MARAI	02/01/2012		
(3) Hank Ryan		00094-MARAI	01/31/2012		
(4)					
6. CONSIGNEE AND DESTINATION Capella Ocean Duchess, Inc COTR: Deniz Ovecoglu 1499 Ferry Pt. Pier 2N Alameda Ca 94501-7606					
7. DATE(S) REQUIRED					
8. GOVERNMENT FURNISHED PROPERTY <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO (If "yes," see par. 8 of instructions on next page.)					
9. DESCRIPTION OF ITEMS OR SERVICES					
ITEM NO. (A)	ITEM OR SERVICE (Include Specifications and Special Instructions) (B)	QUANTITY (C)	UNIT (D)	ESTIMATED COST	
				UNIT (E)	AMOUNT (F)
0037AE	CAPELLA SHIP SUPPORT ODI-CAP12-1008 A FOB: Destination Period of Performance: 01/30/2012 to 12/31/2012 FY12 Cost Reimbursable CAPELLA M&R SHIP SUPPORT The purpose of this project is to provide ship support services during maintenance phase. This project provides for ship support services including, but not limited to, the following: Containment Boom (Deployment and Maintenance) Crew OT (As approved by COTR) Crew Physicals Crew Training & Related Costs (MARAD mandated training) Crew Transportation / Per Diem Feed Water Hazmat Disposal Medical Supplies Minor Repairs (Repair work considered necessary, mandatory or essential to the safety of shipboard Continued ...				155,970.00
				TOTAL ESTIMATED COST \$155,970.00	
10. ACCOUNTING DATA Accounting Info : 70XR161710.2012.933FSCAP00.126100000.25432.61006600.70126133FSCAP0					

INSTRUCTIONS FOR PREPARATION OF PROCUREMENT REQUEST (PR)

- GENERAL** - Leave upper right hand corner blank. These spaces are for procurement office use. Complete all applicable blanks. If additional space is needed, use blank paper or Form DOT F 4200.2, Procurement Request Continuation Sheet.
- ITEM 1** - NAME, PHONE NUMBER AND ROUTING SYMBOL of person to contact concerning this request. justification should be attached to the PR. The justification should state why expedited handling is necessary and the probable results if the indicated delivery date(s) is not met.
- ITEM 2** - TYPE OF REQUEST
 A. Check "New Request" if this is an initial request.
 B. If this is a change to a pending PR, check and enter PR number assigned by procurement office.
 C. If PR is for modifying an existing order or contract, check box, and enter order or contract number assigned by procurement office.
- ITEM 8** - GOVERNMENT FURNISHED PROPERTY. If "Yes" is checked, describe each item to be furnished by the Government and state its acquisition cost (estimated if unattainable), and state the use to be made of the item(s) by the contractor.
- ITEM 3** - ORIGINATING OFFICE DATA. Enter any internal data needed by the office preparing the PR, such as internal PR number, project or task number etc.
- ITEM 9** - DESCRIPTION OF ITEMS OR SERVICES
 COL.A__ITEM NO. Enter item numbers in numerical sequence.
 COL.B__ITEM OR SERVICE. Identify applicable specifications, drawings, and purchase descriptions, and attach a copy of each. Provide Federal Stock Numbers if known and manufacturer's part number, if applicable.
 If a brand name or equal product, state the commercial brand name and model, and set forth those characteristics essential to Government needs.
 Furnish any special shipping and routing instructions, and any preservation, packaging, packing, and marking instructions.
 Furnish any other instructions, such as inspection and testing requirements
- ITEM 4** - ADDITIONAL INFORMATION. Use this space to indicate suggested sources of supply, any applicable security classification, or for other instructions or data.
 If the items or services are proposed to be obtained from only one source of supply, furnish a "sole source" justification with the PR.
- ITEM 5** - APPROVALS.
 COL.A_APPROVING OFFICIALS. Enter typed name and title for approving officials as indicated below:
 (1) Authorized Requisitioner. Signature of person authorized to approve request for procurement action.
 (2) Accounting Certification Officer. Signature of accounting representative having authority to certify that funds are available for the procurement.
 (3) - (4) For use as may be required by local instructions.
 COL.B_ROUTING SYMBOL. Self-explanatory
 COL.C_DATE. Give date of approval.
 COL.D AND COL.E_INTERNAL ROUTING. Use these blocks only if internal review and intermediate approvals are required by approving officials.
- ITEM 6** - CONSIGNEE AND DESTINATION Enter the name of the consignee and address location where requested items are to be delivered or services are to be performed.
 If shipments are to be made to more than one destination, enter words "Multiple Destinations" in this block, and attach a list of the consignee address where shipments are to be made.
- ITEM 7** - DATE(S) REQUIRED. Enter the date(s) that re-requested items are required. Do not use "as soon as possible" or similar terms. When the requested items and/or services are required sooner than the normal procurement lead-time would permit, a written
- ITEM 10** - ACCOUNTING DATA. Enter the appropriations(s) under which funds have been made available, and any other accounting data required.
- COL.C_QUANTITY.** Enter the quantity of each item requested.
COL.D_UNIT. The measure such as "each" or "set"
COL.E_ESTIMATED UNIT COST. Use the most current price available, i.e., the reasonable "going market price," as may be obtainable from commercial catalogs, price lists, bulletins, reports, trade journals and the like.
 If the requested item or service has been previously procured, and no other more current pricing data is available, use last known purchase price.
COL.F_ESTIMATED TOTAL COST. Enter the total estimated cost for each item and grand total cost for all items.

ITEM NO. (A)	ITEM OR SERVICE (Include Specifications and Special Instructions) (B)	QUANTITY (C)	UNIT (D)	ESTIMATED COST	
				UNIT PRICE (E)	AMOUNT (F)
	<p>personnel, the safe operation of the vessel or affecting the readiness of the vessel, i.e. work or repairs that cannot be safely or practically deferred to the next Business Plan Revision.)</p> <p>Oily Waste Disposal</p> <p>Potable Water</p> <p>Shore Based Personnel Travel / Per Diem</p> <p>Spare Parts (If required for the Minor Repairs listed above.)</p> <p>Trash Disposal</p> <p>Other Reimbursable Supplies (Identify by Item No. from J-9: LIST OF REIMBURSABLES.)</p> <p>Other Reimbursable Services (Identify by Item No. from J-9: LIST OF REIMBURSABLES.)</p> <p>NOTE: Ship Manager purchase of Repairs and / or spare parts costing \$5,000 or more under this project require prior email approval from COTR.</p> <p>his project is fully funded at \$155,970.</p>				