

**ORDER FOR SUPPLIES OR SERVICES**

**IMPORTANT: Mark all packages and papers with contract and/or order numbers.**

1. DATE OF ORDER 03/27/2008	2. CONTRACT NO. (If any)	6. SHIP TO: Ronald Parker		
3. ORDER NO. BPC08000010	4. REQUISITION/REFERENCE NO.	a. NAME OF CONSIGNEE DOT/Maritime Administration, MAR-380		
5. ISSUING OFFICE (Address correspondence to) DOT/Maritime Administration, MAR-380 400 Seventh Street, SW., Room 7310  Washington DC 20590		b. STREET ADDRESS 1200 New Jersey Ave SE, MAR380 W26-429		
		c. CITY Washington	d. STATE DC	e. ZIP CODE 20590
7. TO:		f. SHIP VIA		
a. NAME OF CONTRACTOR		8. TYPE OF ORDER		
b. COMPANY NAME Defense Contract Audit Agency		<input type="checkbox"/> a. PURCHASE REFERENCE YOUR: _____ Please furnish the following on the terms and conditions specified on both sides of this order and on the attached sheet, if any, including delivery as indicated.		
c. STREET ADDRESS Headquarters, DCAA Suite 2135 8725 John J. Kinaman Rd		<input type="checkbox"/> b. DELIVERY - Except for billing instructions on the reverse, this delivery order is subject to instructions contained on this side only of this form and is issued subject to the terms and conditions of the above-numbered contract.		
d. CITY Fort Belvoir	e. STATE VA	f. ZIP CODE 22060-6219		
9. ACCOUNTING AND APPROPRIATION DATA 7008 - 2008 - 175000 - 13FGAL0 - 65 - 0000 - 01 - 34000 - 25704 - - 6100 - - 6600 - -		10. REQUISITIONING OFFICE DOT/Maritime Administration, MAR-380		

11. BUSINESS CLASSIFICATION (Check appropriate box(es))			
<input type="checkbox"/> a. SMALL	<input checked="" type="checkbox"/> b. OTHER THAN SMALL	<input type="checkbox"/> c. DISADVANTAGED	<input type="checkbox"/> d. WOMEN-OWNED
12. F.O.B. POINT Destination	14. GOVERNMENT B/L NO.	15. DELIVER TO F.O.B. POINT ON OR BEFORE (Date)	16. DISCOUNT TERMS
13. PLACE OF			10 days % 20 days % 30 days % days %
a. INSPECTION	b. ACCEPTANCE		

17. SCHEDULE (See reverse for Rejections)

ITEM NO. (a)	SUPPLIES OR SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
	<b>SEE LINE ITEM DETAIL</b>					

SEE BILLING INSTRUCTIONS ON REVERSE	18. SHIPPING POINT	19. GROSS SHIPPING WEIGHT	20. INVOICE NO.		17(h) TOT. (Cont. pages)
	21. MAIL INVOICE TO: Christy Remington				
	a. NAME DOT/ Enterprise Services Center (ESC) OFO/FAA, Oklahoma City				
	b. STREET ADDRESS (or P.O. Box) MARAD A/P Branch, AMZ-150 PO Box 25710				
	c. CITY Oklahoma City	d. STATE OK	e. ZIP CODE 73125	\$6,561.60	17(i) GRAND TOTAL

22. UNITED STATES OF AMERICA BY (Signature)		23. NAME (Typed) Barbara A. Gillum TITLE: CONTRACTING/ORDERING OFFICER
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<b>Line Item Summary</b>	<b>Document Number</b> BPC08000010	<b>Title</b> MOU BTWN DCAA & USDOT	<b>Page</b> 2 of 2
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**Total Funding:** \$6,561.60

FYs	Fund	Budget Org	Sub	Object Class	Sub	Program	Cost Org	Sub	Proj/Job No.	Sub	Reporting Category
7008 2008	175000	13FGAL0	65	0000	01	34000	25704		6100		6600
<b>Division</b>	<b>Closed FYs</b>	<b>Cancelled Fund</b>									

Line Item Number	Description	(Start Date to End Date)	Quantity	Unit of Issue	Unit Price	Total Cost (Includes Discounts)
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0001	Perform direct cost audit		1.00	JOB	\$6,561.600	\$ 6,561.60
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(04/21/2008 to 06/30/2008)

Perform Direct cost audit for FY05 on incurred direct cost billed under Stanley Associates Contract No. DTMA1D05005

Funding Information:

7008 - 2008 - 175000 - 13FGAL0 - 65 - 0000 - 01 - 34000 - 25704 - -  
6100 - - 6600 - - - -  
\$6,561.60

**Total Cost:** \$6,561.60

ANNEX IV

INTERAGENCY AGREEMENT ORDER (IAO)  
Issued Pursuant to the  
MEMORANDUM OF UNDERSTANDING  
Established between  
The Department of Transportation  
And  
The Defense Contract Audit Agency  
(Conformed to include Amendment 0005 of February, 1997)

TO: Defense Contract Audit Agency  
Rosslyn Branch Office  
6800 Versar Center  
Suite 329, 3<sup>rd</sup> Floor  
Springfield, VA 22151-4147

Via: Defense Contract Audit Agency  
Northern New Jersey Branch Office  
Building 350 South  
Picatinny Arsenal  
Picatinny, NJ 07806-5000

COPY TO OA POINT OF CONTACT FOR PAYMENT:

Iris Cooper, Contracting Officer  
DOT/MARITIME ADMINISTRATION  
MAR-380, Room W28-201  
1200 New Jersey Avenue, S.E.  
Washington, DC 20590

1. DOT UNIFORM PROCUREMENT INSTRUMENT IDENTIFICATION NUMBER:

DTMA1X00001, BPC08000010

2. NAME AND ADDRESS OF THE DOT CONTRACTING OFFICE TO BE PROVIDED THE REQUESTED AUDIT SERVICES AND REPORT(S).

Frank Bajowski, Contracting Officer  
DOT/Maritime Administration  
Office of Acquisitions  
MAR-380, W28-201  
1200 New Jersey Avenue, S.E.  
Washington, DC 20590  
TEL: (202) 366-1744  
FAX: (202) 366-3889

3. DESCRIPTION OF THE SERVICES REQUIRED:

Perform direct cost audit for FY05 of incurred direct cost billed under Stanley Associates Contract No. DTMA1D05005 as follows:

Refer to contracts and addenda thereto; books of record including, but not limited to, general ledger, cash disbursements register, cash receipts register, and general journal; billings to MARAD; supporting documentation including, but not limited to, invoices,

Payrolls and claims as provided by the contractor.

Study the contract, concentrating on portions relating to compensation, including Section G-2 of base contract DTMA1D05005 direct cost.

Trace books of record to supporting documentation.

Review the accounting system to verify its ability to handle an IDIQ, time and materials type contract. Emphasis should be given to tracking of invoices, labor categories, labor rates, current amounts, cumulative amounts and O.D.C.

Review billings to Maritime Administration to verify that all direct cost are being paid as direct cost are not duplicated, that credits are given where applicable that costs are allocable and allowable.

Render an opinion regarding the ability of the contractor to accumulate direct costs and risk associated with supporting this type of contract.

Discuss and attempt to resolve questioned costs with the Maritime Administration's Contracting Officer (CO) prior to preparing final reports of audit.

Discuss audit findings with the contractor.

Prepare the report of audit to include schedules of total fixed, direct cost and audit adjustments.

For purposes of this audit, invoices which have been approved by the CO are allowable, subject to audit.

#### 4. DELIVERY REQUIREMENTS:

Submit draft report to the Contracting Officer (CO) for review and comment prior to conducting departure briefing with Stanley Associates, Inc.

DESIRED DELIVERY DATE: Delivery of the audit report by 30 April 2008 is desired.

#### 5. FUNDS CITE, AMOUNT OBLIGATED AND FUNDING LIMITATION:

OA ACCOUNTING AND APPROPRIATION CITE: AMOUNT OBLIGATED:  
7008175000,2008,13FGAL0650,0000134000.25704,61006600

FUNDING LIMITATION OF THIS ORDER: \$6,561.60 Ceiling Amount per DCAA Northern NJ Branch Office (Anne Marie Frank) 28 January 2008 e-mail.

#### 6. PAYMENT PROVISION:

Payments will be in accordance with the basic agreement. Advance payments are not authorized.

#### 7. ACQUISITION AUTHORITY:

Not applicable. This order does not require the servicing agency to award a contract (see FAR 17.504).

#### 8. PAYMENT OFFICE:

The payment office for this IAO is the OA point of contact for payment cited above. All requests for payment will be directed to that office.

9. ATTACHMENTS: None.

10. DATED SIGNATURE AND TITLE OF THE REQUESTING DOT CONTRACTING OFFICER

Handwritten signature of Barbara Gillum in black ink, written over a horizontal line.

Barbara Gillum, Contracting Officer  
DOT/Maritime Administration  
MAR-380, W28-201  
1200 New Jersey Avenue, S.E.  
Washington, DC 20590  
(202) 366-1737

4/18/2008

Date

Note: Pursuant to the MOU DCAA will acknowledge acceptance or rejection of IAOs in writing within 15 days after receipt of the IAO.