

ORDER FOR SUPPLIES OR SERVICES

IMPORTANT: Mark all packages and papers with contract and/or order numbers.

1. DATE OF ORDER 09/24/2012		2. CONTRACT NO. (If any)		6. SHIP TO: a. NAME OF CONSIGNEE U.S. DOT/Maritime Administration	
3. ORDER NO. DTMA-91-P-2012-0255		4. REQUISITION/REFERENCE NO. MA-PR220-20120033		b. STREET ADDRESS Office of Acquisition MAR-380 1200 New Jersey Avenue, SE MAIL STOP W-28-201	
5. ISSUING OFFICE (Address correspondence to) U.S. DOT/ Maritime Administration Office of Acquisition MAR-380 1200 NEW JERSEY AVENUE SE MAIL STOP W-28-201 WASHINGTON DC 20590-0001		c. CITY Washington		d. STATE DC	e. ZIP CODE 20590-0001
7. TO: JOHN YOUNG		f. SHIP VIA			
a. NAME OF CONTRACTOR LORMAN BUSINESS CENTER, INC. (LORMAN EDUCATION		8. TYPE OF ORDER			
b. COMPANY NAME		<input checked="" type="checkbox"/> a. PURCHASE REFERENCE YOUR:		<input type="checkbox"/> b. DELIVERY	
c. STREET ADDRESS 2510 ALPINE RD		Please furnish the following on the terms and conditions specified on both sides of this order and on the attached sheet, if any, including delivery as indicated.			
d. CITY EAU CLAIRE		e. STATE WI	f. ZIP CODE 54703-9560		
9. ACCOUNTING AND APPROPRIATION DATA See Schedule		10. REQUISITIONING OFFICE Ofc of Chief Counsel			

11. BUSINESS CLASSIFICATION (Check appropriate box(es)) <input type="checkbox"/> a. SMALL <input checked="" type="checkbox"/> b. OTHER THAN SMALL <input type="checkbox"/> c. DISADVANTAGED <input type="checkbox"/> d. WOMEN-OWNED <input type="checkbox"/> e. HUBZone <input type="checkbox"/> f. SERVICE-DISABLED VETERAN-OWNED <input type="checkbox"/> g. WOMEN-OWNED SMALL BUSINESS (WOSB) ELIGIBLE UNDER THE WOMEN-OWNED SMALL BUSINESS PROGRAM <input type="checkbox"/> h. ECONOMICALLY DISADVANTAGED WOMEN-OWNED SMALL BUSINESS (EDWOSB)				12. F.O.B. POINT Destination	
13. PLACE OF a. INSPECTION Destination		b. ACCEPTANCE Destination		14. GOVERNMENT B/L NO.	
				15. DELIVER TO F.O.B. POINT ON OR BEFORE (Date) 09/26/2012	
16. DISCOUNT TERMS					

17. SCHEDULE (See reverse for Rejections)

ITEM NO. (a)	SUPPLIES OR SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
	Program POC: Thelma Goldring 202-366-5186					
	Continued ...					

SEE BILLING INSTRUCTIONS ON REVERSE	18. SHIPPING POINT		19. GROSS SHIPPING WEIGHT		20. INVOICE NO.		17(h) TOTAL (Cont. pages)	
	21. MAIL INVOICE TO:							
	a. NAME MARAD A/P INVOICES						\$268.00	17(i) GRAND TOTAL
	b. STREET ADDRESS (or P.O. Box) 6500 SOUTH MCARTHUR BLVD						\$268.00	
c. CITY OKLAHOMA CITY		d. STATE OK	e. ZIP CODE 73169					

22. UNITED STATES OF AMERICA BY (Signature) 		23. NAME (Typed) Sabrina Phillips TITLE: CONTRACTING/ORDERING OFFICER	
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**ORDER FOR SUPPLIES OR SERVICES
SCHEDULE - CONTINUATION**

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DATE OF ORDER 09/24/2012	CONTRACT NO.	ORDER NO. DTMA-91-P-2012-0255
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ITEM NO. (a)	SUPPLIES/SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
0001	Admin Office: U.S. DOT/Maritime Administration Office of Acquisition MAR-380 1200 New Jersey Avenue, SE Mail Stop W-28-201 Washington DC 20590-0001 Accounting Info: 7012 1750HQ 2012 10PEDOE220.0000122008.25209.61006600 Period of Performance: 09/27/2012 to 09/28/2012 Advantage Legal Seminars Title: Protecting Attorney Work Product in Communications With Experts Under the Amended Federal Rules Conference ID: 390280 Live Audio Conference plus CD The total amount of award: \$268.00. The obligation for this award is shown in box 17(i).				268.00	

TOTAL CARRIED FORWARD TO 1ST PAGE (ITEM 17(H))

\$268.00