

**ORDER FOR SUPPLIES OR SERVICES**

**IMPORTANT: Mark all packages and papers with contract and/or order numbers.**

1. DATE OF ORDER 05/01/2008	2. CONTRACT NO. (If any)	6. SHIP TO: Thelma B. Goldring		
3. ORDER NO. DTMA1V08116	4. REQUISITION/REFERENCE NO. PR200080032	a. NAME OF CONSIGNEE DOT/Maritime Administration, MAR-220		
5. ISSUING OFFICE (Address correspondence to) DOT/Maritime Administration, MAR-380 1200 New Jersey Ave SE, MAR380 W26-429		b. STREET ADDRESS 1200 New Jersey Ave., SE		
Washington DC 20590		c. CITY Washington	d. STATE DC	e. ZIP CODE 20590
7. TO:		f. SHIP VIA		
a. NAME OF CONTRACTOR		8. TYPE OF ORDER		
b. COMPANY NAME NEAL R GROSS & CO INC		<input checked="" type="checkbox"/> a. PURCHASE REFERENCE YOUR:  Please furnish the following on the terms and conditions specified on both sides of this order and on the attached sheet, if any, including delivery as indicated.		
c. STREET ADDRESS 1323 RHODE ISLAND AVE NW		<input type="checkbox"/> b. DELIVERY - Except for billing instructions on the reverse, this delivery order is subject to instructions contained on this side only of this form and is issued subject to the terms and conditions of the above-numbered contract.		
d. CITY WASHINGTON	e. STATE DC	f. ZIP CODE 20005-3701		
9. ACCOUNTING AND APPROPRIATION DATA 7008 - 1750 - 002008 - 12AGALO - 06 - 0000 - 00 - 122000252 - 15 - - 6100 - - 6600 - - - -		10. REQUISITIONING OFFICE DOT/Maritime Administration, MAR-220		

11. BUSINESS CLASSIFICATION (Check appropriate box(es))			
<input checked="" type="checkbox"/> a. SMALL	<input type="checkbox"/> b. OTHER THAN SMALL	<input type="checkbox"/> c. DISADVANTAGED	<input type="checkbox"/> d. WOMEN-OWNED
12. F.O.B. POINT Destination	14. GOVERNMENT B/L NO.	15. DELIVER TO F.O.B. POINT ON OR BEFORE (Date)	16. DISCOUNT TERMS
13. PLACE OF		05/09/2008	10 days % 20 days % 30 days % days %
a. INSPECTION Government	b. ACCEPTANCE Government		

17. SCHEDULE (See reverse for Rejections)

ITEM NO. (a)	SUPPLIES OR SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
	<b>SEE LINE ITEM DETAIL</b>					

SEE BILLING INSTRUCTIONS ON REVERSE	18. SHIPPING POINT	19. GROSS SHIPPING WEIGHT	20. INVOICE NO.		17(h) TOT. (Cont. pages)
	21. MAIL INVOICE TO: Christy Remington				
	a. NAME DOT/ Enterprise Services Center (ESC) OFO/FAA, Oklahoma City				
	b. STREET ADDRESS (or P.O. Box) MARAD A/P Branch, AMZ-150 PO Box 25710				
	c. CITY Oklahoma City	d. STATE OK	e. ZIP CODE 73125	\$2,897.50	17(i) GRAND TOTAL

22. UNITED STATES OF AMERICA BY (Signature) 	23. NAME (Typed) Barbara A. Gillum TITLE: CONTRACTING/ORDERING OFFICER
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**ORDER FOR SUPPLIES OR SERVICES  
SCHEDULE - CONTINUATION**

PAGE NO.  
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DATE OF ORDER 05/01/2008	CONTRACT NO.	ORDER NO. DTMA1V08116
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ITEM NO. (a)	SUPPLIES OR SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
0001	<p><i>cc: Thelma Goldring, Cynthia Best, Rand Pixa, Bernard McShane, Barbara Gillum</i></p> <p>Court Reporting Services Court Reporting services required for May 9, 2008 in EEOC matter. A 24 hour notice is required to cancel this action. <i>Delivery Date</i> 05/09/2008 Reference Requisition: PR200080032</p>	1.00	DAY	175.000	175.00	
0002	<p>Pages Estimated pages -- 500- 550 pages @ \$3.95 per page. <i>Delivery Date</i> 05/09/2008 Reference Requisition: PR200080032</p>	550.00	EA	3.950	2,172.50	
0003	<p>Additional Copies <i>Delivery Date</i> 05/09/2008 Reference Requisition: PR200080032</p>	550.00	EA	1.000	550.00	

**TOTAL CARRIED FORWARD TO 1ST PAGE (ITEM 17i) ⇒ \$2,897.50**