# SOLICITATION / CONTRACT / ORDER FOR COMMERCIAL ITEMS

***OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, & 30***

1. REQUISITION NUMBER: PR200090021



2. CONTRACT NO.

3. AWARD/EFFECTIVE DATE: 01/01/2009

4. ORDER NUMBER: DTMA1P09020

5. SOLICITATION NUMBER

6. SOLICITATION ISSUE DATE

**7. FOR SOLICITATION INFORMATION CALL:**

a. NAME

b. TELEPHONE NUMBER *(No collect calls)*

8. OFFER DUE DATE/ LOCAL TIME

9. ISSUED BY — CODE 00091

DOT/Maritime Administration, MAR-380
1200 New Jersey Ave SE, MAR380 W26-429

Washington, DC 20590
TEL: ( ) - ext.
FAX: (202) 366-3237 ext.

10. THIS ACQUISITION IS

[✓] UNRESTRICTED OR [ ] SET ASIDE: 0.00% FOR:

[ ] SMALL BUSINESS
[ ] EMERGING SMALL BUSINESS
[ ] HUBZONE SMALL BUSINESS
[ ] 8(A)
[ ] SERVICE-DISABLED VETERAN-OWNED SMALL BUSINESS

NAICS: 813910
SIZE STANDARD: 5,000,001-10,000,000

11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED

[ ] SEE SCHEDULE

12. DISCOUNT TERMS

[ ] 13a. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700)

13b. RATING

14. METHOD OF SOLICITATION

[ ] RFQ [ ] IFB [ ] RFP

15. DELIVER TO — CODE HQ220

DOT/Maritime Administration, MAR-220
1200 New Jersey Ave., SE

Washington, DC 20590
**Attn:** Rand Pixa

16. ADMINISTERED BY — CODE 00091

DOT/Maritime Administration, MAR-380
1200 New Jersey Ave SE, MAR380 W26-429

Washington, DC 20590

17a. CONTRACTOR/ OFFEROR — CODE * — FACILITY CODE

INTERNATIONAL LEGAL TECHNOLOGY ASSOCIATION

442 MOSS ROSE LN
DRIFTWOOD, TX 78619-5750
TELEPHONE NO.(512) 795-4669 ext.

18a. PAYMENT WILL BE MADE BY — CODE

DOT/ Enterprise Services Center (ESC) OFO/FAA, Oklahoma City
MARAD A/P Headquarters Invoices Branch AMZ-150 PO Box 25710
Oklahoma City, OK 73125

17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER [ ]

18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a UNLESS BLOCK BELOW IS CHECKED [ ] SEE ADDENDUM

| 19. ITEM NO. | 20. SCHEDULE OF SUPPLIES/SERVICES | 21. QUANTITY | 22. UNIT | 23. UNIT PRICE | 24. AMOUNT |
|---|---|---|---|---|---|
| | (Use Reverse and/or Attach Additional Sheets as Necessary) | | | | |

25. ACCOUNTING AND APPROPRIATION DATA

7009 - - 1750HQ - 200910P - - EDOE - - 2200000 - 12200 - - 26960 - - 6100 - 6600 - 11 - - N96199

26. TOTAL AWARD AMOUNT (For Govt. Use Only) $ 250.00

[ ] 27a. SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1, 52.212-4. FAR 52.212-3 AND 52.212-5 ARE ATTACHED. ADDENDA [ ] ARE [ ] ARE NOT ATTACHED

[✓] 27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4. FAR 52.212-5 IS ATTACHED. ADDENDA [ ] ARE [✓] ARE NOT ATTACHED

28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN COPIES TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED HEREIN. [ ]

29. AWARD OF CONTRACT: REF. _____ OFFER DATED _____. YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS:

30a. SIGNATURE OF OFFEROR/CONTRACTOR

31a. UNITED STATES OF AMERICA *(SIGNATURE OF CONTRACTING OFFICER)*

Erica L. Williams

30b. NAME AND TITLE OF SIGNER *(Type or print)*

30c. DATE SIGNED

31b. NAME OF CONTRACTING OFFICER *(Type or print)*: Erica L. Williams

31c. DATE SIGNED: 04/03/2009

| 19. ITEM NO. | 20. SCHEDULE OF SUPPLIES/SERVICES | 21. QUANTITY | 22. UNIT | 23. UNIT PRICE | 24. AMOUNT |
|---|---|---|---|---|---|
| | | | | | |

32a. QUANTITY IN COLUMN 21 HAS BEEN

☐ RECEIVED ☐ INSPECTED ☐ ACCEPTED, AND CONFORMS TO THE CONTRACT, EXCEPT AS NOTED: _____

| 32b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE | 32c. DATE | 32d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE |
|---|---|---|
| | | |

| 32e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE | 32f. TELEPHONE NUMBER OF AUTHORIZED GOVERNMENT REPRESENTATIVE |
|---|---|
| | 32g. E-MAIL OF AUTHORIZED GOVERNMENT REPRESENTATIVE |

| 33. SHIP NUMBER | 34. VOUCHER NUMBER | 35. AMOUNT VERIFIED CORRECT FOR | 36. PAYMENT | 37. CHECK NUMBER |
|---|---|---|---|---|
| PARTIAL FINAL | | | ☐ COMPLETE ☐ PARTIAL ☐ FINAL | |

| 38. S/R ACCOUNT NUMBER | 39. S/R VOUCHER NUMBER | 40. PAID BY |
|---|---|---|
| | | |

| 41a. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT | | 42a. RECEIVED BY *(Print)* | |
|---|---|---|---|
| 41b. SIGNATURE AND TITLE OF CERTIFYING OFFICER | 41c. DATE | 42b. RECEIVED AT *(Location)* | |
| | | 42c. DATE REC'D *(YY/MM/DD)* | 42d. TOTAL CONTAINERS |

| Line Item Summary | Document Number | Title | Page |
|---|---|---|---|
| | DTMA1P09020 | ILTA Membership Renewal | 3 of 3 |

**Total Funding:** $250.00

| FYs | Fund | Budget Org | Sub | Object Class | Sub | Program | Cost Org | Sub | Proj/Job No. | Sub | Reporting Category |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 7009 | 1750HQ | 200910P | | EDOE | | 2200000 | 12200 | | 26960 | | 6100 |

| Division | Closed FYs | Cancelled Fund |
|---|---|---|
| 6600 | 11 | N96199 |

| Line Item Number | Description | Delivery Date (Start Date to End Date) | Quantity | Unit of Issue | Unit Price | Total Cost (Includes Discounts) |
|---|---|---|---|---|---|---|
| 0001 | International Legal Technology Association (ILTA) Membershp Renewal | (01/01/2009 to 12/31/2009) | 1.00 | YR | $250.000 | $ 250.00 |

1 - 24 Attorneys

Ref Req No: PR200090021

Funding Information:

7009 - - 1750HQ - 200910P - - EDOE - - 2200000 - 12200 - -
26960 - - 6100 - 6600 - 11 - - N96199
$250.00

**Total Cost:** $250.00